

Charter Commission

Special Meeting

August 16, 2023 – 6:00 p.m.

Members Present: Blashill, Ravnikar, Heinonen, Meuers, Albrecht, Faver

Members Absent: Dodds

Staff Present: City Clerk Michelle Miller, City Attorney Katie Nolting

Chair Ravnikar noted a quorum and called the meeting to order at 6:00 p.m.

Approval of Agenda

Motion by Meuers, seconded by Heinonen approving the agenda as presented. Motion carried by unanimous voice vote.

Public Comment Period

- CT Marhula, 4524 Birchmont Drive NE #10, provided comments regarding requiring a code of conduct for the council and interim city manager.
- Margaret Batchelder, PO Box 931, provided comments regarding the charter commission needing to adopt code of conduct for themselves.

Business Items

Council Code of Conduct – Extension Request

Miller noted that the city council requested by motion an extension from the charter commission for allowing them to adopt a code of conduct. **Motion by Albrecht, seconded by Meuers, extending the code of conduct completion to November 1, 2023. Motion carried by unanimous voice vote.**

Discuss Charter Language Allowing Interim City Manager

Heinonen stated that in his review of the charter, section 6.02, subd. 8, specifically states that with the approval of the council, the manager may designate a properly qualified person to perform the duties of the manager and suggests modifying this language to allow the council to designate a qualified person in the event of an absence or vacancy of the city manager. Blashill suggested tasking members to research the topic to bring forward to next meeting.

Meuers suggested taking a thorough look at the entire charter.

Commissioner Reports

No reports.

Next Meeting and Topics

The next meeting is scheduled for Wednesday, October 18, 2023 at 6:00 p.m. in City Hall. The following topics were identified as Interim City Manager and Other Charter Amendments.

Adjourn

With no further business, a motion by Blashill, seconded by Heinonen, to adjourn. Motion carried unanimously. The meeting adjourned at 6:24 p.m.

Respectfully submitted,



Michelle R. Miller
City Clerk/Secretary