

BEMIDJI CITY COUNCIL CITY OF BEMIDJI

NOTICE OF REGULAR MEETING PURSUANT TO MINNESOTA STATUTES SECTIONS 13D.04 AND 13D.021

NOTICE OF REGULAR COUNCIL MEETING BY TELEPHONE OR OTHER ELECTRONIC MEANS

NOTICE IS HEREBY GIVEN that the City Council of the City of Bemidji will hold a Council Meeting on Monday, October 5, 2020 to begin at 6:00 p.m. at Bemidji City Hall.

In accordance with the requirements of Minn. Stat. Sections 13D.04 and 13D.021, Mayor Rita C. Albrecht, has determined that an in person meeting is not practical or prudent because of a health pandemic and Peace Time State of Emergency, declared under Chapter 12 of the Minnesota Statutes.

Because of the health pandemic and Peace Time State of Emergency, it has been determined that attendance at the regular meeting location by members of the public is not feasible.

Because of the health pandemic and Peace Time State of Emergency, it has been determined that the physical presence at the regular meeting location by at least one member of the body, chief legal counsel or chief administrative officer is not feasible.

Therefore, some or all of the City Council members may be participating by telephone or other electronic means.

To join by video conference, go to Cisco Webex website (www.webex.com), click on “join” in the upper right corner and enter information below (access will open at 5:30 p.m.):



- **Enter meeting number: 126 458 3652**
- **Enter meeting password: XFctkxsJ228 (93285975 from phones and video systems)**
 - **Click Join Meeting**

To join by phone, dial: +1-408-418-9388. Enter meeting number (access will open at 5:30 p.m.):

- **Password: 126 458 3652 #**
- **Press # for no attendee ID number**

BEMIDJI CITY COUNCIL AGENDA

Monday, October 5, 2020

Council Chambers
City Hall – 317 4th Street NW
6:00 P.M.



ROLL CALL

PLEDGE OF ALLEGIANCE TO THE FLAG

PROCLAMATION – INDIGENOUS PEOPLES'/TREATY DAY

AMENDMENTS TO AGENDA

MINUTES

- 1) Work Session: September 14, 2020
Council Meeting: September 21, 2020

CONSENT AGENDA

Items in the Consent Agenda are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.

- 2) Claims Submitted by Finance Officer in the amount of \$1,156,817.18
- 3) Resolution Approving Assessment Roll for Delinquent Utility Bills for 2020
- 4) Approve Change Order No. 2 – Arch Lane Sanitary Sewer Project – City Project 20-08
- 5) Approve Extension to Restaurants for Permits to Use Municipal Sidewalk, Alley and Street Rights-of-Way for Extended Outdoor Patio Use, Including the Serving of Alcoholic Beverages within the Rights-of-Way
- 6) Approve Purchase of 2021 Ford Pickup Truck for Water/Sewer Department (\$38,736.25)
- 7) Approve Airport Lift Station Improvements (\$47,710)

CITIZENS WITH BUSINESS BEFORE THIS COUNCIL – NOT ON AGENDA

Public Comment – Anyone seeking to address the council on an item not on the agenda, please provide your written comments to the City Clerk by 3:00 p.m. on Monday, October 5. Comments can be submitted by email at cityclerk@ci.bemidji.mn.us. You may also request a meeting invite by emailing the city clerk. During the meeting, please give your name, address and state your concern/comment. **COMMENTS WILL BE TAKEN UNDER ADVISEMENT BY THE COUNCIL.**

REPORTS

- Public Arts Commission

PUBLIC HEARING

- 8) Conduct a Public Hearing on Proposed Assessment on Costs Associated with Lot Maintenance and Other Miscellaneous Work Done by the City on Private Property
 - Resolution Adopting Assessment Roll for Costs Associated with Lot Maintenance and Other Miscellaneous Work Done by the City on Private Property

NEW BUSINESS

- 9) Claims Submitted by VenuWorks for the Sanford Center in the amount of \$27,741.23
- 10) Consider Resolution Authorizing Feasibility Study for 2021 Street Renewal Project – City Project 21-01

Bemidji—Regional Center Amenities with Small Town Character

UPCOMING MEETINGS

- Monday, October 5 6:00 p.m. Council Meeting
- Monday, October 19 5:15 p.m. Public Affairs Committee
- Monday, October 19 6:00 p.m. Council Meeting

CLOSE MEETING

In accordance with Minnesota Statutes Section 13D.05, Subd. 3(b) for the purpose of discussing with the City Attorney threatened or pending litigation with regards to PFAS Contamination at Airport

REOPEN MEETING

ADJOURN

Proclamation

RECOGNIZING THE SECOND MONDAY OF OCTOBER AS INDIGENOUS PEOPLES'/TREATY DAY

WHEREAS, historically and currently, Bemidji has been an Indigenous Land; and we recognize that Indigenous nations have lived upon this land prior to European settlement; and we value the progress society has accomplished through Indigenous peoples' knowledge, labor, technology, science, philosophy, arts, sacred ecologies, and deep culture that has substantially shaped the character of the City of Bemidji; and

WHEREAS, many historical events shaped relationships between Indigenous people and early settlers, and treaties are an enduring reminder of how the past still influences this community; and

WHEREAS, Indigenous Peoples' Day was first proposed in 1977, by a delegation of Native nations to the United Nations-sponsored International Conference on Discrimination Against Indigenous Population in the Americas; and

WHEREAS, the City of Bemidji recognizes that an accurate depiction of history, the celebration of the strengths and recognition of the challenges of indigenous people of the area, honors Indigenous perspectives and presence in the shared community of life of the Bemidji area and, wishes to set aside a day to foster community unity and strengthen cooperation and understanding which will improve our lives and reveal a more accurate historical record; and

WHEREAS, the City of Bemidji acknowledges the need to be mindful of historical trauma stemming from colonization and governmental policy toward Indigenous Peoples, and use this awareness to inform our work; and

WHEREAS, the United States Government, the State of Minnesota, the County of Beltrami, and the City of Bemidji all currently recognize Columbus Day on the second Monday of October, in accordance with the federal holiday established in 1937; and

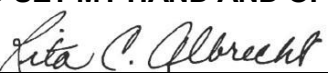
WHEREAS, governments, organizations and public institutions should reflect on the experiences of Indigenous people and their contributions to our country's roots, history and traditions in order to celebrate the strengths and recognize the challenges of Indigenous people.

NOW, THEREFORE, the City of Bemidji recognizes **Indigenous Peoples'/Treaty Day** on the second Monday in October, as a day to reflect on our history and to celebrate the thriving culture and value that the Anishinaabe, Dakota, and other Indigenous nations add to our City.

The City of Bemidji shall continue its efforts to promote the well-being and growth of the Indigenous community; and

The City of Bemidji encourages other businesses, organizations and public entities to recognize **Indigenous Peoples'/Treaty Day**.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND OFFICIAL SEAL OF THE CITY OF BEMIDJI.



Rita C. Albrecht, Bemidji Mayor

CITY COUNCIL PROCEEDINGS

BEMIDJI, MINNESOTA

Work Session – September 14, 2020

Pursuant to due call and notice, a special meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, September 14, 2020 at 5:35 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding via video and telephone conference.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Peterson, Johnson, Rivera, Erickson.

Staff Present: City Manager Nate Mathews, City Attorney Alan Felix, Assistant City Attorney Katie Nolting, City Engineer Craig Gray, Finance Director Ron Eischens, Police Chief Mike Mastin, Fire Chief David Hoefler, Parks and Recreation Director Marcia Larson, City Clerk Michelle Miller

Mayor Albrecht stated the purpose of the meeting was to discuss the 2021 Budget.

Amendments to Agenda

Mathews requested two items be added to the agenda:

- Consider Resolution Authorizing the City of Bemidji to enter into a Law Enforcement Mutual Aid Agreement (POTUS Visit)
- Consider Resolution Authorizing the City of Bemidji to enter into a Fire Department Mutual Aid Agreement

Motion by Peterson, seconded by Meehlhause to approve the agenda as amended. Motion carried by unanimous voice vote.

