

CITY COUNCIL PROCEEDINGS
BEMIDJI, MINNESOTA
Special Meeting/Work Session – April 29, 2009

Pursuant to due call and notice, a special meeting/work session of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Wednesday, April 29, 2009, at 5:30 p.m. in the Conference Room of City Hall, Mayor Lehmann presiding.

Upon roll call, the following Councilmembers were declared present: Johnson, Downs, Lehmann, Hellquist, Meuers, Waldhausen Absent: Negard

Staff Present: City Manager John Chattin, City Clerk Kay Murphy

Mayor Lehmann stated the purpose of the work session was to discuss goals for the City Manager. Lehmann stated that the Council essentially sets the goals that they collectively would like the Manager to accomplish. These goals should not be individual Councilmember's "pet projects". He commented that each Councilmember has their own communication styles and it is up to that person to get what information they need from the Manager whether it entails a face to face meeting, phone call or e-mail.

Council compared the City Manager's job description with the assessment form used recently to evaluate the Manager. Changes were recommended and the City Clerk will incorporate those changes on the assessment form.

The City Clerk will send out a Goal Setting form for the Council to list 3-5 goals for the City Manager.

The Council set a special meeting on May 5 at 5:30 p.m. to review and set goals for the City Manager.

ADJOURN

There being no further business, motion by Waldhausen, seconded by Meuers, to adjourn the meeting. Motion carried. Meeting adjourned at 7:00 p.m.

Respectfully submitted,



Kay M. Murphy
City Clerk