

MINUTES
PARKS & TRAILS COMMISSION MEETING
JANUARY 8, 2019

MEMBERS PRESENT: Mary Auger, Don Heinonen, Wendy Kvale, Tom Anderson, and Tonya Prim

MEMBERS ABSENT: Tina Kaney, Annette Meyer

COUNCIL & BOARD REPRESENTATIVE:

CITY STAFF & OTHERS: Marcia Larson and Lolly Randall

CALL TO ORDER:

Mary Auger called the meeting to order at 4:30 p.m.

APPROVAL OF DECEMBER 11, 2018 MEETING MINUTES:

Motion by Prim, seconded by Auger, to approve the December 11, 2018 Meeting Minutes as written. Motion carried.

GORDON FALLS PARK

Reviewed the draft concept put together by Kimley-Horn. The neighbors were not interested in a shade structure and the safety lighting is not currently included in the concept. Discussed lighting options and cost. Suggested to include bike parking in the park. Suggested looking at a similar swing like the oodle swing that is at Paul Bunyan Park.

Marcia will include a playground layout and samples along with the costs to the next meeting.

Wendy Kvale joined the meeting and took over as Chair.

ORDINANCES

The special event ordinance public hearing has been continued until a public meeting can be held. This meeting is planned for January 15th at 5:00 pm to 7:00 pm. Some of the concerns were having to provide insurance, the 30 day timeframe, and concerns about closing street requirements.

COMMISSIONER UPDATE

Discussed the South Shore turnaround. Marcia will get an update from the city engineering for the next meeting.

DIRECTOR UPDATE

Marcia reviewed the Rec Desk software that is used for registrations, reservations, and is also being used as point of sales at the arena and warming houses. The software allows easy access to see the number of registrations and the dollars collected. People can register on-line and will soon be able to reserve facilities on-line.

Isaac Aanerud started as the Park & Recreation Intern and will be working until May. Carson Law has been hired as a Special Events/Programmer. She will work 20 hours a week helping with recreation events.

Bike share Committee has been formed that will look at options of different programs that could be implemented next year.

Chimney Swifts have been found in the chimney on the Carnegie Library. Marcia is working with Brian Hiller from BSU to develop a plan to locate a new roosting place. The headwaters science center has been recommended as a location to place a false chimney on their roof. There are two potential tenants for the lower level if the City Council approves the change order to finish off the area. The Carnegie will be completed the end of June 2019.

The Ice Study is scheduled to be presented to the City Council at their January 28th meeting.

Birds Bees, Butterflies Audubon will be submitting a grant to help with programming, supplies, and plants to be planted at the Beltrami County History Center.

Marcia has been elected to the board of the Minnesota Recreation and Park Association.

ADJOURNMENT

Motion by Prim, seconded by Anderson, to adjourn the meeting at 6:00 p.m. Motion carried.

Respectfully submitted,

Lolly Randall
Administrative Assistant