Consider Resolution Authorizing the City of Bemidji to enter into Law Enforcement Mutual Aid Agreement (POTUS Visit)

Mathews stated that due to the visit of the President of the United States the Police Chief is requesting that the City enter into a mutual aid agreement to assist the department in regards to safety and traffic control. Mastin stated that entering into this agreement will allow the Chief of Police to request and plan for assistance. Council and staff addressed questions and concerns regarding the cost to the City with regards to this event, as well as other concerns surrounding the visit.

RESOLUTION NO. 6313: Authorizing the City of Bemidji to Enter Into a Law Enforcement Mutual Aid Agreement was offered by Councilmember Peterson, who moved its adoption, and upon due second by Councilmember Johnson was passed by the following roll call vote: Yeas: Johnson, Albrecht, Erickson, Peterson, Meehlhause, Rivera.

Consider Resolution Authorizing the City of Bemidji to enter into a Fire Department Mutual Aid Agreement

Mathews stated that through the State of Minnesota Fire Marshal's office, the State of Oregon has requested assistance in battling the wildfires engulfing the Western states of the United States. Chief Hoefler stated that in order send firefighters to assist and give mutual aid to the State of Oregon, the City would need to enter into an Intergovernmental Agreement with the Minnesota Department of Public Safety Homeland Security and Emergency Management. Hoefler

stated that he has formed a team of firefighters to respond and he will be overseeing a task force team of Bemidji and other Minnesota fire departments in Oregon. Hoefler stated that all costs of the deployment will be reimbursed by the State of Minnesota. The team of Bemidji firefighters will be deployed for approximately two weeks and will be departing September 15 and returning October 3 or 4.

RESOLUTION NO. 6314: Authorizing the City of Bemidji to Enter Into a Fire Department Mutual Aid Agreement was offered by Councilmember Peterson, who moved its adoption, and upon due second by Councilmember Meehlhause was passed by the following roll call vote: Yeas: Erickson, Johnson, Peterson, Rivera, Albrecht, Meehlhause.

Neilson Reise Arena Discussion

Larson stated that due to COVID the Neilson Reise Arena closed in March and the ice was eventually taken out due to maintenance costs. Larson has been getting requests from user groups to reopen the rink and is seeking direction from council on that decision. Larson provided an estimate of operation costs to put the ice back in and allow user groups to begin renting ice time. Additionally, a COVID preparedness plan will need to be implemented which will affect the number of individuals will be allowed in the arena and how user groups can use the facility.

Dale Thompson of the Bemidji Community Arena and Bruce Hasbargen of youth hockey addressed council on the need for additional ice at the Neilson Reise Arena for youth hockey use, in particular for the Mites program, growth in programming and overflow games for tournaments.

Tiffany Vickaryous-Hubbard advised council that ice has been installed at the Sanford Center for BSU hockey and they have some open ice time for other user groups to use. Hubbard stated they are sensitive to the fixed rates of some of those user groups from the Neilson Reise Arena and will work to accommodate ice time at those rates. Hubbard also stated that they are able to accommodate user groups in a safe manner.

Council members Erickson and Rivera expressed concern of the general fund historically subsidizing operating and capital improvement costs of the Neilson Reise Arena and the need to find alternative funding sources. Erickson suggested user groups/ice managers form a committee to collaborate and coordinate scheduling available ice time.

Council and staff expressed questions and concerns surrounding the logistics and need in the community to reopen the Neilson Reise Arena. Rivera and Erickson stated they do not support reopening due to safety concerns and the costs associated with reopening and operating the arena. Peterson and Johnson stated they feel an obligation to the tenants and user groups to reopen the Neilson Reise Arena. Meehlhause and Albrecht support further discussion regarding the short term operation of the arena.

Motion by Erickson, seconded by Rivera that in concern for the taxpayer, concern for the COVID pandemic, concern for liability unknowns and concern for a deeper deficit for the arena, moves to keep the Neilson Reise Arena closed until the end of the year. Motion failed with the following roll call vote: Yeas: Rivera, Erickson. Nays: Peterson, Johnson, Albrecht, Meehlhause.

Motion by Meehlhause, seconded by Peterson directing the Parks & Recreation Director to prepare a COVID preparedness plan for the Neilson Reise Arena for review by the Public Affairs Committee. Motion carried with the following roll call vote: Yeas: Rivera, Peterson, Meehlhause, Albrecht, Johnson Nays: Erickson.

ADJOURN

There being no further business, motion by Meehlhause, seconded by Peterson, to adjourn the meeting. Motion carried. Meeting adjourned at 8:50 p.m.

Respectfully submitted,



Michelle R. Miller
City Clerk

DRAFT

CITY COUNCIL PROCEEDINGS

BEMIDJI, MINNESOTA

Regular Meeting – September 21, 2020

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, September 21, 2020 at 6:05 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding via video and telephone conference.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Peterson, Johnson, Rivera, Erickson.

Staff Present: City Manager, Nate Mathews, Finance Director Ron Eischens, City Attorney Alan Felix, Assistant City Attorney Katie Nolting, City Engineer Craig Gray, City Clerk Michelle Miller

AMENDMENTS TO AGENDA

Mayor Albrecht called for any amendments to the agenda. **Motion by Johnson, seconded by Meehlhause, to approve the agenda as presented. Motion carried by unanimous voice vote.**

MINUTES

The following minutes were presented for approval:

Work Session:	August 24, 2020
Council Meeting:	September 8, 2020
BEDA Meeting:	September 8, 2020

Motion by Peterson, seconded by Johnson, to approve the minutes as presented. Motion carried by unanimous voice vote.

CONSENT AGENDA

Albrecht called for any items to be pulled from the consent agenda. The following Consent Agenda items were presented for approval. **Motion by Meehlhause, seconded by Erickson, to approve the Consent Agenda items as follows:**

1. Claims Submitted by Finance Officer in the amount of \$442,993.68
2. **RESOLUTION NO. 6315:** Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessment Rolls, and Establishing a Date for Public Hearing on City Project 20-01
3. **RESOLUTION NO. 6316:** Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessments Rolls, and Establishing a Date for Public Hearing on City Project 20-02
4. **RESOLUTION NO. 6317:** To Execute Grant Agreement for 2021 DWI Officer

Motion carried by the following roll call vote: Yeas: Johnson, Albrecht, Erickson, Peterson, Meehlhause, Rivera.

CITIZENS NOT ON AGENDA

Reed Sabbe of NETA Property Management spoke about the increase in crime at the Ridgway Courts I and II apartment complexes managed by NETA and inquired of any help that the city could provide with increased policing in order to help control the issues they are having. Council mentioned an initiative previously administered by the Bemidji Rotary Club approximately 20 years which helped to decrease the crime rate in that area is prepared to resume that program.

REPORTS

Public Arts Commission – Due to technical difficulties they were unable to provide a verbal report.

Dave Hengel and Erin Echternach, Greater Bemidji, provided an update on their role in helping businesses with the COVID crisis as well as the ongoing projects and initiatives they are working on.

NEW BUSINESS

Consider Claims Submitted by VenuWorks for the Sanford Center in the amount of \$27,305.26

Motion by Meehlhause, seconded by Rivera, Approving the Claims Submitted by VenuWorks for the Sanford Center in the Amount of \$27,305.26. Motion carried by the following roll call vote: Yeas: Erickson, Peterson, Rivera, Albrecht, Meehlhause. Nays: Johnson.

Consider Tourist Information Center Lease with VisitBemidji

Peterson recused himself from the discussion and advised of his abstention from any vote on this matter due to a direct conflict of interest due to his role as Executive Director of VisitBemidji.

Mathews stated that the Public Affairs Committee met and reviewed the lease on September 8 and recommends council approve it. The lease would begin on October 1, 2020 for five years and automatically renew for two additional five year terms. The rent is fixed at \$757.50 per year which is \$10.00 a square foot.

Motion by Meehlhause, seconded by Erickson approving the Tourist Information Center Lease Agreement with VisitBemidji. Motion carried with the following roll call vote: Johnson, Albrecht, Meehlhause, Rivera, Erickson. Abstain: Peterson

Consider CARES Act Relief Fund Allocations

Eischens stated that he will need to report to the State the CARES Act Funding allocations for the month of August in the amount of \$101,562. Suggested use of these dollars was made to help upgrade the technology in chambers.

