

COUNCIL PROCEEDINGS

BEMIDJI, MINNESOTA

Regular Meeting – June 20, 2023

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Tuesday, June 20, 2023 at 6:00 p.m. in the Council Chambers of City Hall, Mayor Prince presiding.

Upon roll call, the following Councilmembers were declared present: Prince, Fiskevold Gould, Peterson, Eaton, Thayer. Absent: Johnson, Rivera.

Staff Present: City Attorney Katie Nolting, City Engineer Sam Anderson, Parks & Recreation Director Marcia Larson, Police Chief Mike Mastin, Sanford Center General Manager Sheila Murphy, City Clerk/acting City Manager Michelle Miller

AMENDMENTS TO AGENDA

Mayor Prince called for any amendments to the agenda. **Motion by Peterson, seconded by Eaton, to approve the agenda as presented. Motion carried by unanimous voice vote.**

MINUTES

The following minutes were presented for approval:

Canvassing Board: April 14, 2023
Sp Council Meeting: April 14, 2023

Motion by Eaton, seconded by Thayer, approving minutes as presented. Motion carried by the following roll call vote: Yeas: Fiskevold Gould, Prince, Eaton, Peterson, Thayer. Absent: Johnson, Rivera.

CONSENT AGENDA #1

Mayor Prince called for any amendments to be made to Consent Agenda. Thayer requested that the Special Event Permit for the Dragon Boat 5K and Special Event Permit for Babe's Burnout Car Show be removed for discussion. The following Consent Agenda items were presented for approval. **Motion by Eaton, seconded by Peterson, to approve Consent Agenda items as follows:**

1. Claims Submitted by Finance Officer in the Amount of \$2,869,571.11
2. Claims Submitted by ASM Global for the Sanford Center in the Amount of \$31,493.73
3. 2023 Business License Approvals
4. Approve Special Event Permit - Paul Bunyan's Birthday (June 28)
5. Approve Appointment of Michael Cronin to the Parks and Recreation Commission
6. Approve Change Order No. 2 for Gillett Drive Lift Station – City Project 21-08
7. Approve Quote for Road Paint Striping from Sir Lines-A-Lot LLC
8. Approve Preliminary Building PanelView Replacement/Upgrade at Wastewater Treatment Facility
9. Accept the Pro Phoenix Records Management Joint Powers Agreement with Beltrami County

Motion carried by the following roll call vote: Yeas: Thayer, Eaton, Fiskevold Gould, Peterson, Prince. Absent: Johnson, Rivera.

CITIZENS WITH BUSINESS NOT ON AGENDA

- No appearance.

REPORT

Selena Beasley and Andrea Kent presented the Community and Police Advisory Board Annual Report. Kent commented on the National Night Out that is hosted by the Boys & Girls Club and has been funded by a grant applied for by the Boys & Girls Club to the Minnesota Department of Public Safety. That grant was not funded for 2023 and funding for the National Night Out event is being requested the city for that event through the Community and Police Advisory Board. Chief Mastin commented on his support for funding to be provided by the city. Consensus of the council was to address funding for the National Night Out event at the July 3, 2023 council meeting.

NEW BUSINESS

Consider Award of Bid for 1st Street Water Tower Repair – City Project 23-06

Anderson stated that on February 28, 2023, the ice accumulation within the water tower tank (reservoir) formed a complete cap that did not allow for air relief within the tank. As the water exited the 6 foot diameter riser pipe, the vacuum created by the ice accumulation in the tank caused the riser pipe to collapse inward. When the ice within the tank eventually melted, the remaining water stored in the tank released down the collapsed riser pipe and pushed out sections of the riser pipe, but dents and holes in the pipe still remain and the water tower has been offline since.

At the May 1, 2023 Council Meeting, staff presented a report produced by KLM Engineering, who specializes in water towers, to assist the city with determining options to repair the water tower. KLM provided an inspection report with four (4) methods (or options) for repair.

Staff recommended to proceed with Method 3, which would convert the current “wet” riser pipe to a “dry” riser pipe. A “dry” riser pipe is where a smaller diameter insulated water main is installed within the 6 foot diameter riser pipe to provide added protection of future freezing issues. The estimated cost for Method 3 is expected to be less than Method 2, so was anticipated to be covered entirely by our insurance.

Upon authorization to proceed with Method 3, KLM completed their design documents and received quotes from three (3) of the major water tower contractors. Below are the quote amounts we received.

