

# **BEMIDJI CITY COUNCIL**

## ***Special Work Session Agenda***

**Tuesday, February 24, 2009**

**City Hall  
Conference Room  
5:30 P.M.**



1. CALL TO ORDER / ROLL CALL
  
2. DISCUSS BUDGET REDUCTIONS
  
3. CLOSE MEETING TO DISCUSS PROPERTY  
A public body may close a meeting to review confidential or non-public appraisal data under §13.44, Subd. 3, and to develop or consider offers or counter-offers for the purchase or sale of real or personal property.
  
4. REOPEN MEETING
  
5. AJOURNMENT

## City of Bemidji

### 2009 Budget Reduction Strategies

	Implementation Date	2009 Budget	Revised Budget	2009 Increased Revenue/Savings	2010 Increased Revenue/Savings
<b>Actions Implemented</b>					
Reduce overtime by 50% citywide	01/01/09	286,500	143,250	143,250	143,250
Establish city dog kennel	01/01/09	18,000	8,000	10,000	10,000
Amended city hall cleaning contract	02/01/09	19,809	10,730	9,079	9,904
Amended public works cleaning contract	03/01/09	15,468	8,028	7,440	8,938
Increased township fire contribution	01/01/09	265,346	325,378	60,032	60,032
Increased rental license revenues	01/01/09	25,000	40,000	15,000	15,000
Copier purchased under budget	03/01/09	16,000	11,000	5,000	0
Terminate meter reading contract	04/01/09	25,000	6,250	18,750	25,000
Public Works Director position savings	07/01/09	80,200	72,200	8,000	12,000
Reimbursement for school resource officer	01/01/09	0	28,000	28,000	28,000
Defer Job Classification Study until 2011	01/01/09	12,000	0	12,000	0
Eliminate GIS Intern	06/01/09	15,000	6,250	8,750	15,000
Eliminate Community Development Intern	01/01/09	3,000	0	3,000	3,000
Eliminate Engineering temporary employee	01/01/09	9,000	0	9,000	9,000
<b>Subtotal</b>				<b>\$337,301</b>	<b>\$339,124</b>
<b>Actions Recommended</b>					
Eliminate comp time for exempt employees	03/01/09	50,000	8,000	42,000	50,000
Contract for prosecutions/retain support staff	03/01/09	122,130	166,568	(44,438)	(44,438)
Former JEDC funds to Comm Development	01/01/09	0	20,000	20,000	20,000
Purchase 50% of police in-car computers	01/01/09	80,000	40,000	40,000	0
Reduce police training center renovations	01/01/09	15,000	5,000	10,000	0
No COLA for 2010	01/01/10	0	0	0	0
Implementation of Administrative Fines	07/01/09	0	20,000	20,000	40,000
Implement Street Light Utility fee	05/01/09	0	133,000	133,333	200,000
<b>Subtotal</b>				<b>\$220,895</b>	<b>\$265,562</b>
<b>Total Increased Revenue and Savings</b>				<b>\$558,196</b>	<b>\$604,686</b>
Governor's Proposed LGA Reduction				(320,922)	(670,141)
<b>Total 2009 Budget Impact</b>				<b>\$237,274</b>	<b>237,274</b>
<b>Cumulative 2010 Budget Impact</b>					<b>\$171,819</b>



City Attorney's Office

# MEMORANDUM

**TO:** Councilmembers  
**FROM:** Alan Felix, City Attorney  
**DATE:** February 24, 2009  
**RE:** Closed Meeting Procedure

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Minnesota Statute Section 13D.05, Subd. 3 provides that:

A public body may close a meeting to review confidential or non-public appraisal data under §13.44, Subd. 3, and to develop or consider offers or counter-offers for the purchase or sale of real or personal property.

In order to do so, a Councilmember should make a motion, such as:

I move to close this meeting in accordance with Minnesota Statute Section 13D.05, Subd. 3 for the purpose of reviewing confidential or non-public appraisal data relating to the acquisition of real property, as well as to develop or consider offers or counter-offers for the purchase of said property.

The Mayor would then call for a second, discussion and a vote as with any other motion. Once approved, the Mayor should invite any public or media to leave.

The proceedings of the meeting must be tape-recorded and that tape maintained for a period of eight years. The tape must also be made available after all real or personal property discussed at the meeting has been purchased or sold or the Council has abandoned the purchase or sale. The real property that is the subject of the closed meeting must be specifically identified on the tape. A list of members and all other persons present at the closed meeting must be made available to the public after the closed meeting. Of course, an agreement that is reached that is based on an offer considered at a closed meeting is contingent on approval of the public body at an open meeting.

AF/km