Motion by Peterson, seconded by Erickson approving the allocation of the CARES Act Funding as summarized for COVID related costs incurred in August in the amount of \$101,562. Motion carried with the following roll call vote: Rivera, Peterson, Erickson Meehlhause, Albrecht, Johnson.

UPCOMING COUNCIL MEETINGS

- Monday, October 5 6:00 p.m. Council Meeting
- Monday, October 19 6:00 p.m. Council Meeting

ADJOURN

There being no further business, motion by Peterson, seconded by Erickson, to adjourn the meeting. Motion carried. Meeting adjourned at 7:39 p.m.

Respectfully submitted,


Michelle R. Miller
City Clerk

Bill List Summary

October 5th, 2020

<u>Check /Wire</u>	<u>Vendor</u>	<u>Amount</u>
ACH	Bellboy Corporation	1,237.16
30771 - 30855	See Attached List	<u>1,155,580.02</u>
		<u>\$ 1,156,817.18</u>
	TOTAL	\$ 1,156,817.18

Accounts Payable

Blanket Voucher Approval Document

User: denisea
Printed: 10/01/2020 - 10:06AM
Warrant Request Date: 10/6/2020
DAC Fund:



Batch: 00406.10.2020

COUNCIL BILL LIST

Line	Claimant	Voucher No.	Amount
1	AC Analytical & Consulting	000030771	45.00
2	Ace On The Lake	000030772	1,152.41
3	Acme Tools-Bemidji	000030773	449.00
4	Advanced Eng.& Environ.Serv., Inc.	000030774	431.75
5	American Solutions For Business	000030775	1,490.15
6	Ameripride	000000000	895.11
7	Artisan Beer Company	000030776	571.80
8	Baratto Brothers Construction	000030777	1,400.00
9	Becklin & Whitney Consulting Engineers	000030778	250.00
10	Bellboy Corporation	000000000	3,670.05
11	Beltrami County Auditor/Treasurer	000030779	490.71
12	Bemidji Bituminous Inc	000030780	76,367.17
13	Bemidji Coca-Cola Bottling Co, Inc	000030781	746.39
14	Bemidji Curling Club	000030782	225.00
15	Bemidji Paper Sales, Inc.	000000000	1,321.19
16	Bemidji Pioneer Volunteer Firemen	000030783	213,006.58
17	Bernick's	000000000	22,563.17
18	Bessler Wiebolt Electric	000030784	911.28
19	Beverage Wholesalers	000030785	1,330.80
20	Books 'N More	000030786	5.00
21	Boreal Brushworks, LLC	000030787	3,500.00
22	Breakthru Beverage Minnesota Wine & Spirits, LLC	000030788	25,419.63
23	City of Bemidji	000030789	8,807.75
24	Core & Main	000030790	1,568.94
25	Crazy About Cleaning	000000000	231.00
26	D & D Beverage, LLC	000000000	3,829.80
27	D & K Builders, LLC	000030791	250.00
28	Department of the Treasury	000030792	456.00
29	D-S Beverages	000030793	29,843.63
30	Duran Jr.,Bidal	000000000	164.00
31	Earl F. Andersen, Inc.	000030794	57.45
32	Electric Pump, Inc	000000000	246.83
33	Environmental Toxicity, Inc.	000030795	875.00
34	Equipment Services, Inc.	000030796	320.00
35	Fed Ex	000030797	343.47
36	Fenner, Kevin	000000000	39.73
37	Flagship Recreation, LLC	000030798	344.00
38	FleetPride, Inc.	000030799	85.47
39	Flint Trading ,Inc.	000030800	925.16
40	Forestedge Winery	000030801	792.00
41	Forum Communications Company	000000000	216.00
42	Further - City of Bemidji	000000000	280.25
43	Guardian Pest Control, Inc	000030802	61.53
44	Hawkins, Inc.	000000000	6,712.61

Page Total: \$412,692.81

Line	Claimant	Voucher No.	Amount
45	InfoUSA Marketing, Inc	000030803	470.00
46	Ink Spot Press	000030804	108.07
47	Innovative Office Solutions, LLC	000030805	199.05
48	Jensen Conservation Services, Inc.	000030806	1,500.00
49	Jim Hirt Trucking, Inc	000030807	1,670.32
50	Joe's Northwoods Pest Control	000030808	107.50
51	Johnson Bros., Inc.	000030809	25,561.39
52	Klockow Brewing Company	000030810	564.00
53	Lauderbaugh,Carol	000030811	41.82
54	Leffelman,Michelle	000000000	230.00
55	Macqueen Equipment, Inc.	000000000	49.48
56	Magney Construction, Inc.	000030812	51,886.31
57	Maid In Bemidji, Inc.	000000000	785.00
58	Marco, Inc.	000000000	434.78
59	Martin,Kyle	000000000	189.95
60	McKinnon Co., Inc.	000030813	12,900.20
61	Menards-Bemidji	000000000	1,065.04
62	Miller, McDonald, Inc.	000030814	24,900.00
63	MN Dept of Revenue ACH	000000000	91,046.00
64	MN Dept of Transportation	000030815	414.36
65	MN Energy Resources	000000000	2,556.88
66	MN Valley Testing Lab, Inc.	000000000	117.00
67	Mobile Repair Service & Equipment, Inc.	000030816	1,261.00
68	NAPA Auto Parts	000000000	2,570.25
69	Nei Bottling, Inc.	000030817	195.60
70	North Country Electrical Services, Inc.	000030818	2,977.74
71	North Shore Analytical, Inc.	000030819	300.00
72	Northern Paving Inc.	000030820	247.80
73	Northern Technologies, LLC	000000000	16,600.00
74	Northwoods Habitat for Humanity	000030821	250.00
75	Northwoods Ice, Inc.	000030822	458.40
76	NW MN Hazardous Waste Management	000030823	782.00
77	NW Tire, Incorporated	000030824	3,025.18
78	OSI Environmental Inc.	000030825	100.00
79	Otter Tail Power Company	000030826	46,670.37
80	Paul Bunyan Communications	000030827	2,669.71
81	Paustis & Sons	000030828	7,933.17
82	Phillips Wine & Spirits	000030829	21,521.78
83	Portable Welding	000030830	200.00
84	PowerPlan OIB	000030831	36.64
85	Quality Flow Systems, Inc.	000000000	3,260.00
86	Reierson Construction, Inc.	000030832	324,692.07
87	RIHM Kenworth	000030833	3,459.85
88	RITE	000030834	677.54
89	RMB Environmental Laboratories, Inc.	000030835	931.00
90	Rodriguez,Mario	000030836	574.00
91	Roger's Two Way Radio, Inc.	000030837	101.67
92	Sadeks Repair & Welding, Inc.	000030838	676.25
93	Sanford Center	000030839	298.00
94	Saul Ewing Arnstein & Lehr LLP	000030840	10,783.50
95	Sherwin-Williams Co	000030841	144.76
96	Southern Glazer's of MN	000030842	26,354.57
97	Southside Tow & Rec, Inc	000030843	228.64
98	Sparky's Construction, Inc.	000030844	37,996.52
99	St. Croix Recreation Company, Inc	000030845	2,149.00
100	Streicher's	000030846	264.97
101	Thomson Reuters-West	000030847	544.16

Page Total: \$737,733.29

Line	Claimant	Voucher No.	Amount
102	Uline	000030848	195.96
103	Unity Yoga	000030849	104.31
104	Utility Logic	000030850	219.05
105	Valvoline Instant Oil Change	000030851	147.12
106	Verizon Wireless	000030852	103.74
107	Vinocopia, Inc.	000000000	1,039.80
108	Wine Merchants	000030853	1,526.14
109	WSSA Bemidji	000030854	1,500.00
110	WW Thompson Concrete Products	000030855	317.80
Page Total:			\$5,153.92
Grand Total:			\$1,155,580.02

RESOLUTION NO.

