

CITY COUNCIL PROCEEDINGS
BEMIDJI, MINNESOTA
Special Meeting – August 21, 2006

Pursuant to due call and notice, a special work session of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on August 21, 2006, at 5:30 p.m. in the Conference Room of City Hall, Mayor Lehmann presiding.

Upon roll call, the following Councilmembers were declared present: Lehmann, Markeson, Hellquist, Johnson, Erickson, Downs, Meuers.

Others Present: Jim Brimeyer, Ron Eischens, Teresa Vincent, Kay Murphy-Schuett.

Mayor Lehmann stated that the purpose of the meeting to review the nine candidates for the City Manager position and select five candidates for interviews.

Jim Brimeyer stated that there were 21 applicants for the position of City Manager and narrowed down the list to nine individuals who most closely match the Position Profile. He reminded the Council that identity of the candidates is considered confidential until after the candidates have been contacted and accepted an interview.

City Council reviewed the applicants and narrowed the list to six candidates who Brimeyer will contact for interviews. Names will be made available within the next day or two.

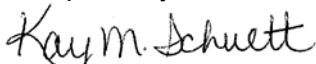
Brimeyer reviewed the interview/selection schedule. He stated that Vincent will make arrangements for the reception, etc. Interviews will be conducted on September 16 at City Hall. The Council consensus was to interview each candidate one on one and then as a group.

Brimeyer reviewed the compensation package issues and options. At the time of contacting candidates regarding interviews, Brimeyer will ask the candidates about their salary expectations. Discussion continued on salary requirements, moving expenses, paid time off and medical insurance. Brimeyer stated that if the City is spending money on relocation costs, it should be sure that their investment works. He suggested that if the manager hired chooses to leaves on his own some of the money should be paid back. In addition, the Council may want to consider supplemental living allowance, i.e., in the event the employee is forced to establish a temporary second home, i.e., pending the sale of home and/or family moving, additional compensation may be offered. Generally a dollar amount per month (based on current market for adequate rental property). Duration of allowances would be specified. Brimeyer will develop an employment offer for the selected candidate.

ADJOURN

There being no further business, motion by Downs, second by Erickson, to adjourn the meeting. Motion carried. Meeting adjourned at 6:48 p.m.

Respectfully submitted,



Kay Murphy-Schuett
City Clerk