

Charter Commission

June 16, 2020 – 6:06 p.m.

Members Present: Donald Heinonen, Pamela Jorstad, Michael Meuers, Casey McCarthy, Randi Su Tanem, Ara Gallo, James Dodds, James Ravnikar

Staff Present: City Attorney Al Felix, Assistant City Attorney Katie Nolting, City Clerk Michelle Miller

Vice Chair Gallo noted a quorum and called the meeting to order at 6:06 p.m. Chair Heinonen arrived shortly thereafter and chaired the remainder of the meeting.

Approval of Minutes

The minutes from the October 2, 2019 meeting was presented for approval. **Motion by Meuers, seconded by Tanem to approve the minutes as presented. Motion carried.**

Oath of Office

City Clerk Miller administered the Oath of Office to reappoint Commission members Don Heinonen (term ending 06/01/2024) and James Ravnikar (term ending 06/01/2024).

Election of Officers

Chair Heinonen opened nominations for Charter Commission Officers.

- Meuers nominated Ara Gallo as Chair. Nomination failed with the following voting yes: Meuers, Gallo.
- Jorstad nominated Don Heinonen as Chair. Nomination passed with the following voting yes: McCarthy, Dodds, Ravnikar, Tanem, Jorstad
- Meuers nominated Ara Gallo as Vice Chair. Nomination failed with the following voting yes: Gallo, Meuers
- Jorstad nominated James Dodds as Vice Chair. Nomination passed with the following voting yes: McCarthy, Ravnikar, Tanem, Jorstad, Heinonen

Don Heinonen was elected as chair and James Dodds was elected as vice chair for 2020.

Section 4.03 – Review Special Elections Language

Felix briefed commission members on the process for the Ward 2 vacancy and the necessity to amend the city charter to conform with Minnesota Statutes as it relates to special elections. **Motion by Meuers, seconded by Gallo to draft new language for City Charter Section 4 discussion at a future Charter Commission meeting. Motion carried unanimously.**

Section 2.05 - Vacancies

Heinonen suggested that Section 2.05 Vacancies be reviewed due the lengthy vacancy in Ward 2 and the uniform special election dates that must be followed which could cause more lengthy vacancies in the future. Commission members decided not want to review this language.

The next meeting was scheduled for July 7 at 6:00 p.m.

Adjourn

With no further business, a motion by Tanem, seconded by Meuers, to adjourn. Motion carried unanimously. The meeting adjourned at 6:53 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Michelle R. Miller". The signature is written in a cursive style with a large, stylized initial "M".

Michelle R. Miller
City Clerk/Secretary