A RESOLUTION CERTIFYING AN ASSESSMENT ROLL FOR DELINQUENT UTILITY ACCOUNTS FOR SERVICES PROVIDED DURING THE YEAR 2020

WHEREAS, City Code Section 26-40 (Lien for Services and charges) provides for collection of delinquent utility accounts; and

WHEREAS, after proper notification to property owners that their account is delinquent, and upon failure of the owner to take care of the delinquency, the city has ascertained delinquent accounts to be certified.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BEMIDJI, MINNESOTA:

1. Such proposed certification of delinquent utility account assessment roll, a copy of which is on file in the office of the City Clerk, is hereby accepted and certified and shall constitute an assessment against the lands named therein.

2. Such assessment shall be payable in one (1) installment to be levied on the tax statement due and payable in 2021 without interest. The owner of any property so assessed may, at any time prior to the certification of the assessment to the County Auditor pay the whole of the assessment on such property to the City Treasurer to avoid certification to taxes.

3. The City Clerk shall forthwith transmit a certified duplicate of this delinquent utility account assessment roll to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the manner as other municipal taxes.

The foregoing resolution was offered by Councilmember _____ who moved its adoption, and on due second by Councilmember _____ Meehlhause was passed by the following vote:

Yeas:

Nays:

Absent:

Passed: October 5, 2020

ATTEST:

APPROVED:

Michelle R. Miller, City Clerk

Rita C. Albrecht, Mayor

2020 DELINQUENT UTILITY BILLS

Parcel Number	Amount	Owner Name	Service Address
800211300	\$187.13	WES HEGNA	1506 BIXBY AVE NE
800246100	\$517.94	VERN DITTY	1623 CALIHAN AVE NE
800292100	\$3,376.58	RED LAKE BAND OF CHPWA INDIANS	2309 CALIHAN AVE NE
800132600	\$301.72	MARCIA IRISH	1109 BELTRAMI AVE NW
800135100	\$684.06	CARL SEWALL	1011 MINNESOTA AVE NW
800121200	\$259.41	TOM GENNES	905 MINNESOTA AVE NW
800010200	\$454.53	ELAINE & BRUCE PETERSON	1105 15TH ST NW
800328500	\$793.19	HEIDI ANN TONCE	2525 IRVINE AVE NW
800162100	\$203.11	ANN GRAY	1218 AMERICA AVE NW
800337600	\$301.72	CHRISTY JOURDAIN	1218 DELTON AVE NW
800128400	\$338.84	ROBERT & CAROL KELLY	815 AMERICA AVE NW
800120500	\$130.35	PEOPLES CHURCH	824 AMERICA AVE NW
800548300	\$751.49	MARY MARTELL	3600 CEDAR LN NW
800129000	\$301.72	GARY O' SHEA	812 IRVINE AVE NW
800177600	\$253.04	RICK WATSON	1011 IRVINE AVE NW
800323800	\$360.75	MARGARET & RUSSELL PORTER	602 18TH ST NW
800073000	\$117.62	JOHN SHINDELAR	402 29TH ST NW
800225400	\$614.41	SHAWN DUDLEY	2901 PARK AVE NW
800275500	\$52.81	TRAVIS ROY	1917 IRVINE AVE NW
800328700	\$193.42	PAT WINGE	2521 IRVINE AVE NW
800275300	\$42.85	LEON OSMUNDSON	506 21ST ST NW
800070000	\$217.55	BLM COMPANIES LLC	2804 MINNESOTA AVE NW
800275600	\$212.59	DAVID GOETZ	1909 IRVINE AVE NW
800189600	\$47.20	RICK BERGSGAARD	723 10TH ST NW
800186800	\$56.71	DAVE NAASTAD	613 11TH ST NW
800180500	\$876.95	JASON SMITH	909 MISSISSIPPI AVE NW
800258100	\$188.40	DARREN KIMBLE	915 12TH ST NW
800227600	\$1,002.31	LORNA & MICHAELA PETERSEN	1222 PARK AVE NW
800340400	\$703.55	MICHAEL COLE	1442 PARK AVE NW
800278600	\$19.08	CHRISTOPHER RESTEMAYER	VACANT 19TH ST NW
800459600	\$381.23	TAWANA FAIRBANKS	811 20TH ST NW
800459400	\$494.66	JEAN SKINAWAY	905 20TH ST NW
800272500	\$389.34	CANDACE BURK	617 21ST ST NW
800262300	\$793.19	PATRICK & SHANAA RAINEY	144 GEMMEL AVE SW
800418000	\$561.37	MATTHEW & LYDIA HOULE	407 WOOD AVE SE
800402500	\$244.76	JBD MANAGEMENT LLC	507 WOOD AVE SE
800414600	\$576.97	JERRY SMITH	708 SCOTT AVE SE
800031500	\$426.79	FRANCIS SARGENT	822 2ND ST SE
800355100	\$618.25	LEO OSMUNDSON	513 3RD ST SE
800357200	\$376.97	AUDREY EMINETH	719 3RD ST SE
800236000	\$793.19	LYLE LESETMOE	1527 3RD ST NE
800421600	\$494.57	ARROWHEAD GLASS	424 ROOSEVELT RD SE
800419200	\$793.19	MARK LUNDIN	810 ROOSEVELT RD SE
800398600	\$32.00	CAROL NELSON	909 STONER AVE SE
800397600	\$77.28	ERIC WELLCOME	912 STONER AVE SE
800213000	\$148.62	MACHELLE PREHN	875 EAST AVE NE
800214400	\$298.62	JULIE NUBBE	1080 EAST AVE NE
800002100	\$19.12	JOE DAY	5025 POWER DAM RD NE
800503400	\$77.28	CAROL J WHITE	2115 HARRISON CT SW
800005000	\$46.38	DANE RASMUSSEN	2830 LAKE AVE NE
800475500	\$27.12	KATHY LAVATO-LALLI	4800 BRINKMAN DR NE
800374500	\$115.92	CHERYL MISTIC	720 MILES AVE SE
800384500	\$654.00	LENORA BEDEAU	228 KAY AVE SE
800243500	\$464.74	JEFF PREMO	212 GOULD AVE NE
800373300	\$320.53	CHRISTINE LINDGREN	500 MILES AVE SE
800431000	\$714.64	MACK KINGBIRD	1003 7TH ST SE
800382300	\$1,033.19	BYRON DOWNWIND	1208 2ND ST SE

