

# CITY COUNCIL PROCEEDINGS

## BEMIDJI, MINNESOTA

### Regular Meeting – January 6, 2020

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, January 6, 2020 at 6:00 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Beard, Johnson, Rivera, Erickson, Thompson.

Staff Present: City Manager Nate Mathews, Finance Director Ron Eischens, City Attorney Alan Felix, Assistant City Engineer Sam Anderson, Community Development Director Steven Jones, City Clerk Michelle Miller

#### **AMENDMENTS TO AGENDA**

Mayor Albrecht called for any amendments to the agenda. **Motion by Erickson, seconded by Johnson, to approve the agenda as presented. Motion carried by unanimous vote.**

#### **MINUTES**

The following minutes were presented for approval:

Council Meeting: December 16, 2019

**Motion by Johnson, seconded by Beard, to approve the minutes as presented. Motion carried by unanimous vote.**

#### **CONSENT AGENDA**

The following Consent Agenda items were presented for approval. **Motion by Erickson, seconded by Meehlhause, to approve the Consent Agenda items as follows:**

1. Claims Submitted by Finance Officer in the amount of \$1,762,918.85
2. Claims Submitted by VenuWorks for the Sanford Center in the amount of \$42,069.28
3. General Business License Approvals for 2020
4. Approve Special Event Application – Frozen Ox 5k (February 8, 2020)
5. Approve Special Event Application – MNUSA Rendezvous 2020 (February 8, 2020)
6. Designate Mayor Pro-tem – Erickson
7. City Council Commission/Committee Assignments for 2020
8. Designate Official Newspaper of Publication for 2020
9. **RESOLUTION NO. 6277:** Designating Depositories for City Funds in 2020
10. Travel Authorization – 2020 Elected Leaders Institute – January 24-25 – Johnson
11. Travel Authorization – 2020 Elected Leaders Institute – February 28-29 – Albrecht

**Motion carried by unanimous vote.**

#### **CITIZENS NOT ON AGENDA**

The following individuals spoke about their concerns related to the refugee resettlement issue before the county board:

- Bill Batchelder, 2405 Carol Drive
- Lorrie Fjerstad, 516 14<sup>th</sup> Street
- Jason Lavalley, 4044 Jackpine Road
- Jorge Prince, 2085 Grotte Avenue

Reed Olson, 711 14<sup>th</sup> Street NW, spoke in support of a resettlement program.

Jake Atencio, 2011 Adams Avenue, reaffirming his previous request in working to build a community outreach center to help homelessness and lack of employment in the area.

#### **NEW BUSINESS**

**Consider Resolution Approving Feasibility Report and Calling for Public Hearing for 2020 Street Renewal Project – City Project 20-01**

Anderson stated that the feasibility study outlines the proposed improvements, estimated costs and recommended property assessments for the reconstruction of the following:

<u>Street</u>	<u>From/To</u>
Riverside Drive NE	Lake Avenue – Country Lane NE
Country Lane NE	Riverside Drive NE – Greenbriar Lane NE
Greenbriar Lane NE	Lake Avenue – Country Lane NE
Ivy Lane NE	Riverside Drive NE – Greenbriar Lane NE

Gould Avenue SE  
 Wilson Avenue SE  
 27<sup>th</sup> Street NW  
 29<sup>th</sup> Street NW

2<sup>nd</sup> Street SE – 4<sup>th</sup> Street SE  
 3<sup>rd</sup> Street SE – 4<sup>th</sup> Street SE  
 Park Avenue NW – Irvine Avenue NW  
 Park Avenue NW – Irvine Avenue NW

The estimated cost of the project is \$861,486 with the proposed funding sources as follows:

Street Assessments	\$ 166,388
Sanitary Sewer Utility Fund	\$ 6,500
Water Utility Fund	\$ 7,500
Storm Water Utility Fund	\$ 115,000
City Tax Levy	\$ 425,000
Construction Fund Reserves	<u>\$ 141,098</u>
	\$ 861,486

Anderson provided a summary of the feasibility report for the proposed project and stated that a neighborhood meeting notice for January 22 has been sent to the affected residents allowing an opportunity for them to ask questions and hear about the project prior to the public hearing on February 3, 2020.

**RESOLUTION NO. 6278: Approving Feasibility Report and Call Public Hearing on February 3, 2020 at City Hall, Council Chambers, 317 4<sup>th</sup> Street NW, at 6:00 p.m. for 2020 Street Renewal Project - City Project 20-01 was offered by Councilmember Erickson, who moved its adoption, and upon due second by Councilmember Meehlhause was passed by unanimous vote.**

Consider Parking Fee Rate Study Proposal

Mathews stated that the Bemidji Downtown Alliance is reviewing the parking lot rates due to increased parking maintenance and credit card processing fees with the new online system for purchasing parking lot stickers. Mathews stated that the HRDC has agreed to conduct the study at a cost of \$3,000 on behalf of the City of Bemidji and BDA to determine the local market rate for downtown parking and evaluate the need for immediate improvements. Staff addressed questions and concerns related to the how the funds are split between the City and BDA and how they are used.

**Motion by Beard, seconded by Johnson, approving the Parking Fee Rate Study proposal with HRDC in the amount of \$3,000 to be paid from the parking permit fund. Motion carried unanimously.**

**ORDINANCES**

An Ordinance Amending Chapter 12 of the Bemidji City Code, Article XXIV, Entitled “Pawnbrokers, Secondhand and Precious Metal Dealers” was given a first reading.

**ORDINANCE NO. 166, 3<sup>RD</sup> SERIES**, an Ordinance Amending Chapter 24 of the Bemidji City Code, Article III, Entitled “Parking, Stopping and Standing”, Section 24-123, Recreational Camping Vehicle Parking was given a final reading and passed by unanimous vote.

**Motion by Meehlhause, seconded by Thompson, approving publication of a summary of Ordinance No. 166, 3<sup>rd</sup> Series. Motion carried unanimously.**

**UPCOMING COUNCIL MEETINGS**

- Monday, January 13                      5:30 p.m.              Work Session – Phase 3 Annexation and 2020 Legislative Discussion
- Tuesday, January 21                      6:00 p.m.              Council Meeting
- Monday, February 3                      6:00 p.m.              Council Meeting

**COUNCIL/STAFF REPORT**

- Council members and staff provided updates on current issues and meetings.

**ADJOURN**

There being no further business, motion by Meehlhause, seconded by Thompson, to adjourn the meeting. Motion carried. Meeting adjourned at 7:01 p.m.

Respectfully submitted,



Michelle R. Miller  
 City Clerk