

# CITY COUNCIL PROCEEDINGS

## BEMIDJI, MINNESOTA

### Regular Meeting – January 3, 2012

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Tuesday, January 3, 2012 at 7:00 p.m. in the Council Chambers of City Hall, Mayor Larson presiding.

Upon roll call, the following Councilmembers were declared present: Larson, Waldhausen, Johnson, Hellquist, Albrecht, Thompson Absent: Negard

Staff Present: City Manager John Chattin, City Attorney Alan Felix, Public Works Director/City Engineer Craig Gray, Finance Director Ron Eischens, City Clerk Kay Murphy

#### **AMENDMENTS TO AGENDA**

Mayor Larson called for any amendments to the agenda. City Clerk requested that the 2012 Liquor License renewal for Toasty Beavers be added under the Consent Agenda. **Motion by Johnson, seconded by Thompson, to approve the agenda as amended. Motion carried by unanimous vote.**

#### **MINUTES**

Minutes of the December 19, 2011 regular meeting and December 19, 2011 special work session were presented for approval. **Motion by Hellquist, seconded by Thompson, to approve the minutes as prepared. Motion carried by unanimous vote.**

#### **CONSENT AGENDA**

The following Consent Agenda items were presented for approval. **Motion by Johnson, seconded by Thompson, to approve the Consent Agenda items as follows:**

1. Claims Submitted by Finance Officer in the amount of \$350,450.42
2. Claims Submitted by the Sanford Center in the amount of \$86,483.46
3. Approve Business License Renewals for 2012
4. Approve Designation of Mayor Pro-tem
5. Designate Official Newspaper of Publication for City
6. **RESOLUTION NO. 5741:** Designating Depositories for City Funds in 2011
7. Reapportionment of Special Assessment – Chock/Division Center
8. Purchase of 2012 Dodge Ram Pickup Truck – Bemidji Chrysler Center \$22,801 – Streets
9. Purchase of 2012 ¾ ton Ford Pickup Truck – Bob Lowth Ford \$22,487 – Water & Sewer
10. Purchase of Two Squad Cars – Dondelingers \$21,995 (Squad Car) and Nelson Auto \$26,867 (Utility Vehicle) – Police
11. Travel Authorization – Bemidji Day at the Capitol on Feb. 22 – Albrecht, Johnson, Larson, Thompson, Negard
12. 2012 Liquor License Renewal – Toasty Beavers

**Motion carried by unanimous vote.**

#### **CITIZENS NOT ON AGENDA**

Brian Merschman, 407 Meadow Court NE, asked how the 3.5% franchise fee was established and if public hearings were conducted.

Felix responded the change in franchise fee was through the ordinance process which requires a public hearing and legal notice in the Pioneer. Eischens stated that the Council considered the franchise fee increase at its budget work sessions during the 2011 summer which are open to the public.

#### **COMMITTEE REPORTS**

Bemidji Youth Advisory Commission – Sierra Beauleau, BYA representative, reported on their activities.

BSU Student Senate – No one appeared.

Librarian's Report - Paul Ericsson, Branch Manager, reported that there is an opening on the Library Board and the Clerk's office is accepting applications until January 10. Ericsson highlighted upcoming events at the Library.

### **OLD BUSINESS**

#### Upstream TV

Mike Bredon, Executive Director for Upstream TV, provided an update on the status of Upstream TV, public access television. He reviewed their expenditures and after contributions they were able to secure Errors and Omission Insurance. Bredon reported that Upstream TV had a soft opening on January 1, 2012. The official opening will be on January 14, 2012 at 8 p.m. and the City Council and public are invited to tour the studio. Membership to Upstream TV is \$25 which gives members access to cameras and editing. The public was encouraged to bring in videos for airing on the channel.

### **NEW BUSINESS**

#### Fire Department POC

Chattin stated that there has not been a pay rate change for the Paid on Call firefighters in nine (9) years. He further stated the current fire department budget is adequate to accommodate the adjustments in compensation.

**RESOLUTION NO. 5742: A Resolution Modifying the Fire Department's Paid On Call Staff Members' Compensation Pay Rate was offered by Councilmember Hellquist, who moved its adoption, and upon due second by Councilmember Albrecht was passed by unanimous vote.**

#### Phase I Orderly Annexation

Waldhausen stated that the annexation of Bemidji and Northern Township needs to make fiscal sense and annexing Bemidji Township at this time does not.

Albrecht agreed and stated that she has always felt that annexation of some of the areas did not make fiscal sense.

Hellquist asked if the Orderly Annexation Agreement would change if the City did not annex all of Phase I? Chattin responded that the Joint Planning Board and the Agreement would not change. Felix stated that the dates in the OAA are eligibility dates.

Johnson stated that the City and the Townships signed an orderly annexation agreement, which identified portions of the township properties that would be eligible for annexation. He stated that it would not be fair to just annex Northern Township and he could not support the motion.

**RESOLUTION NO. 5743: Initiating Annexation of Phase I Properties in the Orderly Annexation Area Pursuant to the Joint Resolution, excluding Bemidji Township properties and the Detachment properties, was offered by Councilmember Waldhausen, who moved its adoption, and upon due second by Councilmember Thompson was passed by the following vote: Ayes: Hellquist, Larson, Albrecht, Waldhausen, Thompson. Nays: Johnson.**

#### 2012 Street Renewal Project

Gray reviewed the feasibility report for the 2012 Street Renewal Project. The streets that are proposed to be included are Miles Avenue (Roosevelt Road to 3<sup>rd</sup> Street SE), Wilson Avenue (4<sup>th</sup> Street to 3<sup>rd</sup> Street SE) and 19<sup>th</sup> Street NW (Park Avenue to Delton Avenue NW). These streets were selected due to the lack of pavement on Miles and Wilson and the lack of adequate storm sewer system and curb and gutter on 19<sup>th</sup> Street. If the feasibility report is approved a public hearing will be held on January 17 by the Council. All of the residents will be notified of the public hearing. Construction of the project would begin in May with completion in September.

**RESOLUTION NO. 5744: Approving Feasibility Report and Calling Public Hearing – City Project 12-01 was offered by Councilmember Thompson, who moved its adoption, and upon due second by Councilmember Hellquist was passed unanimously.**

### **UPCOMING COUNCIL MEETINGS**

- Monday, January 9      5:30 p.m.      Work Session – Hospitality Tax Discussion/JEDC Presentation
- Tuesday, January 17      7:00 p.m.      Regular Council Meeting

**COUNCIL/STAFF REPORT**

- Council members provided updates on current events and meetings.

**ADJOURN**

There being no further business, motion by Waldhausen, seconded by Hellquist, to adjourn the meeting. Motion carried. Meeting adjourned at 8:15 p.m.

Respectfully submitted,



Kay M. Murphy  
City Clerk