2020 DELINQUENT UTILITY BILLS

800428600	\$142.37	ROYCE KINGBIRD	102 SCOTT AVE SE
800378000	\$79.93	WENDY BRITTON	1117 4TH ST SE
800364200	\$1,025.39	KATHRYN LUSK	414 CENTRAL AVE SE
800365501	\$469.77	JERRY KING	916 3RD ST SE
800354600	\$88.11	GARY TOBEY	518 2ND ST SE
800351300	\$19.94	GARY TOBEY	605 2ND ST SE
800395700	\$158.94	TIM RODEWALD	720 PERSHING AVE SE
800622300	\$100.93	LES PETERSON	3552 MINNESOTA AVE NW
800622400	\$64.82	JO-ANNE BAER	3606 MINNESOTA AVE NW
800624000	\$114.96	VANCE CLEMENT	3608 IRVINE AVE NW
800004300	\$77.28	WADE MARTIN	2885 LAKE AVE NE
800123700	\$35.25	SCOTT MERSCHMAN	913 BEMIDJI AVE N
800145400	\$191.57	SARAH KELLER	1203 BIXBY AVE NE
800411800	\$75.15	BRIAN EDWARDS	605 PERSHING AVE SE
800381000	\$19.08	REDHEAD INVESTMENTS LLC	FINSETH ADDITION
800273200	\$19.08	MATTHEW LIEND	518 22ND ST NW
800224000	\$77.28	DAVID D VICK	612 27TH ST NW
800459500	\$741.55	MARK & NICOLE POWERS	901 20TH ST NW
800368400	\$417.39	LEONA STEELE	812 4TH ST SE
800191400	\$449.56	PHILLIP PETERSON	804 11TH ST NW
800158000	\$240.84	ROB TREPANIER	1417 MINNESOTA AVE NW
800240300	\$77.28	WILLIAM A BEAULIEU	835 LAKE AVE NE
800557100	\$319.09	BRIAN & JODIE MCCLELLAN	1612 5TH ST SE
800410200	\$116.79	LNW COMMERCIAL PROPERT MGMT	423 PERSHING AVE SE
800123200	\$19.08	PROPERTY GUYS LLC	LOT CORNER LOT 10TH & MINNESOTA AVE NW
800313900	\$19.08	DARLENE ANN PRICKETT	VACANT NORTON AVE NW
800257400	\$19.08	GREGG ERICKSON	1234 NORTON AVE NW
800014400	\$62.17	ALAN BINKLEY	1701 NORTON AVE NW
800204100	\$19.08	CHAD BURNHAM	OAK ST SW
800615200	\$19.08	JCD PROPERTY LLC	2500 S LAKE IRVING DR SW
800504500	\$77.28	JAMES W WIZNER	2120 SOUTH LAKE IRVING DR SW
800208300	\$19.08	WILLIAM MARQUARDT	LOT PARK AVE SW
800421200	\$77.28	LEONARD BUTCHER	412 ROOSEVELT RD SE
800337700	\$534.34	MARY KINGBIRD	715 12TH ST NW
800036100	\$474.00	PAUL & JULIE BURNHAM	601 CLAUSEN AVE SW
800354400	\$19.08	GARY A TOBEY	2ND ST SE
800225200	\$53.30	SHAWN DUDLEY	714 30TH ST NW
800120300	\$58.13	PEOPLES CHURCH	814 AMERICA AVE NW
800421300	\$19.08	DARREN DEAN TOBEY	2500 LAKE AVE NE
800551900	\$38.64	SHARON K KEMMER	2316 BARDWELL DR NW
800119900	\$95.93	PEOPLES CHURCH	313 8TH ST NW
800008800	\$113.46	GLOW HOSPITALITY	2422 RIDGEWAY AVE NW
800230100	\$94.53	KEVIN & TRACI BELLEFY	1004 12TH ST NW
800120400	\$73.59	PEOPLES CHURCH	816 AMERICA AVE NW
800224400	\$269.13	ESTATE OF JANE TESAR	737 28TH ST NW
800152300	\$301.72	TAD INVESTMENTS LLC	1203 BEMIDJI AVE N
800215800	\$201.42	ROB TREPANIER	1511 MINNESOTA AVE NW
800671800	\$77.28	ARLE HAGBERG	5316 BIRCHMONT DR NE
800694700	\$77.28	ALVIN PETERSON	5425 BIRCHMONT DR NE
310055800	\$177.56	MICHAEL & SUSAN AMBROSIER	6211 BIRCHMONT DR NE
800060600	\$180.77	NICOLE SOVDE	2804 BEMIDJI AVE N
800400003	\$1,165.84	KRISTAN RAYMOND	855 MILES AVE SE
800286000	\$384.83	MIKE HESCH	2511 CALIHAN AVE NE
800002700	\$38.64	MICHAEL J OLSON	3640 ELLIOTT RD NE
800307600	\$257.42	TERA JASKEN	4500 ELLIOT RD NE
800308701	\$38.64	GREGORY D WRIGHT	3935 SHERMAN DR NE
800222800	\$19.08	JEREMY L BRUNDER	IRVINE AVE NW

2020 DELINQUENT UTILITY BILLS

800271500	\$19.08	KIMBERLY CURTIS	LOT IRVINE AVE NW
800271600	\$19.08	KIMBERLY CURTIS	LOT IRVINE AVE NW
800283700	\$19.08	TRENT S THOMAS	721 21ST ST NW
800272300	\$19.08	CANDACE E BURK	VACANT LOT 21ST NW
800467600	\$19.08	DANE RASMUSSEN	2830 LAKE AVE NE
800456400	\$19.08	LARRY S ANDERSON	VACANT LOT CHERRY LN NE
800278900	\$497.97	CYNTHIA HOLLEMAN	710 19TH ST NW
800324100	\$19.08	MARGARET & RUSSELL PORTER	602 18TH ST NW
800005300	\$77.28	DARREN DEAN TOBEY	2500 LAKE AVE NE
800150400	\$19.08	JEFFREY & ANGELA SCRIPTURE	1317 BEMIDJI AVE N
800019800	\$38.64	DOYLE R HIMMELRIGHT	1121 12TH ST NW
800162300	\$19.08	ANN LINDOM GRAY	1218 AMERICA AVE NW
800162200	\$19.08	ANN LINDOM GRAY	1218 AMERICA AVE NW
800337900	\$77.28	MARY KINGBIRD	715 12TH ST NW
800162000	\$19.08	ANN LINDOM GRAY	1218 AMERICA AVE NW
800020400	\$38.64	DOYLE R HIMMELRIGHT	1201 12TH ST NW
800230800	\$19.08	DOYLE R HIMMELRIGHT	VACANT 12TH ST NW
800229900	\$77.28	CHAD MALTERUD	925 11TH ST NW
800230000	\$19.08	CHAD MALTERUD	925 11TH ST NW
800228900	\$19.08	CHAD MALTERUD	925 11TH ST NW
800485100	\$19.08	CHAD MALTERUD	925 11TH ST NW
800139800	\$19.08	TIMOTHY J FELLMAN	1105 AMERICA AVE NW
800185800	\$19.08	LUKE RANKIN	1022 PARK AVE NW
800233400	\$19.08	TROY CARTER	HEFFRON'S ADDITION
800189000	\$19.08	MERRI BARRETT	807 MAURICE AVE NW
800298000	\$19.08	RICHARD CHURCH	LOT 8TH ST NW
800183000	\$193.68	OURS TO SERVE HOUSE OF HOSPITALITY	505 MISSISSIPPI AVE NW
800025700	\$77.28	CHARLES B THOMPSON	1085 EAST AVE NE
800025900	\$19.08	JOHN ANDERSON	VACANT EAST AVE NE
800105600	\$146.16	BRUCE W DREYER	323 MINNESOTA AVE NW
800205200	\$19.08	DENNIS L AMIOT	LOT 4TH ST NW
800212700	\$19.08	CHARLES B THOMPSON	1085 EAST AVE NE
800026000	\$22.56	JOHN ANDERSON	VACANT EAST AVE NE
800106500	\$204.72	BRUCE W DREYER	325 3RD ST NW
800026100	\$19.08	MARILYN YODER	EAST AVE NE
800212900	\$85.01	NANCY A O'CONNELL	945 EAST AVE NE
800215100	\$273.58	JOEL BROCKWAY	850 EAST AVE NE
800238700	\$77.28	ADAM & WENDY THEIS	2331 MILL ST NE
800349300	\$19.08	GARY A TOBEY	VACANT WOOD AVE SE
800350600	\$77.28	GARY A TOBEY	GARAGE CENTRAL AVE SE
800428700	\$19.08	ROYCE W KINGBIRD	102 SCOTT AVE SE
800351400	\$19.08	GARY A TOBEY	2ND ST SE
800380200	\$19.08	ELLEN JO KNOTTS SKOGEN	103 GOULD AVE SE
800354500	\$19.08	GARY A TOBEY	518 2ND ST SE
800354700	\$19.08	GARY A TOBEY	518 2ND ST SE
800355300	\$19.08	D ANNETTE MEYER	519 3RD ST SE
800356000	\$19.08	CHARLES ARTHUR	603 3RD ST SE
800356400	\$77.28	LAURA DREHER	619 3RD ST SE
800357300	\$19.08	CHRIS P EMINETH	719 3RD ST SE
800365500	\$19.08	JERRY STRASSBURG	916 3RD ST SE
800373500	\$19.08	ROBERT MORAN	506 MILES AVE SE
800374900	\$83.76	HOME PLACE	524 PAUL BUNYAN DR SE
800412400	\$19.08	DUANE B TADER	608 SCOTT AVE SE
800396000	\$77.28	DALE KUCHENMEISTER	702 PERSHING AVE SE
800392300	\$77.28	JEREMY SWAN	709 SHEVLIN AVE SW
800391800	\$19.08	TIMOTHY BOWDEN	710 SHEVLIN AVE SW
800395800	\$19.08	TIMOTHY D RODEWALD	720 PERSHING AVE SE
800398000	\$77.28	WILLIAM & JENNIFER BORTH	905 STONER AVE SE