<u>Contractor</u>	<u>Quote Amount</u>
Elevated Welding Service, LLC:	\$163,500.00
General Construction Services, Inc.:	\$174,950.00
Classic Protective Coatings, Inc.:	\$340,725.00
 Engineer’s Estimate:	 \$150,000.00

KLM’s is recommending award to Elevated Welding Service and spoke very highly of the contractor. With the low quote amount of \$163,500 and the design & construction engineering fees from KLM Engineering for \$32,140, the total project cost of \$195,640. League of MN Cities Insurance Trust will cover these water tower repair costs. The water tower repair work is anticipated to be completed and the tower back online by the end of this year.

Motion by Thayer, seconded by Peterson, approving the quote to Elevated Welding Service, LLC in the Amount of \$163,500 for the Water Tower Repair Project – City Project 23-06. Motion carried by the following roll call vote: Yeas: Peterson, Fiskevold Gould, Thayer, Prince, Eaton. Absent: Rivera, Johnson.

Consider Amendment No. 3 to Lease Agreement with BSU for the Outdoor Program Center Facility Located at Diamond Point Park

Larson stated that the City of Bemidji and Bemidji State University entered into a Lease Agreement for the four-season Outdoor Program Center facility located in Diamond Point Park in September 2007 (upon completion of the park project). The terms of the lease agreement provide options to renew for three additional five-year terms. The Lease agreement and two previous amendments (2013 and 2018) are included for your reference.

In November of 2022, City Staff met with representatives of BSU to discuss the upcoming Lease renewal and options for updating/changing the lease as concerns were issued by BSU on the terms and in particular the cost. The twelve-month lease is approximately \$22,689.

Conversations with BSU began in earnest in April of 2023 with the goal to find options for continuing the partnership and providing services to students and the community through July, August and September, as the Lease Agreement ends in June of 2023. Due to various challenges at Bemidji State and the timeframe, the discussion centered on finding short term solutions. Park and Recreation Staff met with BSU Representatives several times over the last few months to facilitate the discussion and find mutually beneficial options for operations.

The Parks and Recreation Commission held a Special Meeting on May 24, 2023 to review and discuss a short-term proposal with Representatives from BSU. Amendment No. 3 is a result of the aforementioned meetings and discussions. The amendment has been reviewed by the City Attorney and the Parks and Recreation Commission.

The Recreation and Parks Commission met in regular session on June 13, 2023 at Diamond Point Park and at that meeting made a motion to recommend the City Council approve Amendment No. 3 to the Lease Agreement. The Commission has added the OPC facility to the July agenda to identify the next steps for determining the best use of the building long term.

Motion by Thayer, seconded by Fiskevold Gould, approving Amendment No. 3 to the Outdoor Program Center Facility Lease Agreement at Diamond Point Park between the City of Bemidji and Bemidji State University. Motion carried by the following roll call vote: Yeas: Peterson, Thayer, Fiskevold Gould, Prince, Eaton. Absent: Rivera, Johnson.

Consider Special Event Permit Dragon Boat 5K (August 5)

Thayer sought clarification of the closer of Midway Drive for this event. Miller stated that only that portion of Midway Drive south of St. Michael’s entrance will be closed.

Motion by Fiskevold Gould, seconded by Eaton, approving the Special Event Permit for the Dragon Boat 5k on August 5, 2023. Motion carried by the following roll call vote: Yeas: Eaton, Prince, Peterson, Thayer, Fiskevold Gould. Absent: Johnson, Rivera.

Consider Special Event Permit Babe's Burnout Car Show Updated (July 15)

Thayer inquired about the noise level of the Dyno portion of the event. Murphy described the noise level and the fact that it will end at 5:00 p.m. Murphy also stated that the burnout portion of the event has been eliminated.

Motion by Peterson, seconded by Eaton, approving the Special Event Permit for the Babe's Burnout Car Show on July 15, 2023. Motion carried by the following roll call vote: Yeas: Prince, Thayer, Eaton, Fiskevold Gould, Peterson. Absent: Rivera, Johnson.

COUNCIL REPORTS

Councilmembers provided reports on various boards, committees and commissions.


UPCOMING COUNCIL MEETINGS

- Monday, June 26 5:30 p.m. Work Session
- Monday, July 3 6:00 p.m. Council Meeting
- Tuesday, July 4 HOLIDAY INDEPENDENCE DAY
- Monday, July 10 5:30 p.m. Work Session

ADJOURN

There being no further business, motion by Peterson, seconded by Thayer, to adjourn the meeting. Motion carried. Meeting adjourned at 7:02 p.m.

Respectfully submitted,


Michelle R. Miller
City Clerk