2020 DELINQUENT UTILITY BILLS

800438900	\$19.08	PAUL BURNHAM	VACANT MAHNOMEN DR SE
800605600	\$94.58	EVELYN DAHL	735 32ND ST NW
800564600	\$71.00	CHRISTOPHER JARANSON	117 WALBORG AVE NE
800504800	\$77.28	CARA LYNNE DAHL	2108 HARRISON CT SW
800128300	\$239.68	BOB KELLY	817 AMERICA AVE NW
800229800	\$63.98	CHAD MALTERUD	925 11TH ST NW
800628800	\$152.86	WILLIAM BEISE	148 CIRCLE PINES DR NW
800465600	\$154.55	DAVID BRUMBAUGH	820 DONALD AVE SE
800177800	\$407.68	JCD PROPERTY LLC	1001 IRVINE AVE NW
800047301	\$86.18	JESSICA SAUCEDO	303 RAILROAD ST SW
800651300	\$473.70	STEVE JOHNSON	1214 MILES AVE SE
800239400	\$339.90	JCD PROPERTY LLC	617 LAKE AVE NE
800326601	\$170.45	RICHELL THAYER	726 18TH ST NW
800373400	\$1,360.35	ROBERT MORAN	506 MILES AVE SE
800436600	\$77.28	LEIF JOHNSON	2160 LAKE AVE NE
800637500	\$19.08	BERNICE M DOW	PIPELINE PROJECT
800637800	\$38.64	WENDY J CYR-RIZZI	1535 YELLOWHEAD RD SW
800639600	\$257.42	JOHN CALVIN CONKLE	1409 LAKEVIEW DR SW
800650400	\$38.64	MICHAEL BRUNDAGE	1273 MILES AVE SE
800651400	\$19.08	CINDY JOY MILLER JOHNSON	1216 MILES AVE SE
800651500	\$19.08	CINDY JOY MILLER JOHNSON	VACANT LOT MILES AVE SE
800418500	\$82.70	KILDES AUTO CENTER	427 ROOSEVELT RD SE
800152400	\$89.54	JACOB KANGAS	123 12TH ST NW
800356700	\$168.44	JOSELYN BRADLEY	704 2ND ST SE
800109300	\$63.40	ONE SOURCE FLOORS	206 MINNESOTA AVE NW
800417600	\$787.91	JAMIE MYERS	510 WOOD AVE SE
800423900	\$46.07	TIMOTHY ESTEY	914 CLAUSEN AVE SW
800326600	\$891.94	MICHELLE SMITH	1720 DELTON AVE NW
800643400	\$38.64	JON LARSON	611 18TH ST SW
800414000	\$1,065.07	MICHAEL & HILDA FLAHERTY	729 PERSHING AVE SE
800137000	\$373.64	JACOB KANGAS	213 10TH ST NW
800355200	\$92.14	D ANNETTE MEYER	519 3RD ST SE
800217700	\$75.15	BRUCE LEGG	1520 IRVINE AVE NW
800120900	\$303.63	J & J ENTERPRISE LLC	915 MINNESOTA AVE NW
800667800	\$38.64	BRENDIN KETCHUM	5023 BEMIDJI AVE N
800659700	\$19.08	REBECCA MELLUM	5326 BEMIDJI AVE N
800645700	\$120.50	WILLARD SR & ANDREA KINGBIRD	326 LAKE AVE SE
800659800	\$20.78	REBECCA MELLUM	5316 BEMIDJI AVE N
800663400	\$1,017.36	MINNESOTA WOODS LLC	4627 BEMIDJI AVE N
800663600	\$215.40	MINNESOTA WOODS LLC	VACANT LOT BEMIDJI AVE N
800668700	\$38.64	CHABIN A BLANC	5389 BEMIDJI AVE N
800670200	\$19.08	CARL W SEEMAN	VACANT LOT BIRCHMONT DR NE
800675200	\$38.64	JOAN ELAINE PICKENPACK	202 JUNIPER LN NW
800430500	\$663.06	PETRA NEADEAU	1022 6TH ST SE
800070300	\$775.08	JEREMY SUNDVALL	2817 BELTRAMI AVE NW
800564400	\$273.17	ROBERT TIBBETTS	203 WALBORG AVE NE
800176700	\$78.36	KALEB SHEPARD	905 IRVINE AVE NW
800469700	\$196.32	RYAN & KRISTEN O'LEARY	2710 COUNTRY LN NE
800384200	\$232.57	APRIL LANCASTER	1311 3RD ST SE
800149500	\$78.37	LNW COMMERCIAL PROPERT MGMT	1404 BELTRAMI AVE NW
800166500	\$75.15	JACOB KANGAS	1420 IRVINE AVE NW
800110400	\$247.44	FOZZIES SMOKIN BAR B Q	114 3RD ST NW
800356900	\$244.75	ALLEN TODD JR	703 3RD ST SE
800030200	\$86.32	KAREN BLACK	1010 2ND ST SE
800324900	\$308.73	LINDE LINDE	603 18TH ST NW
800307000	\$38.64	RICHARD & GWEN OSTER	3400 PIPER DR NE
800684800	\$369.51	VERNON & DENISE IVERSON	1615 30TH ST NW UNIT # 26
800181800	\$603.36	J & J ENTERPRISE LLC	709 MISSISSIPPI AVE NW

2020 DELINQUENT UTILITY BILLS

800441200	\$188.62	BARRY & MELINDA STEPHENS	1160 EAST AVE NE
800645100	\$303.65	LAURA NESS	1914 1ST ST E
800517900	\$48.00	JOHN & JASMIN FICK	3618 VALLEY VIEW DR NE
800382900	\$1,096.81	BENJAMIN & DAVID GOTTBORG	1210 2ND ST SE
800198700	\$19.08	MICHAEL POLLARD	LOT 1ST ST W
800153100	\$294.93	JACOB KANGAS	1221 BELTRAMI AVE NW
800138000	\$48.16	SHEILA HANSON	1001 BEMIDJI AVE N
800446300	\$263.38	BETHANY REESE	1885 GROTTA AVE NE
800271700	\$301.72	KIMBERLY CURTIS	2109 IRVINE AVE NW
800629600	\$150.98	DONALD BRAAM	108 CIRCLE PINES DR NW
800661200	\$30.26	DANIEL & ROXANNE CHURCH	5470 BEMIDJI AVE N
800031900	\$214.10	LAURA REYNOLDS	805 3RD ST SE
800218400	\$217.32	RANDI TANEM	2701 IRVINE AVE NW
800393100	\$124.23	STEPHANIE HENDRICKS	710 CLAUSEN AVE SW
800684400	\$69.51	ARIEL FERNANDEZ	1615 30TH ST NW UNIT # 30
800471800	\$132.96	BOB KRZOSKA	2720 FLORENCE LN NW
800687300	\$109.20	HARD ROCK INVESTMENTS LLC	2890 15TH ST NW
800632900	\$22.84	JAMES KUHLMAN	1829 GREGG CT

COUNCIL AGENDA ITEM



Meeting Date: October 5th, 2020

Action Requested: Approve Change Order No. 2 – Arch Lane Sanitary Sewer Project - City Project 20-08

Prepared By: Samuel C. Anderson, P.E.
Assistant City Engineer *sa*

Reviewed By: Craig J. Gray, P.E., DPW/City Engineer *CJG*
Nate Mathews, City Manager

Background:

Attached is change order #2 for the sanitary sewer replacement project on Arch Lane SW. This change order includes adding the removal of an additional 1 foot of unsuitable material found underneath the existing paved roadway and replacing with 1 foot of clean sand. Prior to placing the clean sand, the contractor will place down a geotextile fabric, under the entire roadway area being removed, which should provide separation between the unsuitable soil being left in place and the newly imported sand, so that the materials don't mix.

Change Order #01 had no monetary change in budget, but was used to add some additional contract language to trigger the City of Bemidji as an additional insured under the Contractor's general liability coverage prior to construction.

Finance

The total amount of the attached change order is \$6,986.00. This change order results in a new contract cost with Reierson Construction, Inc. of \$60,566.80.

Recommendation

It is recommended that the city council pass a motion approving change order number #02 for the Arch Lane Sanitary Sewer Replacement Project – City Project 20-08.



STATE AID FOR LOCAL TRANSPORTATION
CHANGE ORDER

Rev. February 2018

SP/SAP(s)	MN Project No.:	Change Order No.	2
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Project Location	Arch Lane Sanitary Sewer Replacement Project		
Local Agency	City of Bemidji	Local Project No.	20-08
Contractor	Reierson Construction, Inc.	Contract No.	
Address/City/State/Zip	1351 5 th Street NW, Bemidji, MN 56601		
Total Change Order Amount \$	\$6,986.00		


As part of the initial removals for the Arch Lane project, unsuitable soils were found under the existing gravel within the road area. The City of Bemidji has decided to subcut an additional 1 foot below the proposed gravel and pavement to replace with granular borrow. Prior to placing the granular borrow, geotextile fabric type 5 shall be placed under the entire removal area. 2 feet of rock will also be added below the new sanitary sewer main pipe, with this cost being already included in the lump sum "dewatering" price.

This would also include delaying paving until 2021 to allow for the road to go through a freeze/thaw cycle.

Estimate Of Cost: <i>(Include any increases or decreases in contract items, any negotiated or force account items.)</i>						
**Group/ funding Category	Item No.	Description	Unit	Unit Price	+ or - Quantity	+ or - Amount \$
	2105.507	Subgrade Excavation	CY	\$13.00	+184.0	\$2,392.00
	2105.507	Granular Borrow (CV)	CY	\$16.00	+184.0	\$2,944.00
	2105.504	Geotextile Fabric Type 5	SY	\$ 3.00	+550.0	\$1,650.00
Net Change this Change Order						\$6,986.00

Due to this change, the contract time: <i>(check one)</i>	
<input checked="" type="checkbox"/> Is NOT changed	<input type="checkbox"/> May be revised as provided in MnDOT Specification 1806
<input type="checkbox"/> Is Increased by _____ Working Days	<input type="checkbox"/> Is Increased by _____ Calendar Days
<input type="checkbox"/> Is Decreased by _____ Working Days	<input type="checkbox"/> Is Decreased by _____ Calendar Days

Approved by Project Engineer:  Date: 9/28/20
 Print Name: Sam Anderson Phone: 218-333-1856

Approved by Contractor:  Date: 9/28/20
 Print Name: Travis Reierson Phone: 218 368 6277



City Manager's Office

TO: Honorable Mayor Albrecht and City Councilmembers
FROM: Nate Mathews, City Manager *Nate*
DATE: September 29, 2020
RE: Resolution No. 6298 term extension

In response to the COVID-19 pandemic and various Executive Orders issued by Governor Walz earlier this year, the City passed Resolution 6298 (attached) to assist our local food and beverage businesses. This resolution allowed these Bemidji establishments to use adjacent municipal ROW for patio seating purposes with certain conditions until September 30. As you recall the City of Bemidji rented temporary street barricades to be installed in parking stalls, and worked with various businesses on their layout plans.

Our plan was to remove these barriers by October 1, however, we have been asked by the business community to keep the barriers in place a few weeks longer until October 19. PW staff have checked and there is no additional cost to the City to keep the barriers until October 19.

As September 30 was previously determined in a Resolution, staff feels it is appropriate to bring this to Council for approval of a term extension from September 30 to October 19.

Recommendation

I would recommend that we allow for the resolution terms of Resolution 6298 to be extended until October 19, 2020.

RESOLUTION NO. 6298

RESOLUTION TO ASSIST RESTAURANTS, IN ACCORDANCE WITH THE GOVERNOR'S EXECUTIVE ORDER 20-63, BY ISSUANCE OF PERMITS TO USE MUNICIPAL SIDEWALK, ALLEY, AND STREET RIGHTS-OF-WAY (ROW'S) FOR EXTENDED OUTDOOR PATIO USE, INCLUDING THE SERVING OF ALCOHOLIC BEVERAGES WITHIN THESE ROW'S

WHEREAS, on March 17, 2020 Governor Tim Walz issued Executive Order 20-04, which temporarily closed restaurants, bars, and other places of public accommodations; and

WHEREAS, the City of Bemidji declared a Local State of Emergency on March 27, 2020; and

WHEREAS, on May 27, 2020 Governor Walz issued Executive Order 20-63, which modified 20-04 to allow restaurants, bars and some other places of public accommodations to partially open with the use of outdoor patio seating and other conditions; and

WHEREAS, Governor Walz has requested cities and municipalities assist local restaurants in implementing the outdoor seating allowed under Executive Order 20-63; and

WHEREAS, pursuant to Minnesota Statute §340A.404 and Bemidji City Code Section 4-44, the City issues on-sale liquor licenses to local restaurants; and

WHEREAS, Minn. Stat. 340A.410 subd. 10 requires that alcohol licenses must clearly state the defined premise where the alcohol will be served; and

WHEREAS, Bemidji City Ordinance 20-7(j) currently provides that alcoholic beverages cannot be served on ROW's for sidewalk café purposes; and

WHEREAS, there is a fee of \$15.00 for a permit for use of the ROW's within the City of Bemidji; and

WHEREAS, as permitted by Executive Order 20-63, the City has elected to assist local restaurants in reopening within the parameters allowed under the Executive Order in an efficient and expeditious manner, including by administrative approval of City Permits for the use and expansion of patio seating and associated serving of alcoholic beverages in adjoining municipal ROW's.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Bemidji, Minnesota, the following:

1. As authorized by the State and Local Emergency Order(s), Bemidji City Code Section 4-44 is temporarily amended to allow City Administration to approve amendments to municipal on-sale liquor licenses for restaurants who make application to the City of Bemidji to request permission to use adjacent municipal ROW's for outdoor patio seating and associated serving of alcoholic beverages.
2. As authorized by the State and Local Emergency Order(s), Bemidji City Code Section 20-7(j) is temporarily amended to allow on sale alcohol in any requested patio space into a municipal ROW's, with a valid permit approved by City Administration, with proof of general and liquor liability insurance covering the extended patio premises and use thereof and within the ROW's, and in compliance with all other state and local laws.
3. The Bemidji City Administration is hereby authorized to approve any and all future applications for amended alcohol licenses in conjunction with this Resolution, Local Emergency Resolution, and Executive Order 20-63 or any future similar Executive Order.

4. Bemidji City Administration shall work with any restaurant in the City of Bemidji who wishes to apply for a permit to use an adjacent municipal ROW's for patio seating purposes. Considerations that must be taken into account include, but are not limited to:
 - a. Compliance with all Executive Orders regarding safe business operations including the COVID-19 Preparedness Plan and appropriate social distancing and all other State and Local laws;
 - b. Safe pedestrian flow must be maintained, with a minimum of five (5) feet for an accessible pedestrian route(s);
 - c. ADA guidelines must be observed, including, but not limited to, having an accessible pedestrian route(s) for access to tables, access to restrooms, and traversing curbs;
 - d. Building and Zoning Codes must be adhered to;
 - e. The effect on neighboring businesses and residential units;
 - f. Public Safety access and response must be maintained;
 - g. All businesses who are utilizing outdoor space must close no later than 10:00 p.m., seven (7) days a week;
 - h. Restaurants shall be responsible for maintaining the outdoor restaurant patio space, or any other outdoor space to ensure it is clean and sanitary;
 - i. No music will be allowed in the expanded restaurant patio space, unless written prior approval is granted by the Bemidji City Manager;
 - j. If alcohol will be served in the extended restaurant patio space:
 - i. Alcoholic beverages must only be served and consumed in the extended restaurant patio area and may not leave that area; and
 - ii. There must be an updated certificate of regarding liability coverage extending to an outdoor space and also including the City of Bemidji as an insured party on the policy to the City Clerk prior to operating the patio space;
5. The \$15.00 fee that is required for use of a municipal ROW's in the City is hereby temporarily waived for any restaurant applying to use a municipal ROW's during the COVID-19 pandemic as allowed under the Governor's Executive Orders.
6. This Resolution is effective through September 30, 2020 or upon further order of the Bemidji City Council.

The foregoing resolution was offered by Councilmember Meehlhause, who moved its adoption, and upon due second by Councilmember Rivera, was passed by the following vote:

Yeas: Albrecht, Meehlhause, Johnson, Rivera, Erickson
Nays: None
Absent: Thompson

Passed: June 1, 2020

ATTEST:


Michelle R. Miller, City Clerk

APPROVED:


Rita C. Albrecht, Mayor

COUNCIL AGENDA ITEM



Meeting Date: October 5 2020

Action Requested: Approve Purchase of Pick-Up Truck for Water/Sewer Department

Prepared By: Todd Anderson, Water & Sewer Superintendent

Reviewed By: Craig J. Gray, Director of Public Works/City Engineer

A handwritten signature in black ink, appearing to be "CJG", located to the right of the "Reviewed By" line.

Background:

The 2020 Capital Improvement Plan includes the purchase of a 2021 ¾ ton 4x4 pick-up truck.

The following price was received from the MN state bid contract:

2021 ford 3/4 Ton 4x4 super cab pick-up

Ford of Hibbing \$38,736.25 (State Bid Contract #169035)

Financing

The price received include sales tax and the applicable license/fees.

Recommendation:

It is recommended that the City Council pass a motion authorizing the purchase of the 3/4 ton 4x4 pickup from Ford of Hibbing in the amount of \$38,736.25

COUNCIL AGENDA ITEM



Meeting Date: October 5, 2020

Action Requested: Approve Airport Lift Station Improvements

Prepared By: Craig J. Gray, Director of Public Works/City Engineer

A handwritten signature in black ink, appearing to be "CJG", located to the right of the "Prepared By" line.

Reviewed By: Nate Mathews, City Manager

Background:

The city's new water plant will discharge backwash water to the city's lift station that is located on Gillett Drive (airport lift station). In order for the lift station to be able to accommodate the backwash water we have to make some improvements to the lift station. We have obtained the attached quote from Quality Flow Systems, Inc. for the necessary improvements.

Finance:

The total cost of the improvements is \$47,710. The lift station changes are necessary due to the water plant and it will be charged and funded to the overall water plant budget.

Recommendation:

It is recommended that the city council pass a motion approving the quote with Quality Flow Systems, Inc. in the amount of \$47,710 for the improvements to the Gillett Drive lift station.

QUALITY FLOW SYSTEMS, INC.

800 6th Street NW
New Prague, MN 56071

Phone(952)758-9445
Fax(952)758-9661

August 26, 2020

To: Todd Anderson
City of Bemidji, MN

Subject: Airport Lift Station Remodel

Dear Todd;

Please find below our proposal to replace the existing pumps, add a submersible mixer, and replace the existing control panel including VFD's, mixer control, and the upgrade to the Mission unit. We provided an adder for installation by a licensed electrician.

Airport Lift Station Remodel:

Item 1 - Lift Station Control Panel:

Lift Station; Duplex Control Panel; Duplex pump control panel for operation on 230 Volt, 3-Phase, 4-Wire, 60-Hz incoming service. The enclosure is 1-door; suitable for pad-mounting, NEMA 3X, 304 Stainless Steel, measuring approximately 48"H x 36"W x 16"D on an 18"H skirted leg stand system. Inner dead-front door, 3-point pad-lockable handle and steel (painted white) component chassis will be provided. The system will provide control for two (2) 15 HP KSB submersible pumps in response to wetwell level as sensed by a submersible level transducer (primary) and float switches (back-up). To include:

<u>Qty</u>	<u>Description</u>
1	CB; Main Disconnect; 3P; 240VAC; 100A; (Service Entrance Rated)
1	CB; Emergency Disconnect; 3P; 240VAC; 100A; (Interlocked with Main)
1	Emergency Power Receptacle; with angle adapter (AR1041-S22)
2	CB; Pump Disconnect; 3P; 240VAC; 60A
1	CB; Mixer Disconnect; 3P; 240VAC; 30A
1	IEC Contactor; Sized for Mixer Motor; 5.4hp; 240VAC
2	Mitsubishi ; Series F820 VFD's; 49 amps
1	Breaker; 1P; 10A; (Control Power)
1	Breaker; 1P; 15A; (Convenience Receptacle)
1	Convenience Receptacle; GFI; 15A
1	Phase Monitor
1	Surge Arrestor; 3-Phase
1	Heater; Fan-forced; 200W; Thermostatically controlled
1	Fan kit with weatherproof shrouds
2	Pump Protective Module (Overtemp & Seal Fail); with socket
3	Light-Pilot; P-T-T; 120VAC FV; LED; Green Fresnel Cap (pump running and mixer running)
4	Light-Pilot; P-T-T; 120VAC FV; LED; Red Fresnel Cap (pump overtemp, high level, back-up)
2	Light-Pilot; P-T-T; 120VAC FV; LED; Amber Fresnel Cap (pump seal fail)
4	Push Button; (each pump reset, reset back-up, & alarm silence)
3	Switch; 3 position; HOA (pumps and mixer)
4	Runtime meter; non-resettable (each pump & simultaneous, mixer)
A/R	Control Relay; 3PDT; 120VAC; w/ Indicating Light (includes socket)
1	Ground Lug; 3-Conductor
1	PLC; QCI Model 1500ct; pump controller; color touchscreen (Primary)
1	Float control with intrinsically safe circuit extensions (Back-up)
A/R	IS Barrier for transducer
1	Alarm Light; Red; Strobe; 120VAC; (top mounted)
1	Upgrade the existing Mission unit to real-time and re-mount in this panel
A/R	Terminal Block; Single; 18-10AWG
1	Submersible Level Transducer; 4-20mA Loop powered; 60 ft cable
2	Float Switch; EcoFloat; Suspended; Non-mercury; 60 ft cable
A/R	Onsite start-up of pump control panel and instrumentation

Item 1 - Total Delivered Sell Price - \$19,040.00

Item 2 – Submersible Mixer

- One (1) "Otter" Model DWM22DG, 5.4 hp, 230/3, heavy duty submersible mixer. To include;
- Mixer stand
 - Mixer pump guide rail bracket
 - 66' of power cord
- One (1) Start-up and training
One (1) Freight to the jobsite

Item 2 - Total Delivered Sell Price - \$8,290.00

Item 3 - Replacement Pumps:

- Two (2) "KSB" Model F80-250/114X, 15hp, 230/3 1750 rpm heavy duty submersible pump capable of pumping 800 gpm @ 52' TDH. To include the following:
- 15hp, 230/3, explosion-proof inverter duty motor
 - 50' of power cord
 - Leakage sensor
 - Stainless steel lifting chain
 - Flygt Barney guide claw
- One (1) Start-up and training
One (1) Freight to the jobsite

Item 3 - Total Delivered Sell Price - \$16,880.00(+ tax)

Item 4 - Installation of Control Panel Adder:

- One (1) Installation of Control Panel by a licensed electrician

Item 4 - Total Delivered Sell Price - \$3,500.00

Thank you for the opportunity to provide you with a proposal for this equipment.
If you have questions or require more information, please don't hesitate to give me a call.

Sincerely,

Kevin Huson

Kevin Huson

PUBLIC ARTS COMMISSION 2019 Annual Report

Introduction

The PAC began the year by welcoming new members and electing officers. Sylvia Wildgen was re-elected as Chair and Debra Sea was re-elected as Vice Chair. City staff member, Michelle Miller, will continue as our secretary. Emelie Rivera joined us as our Council representative. Other members include Paula Swenson, Sandy Kaul, Mitch Blessing and Ester Aube. Ester Aube had to resign due to work issues, and the commission welcomed new member Cindy Burger. Later in the year, Bobbi Karpinski became our secretary.

City Wide Art Inventory (A continuing project)

The PAC continued their work on documenting works of visual art in the City of Bemidji. Members photographed outdoor art works in all five wards and also noted sites that might have potential for art works in the future. The inventory may also include works of art within buildings located in the City such as the art collection in the Northwest Technical College, the Bemidji High School, and the Sanford Center.

Online Map of Art Works in the City of Bemidji (A continuing project)

Mitch Blessing, a commission member who also works closely with the Bemidji Sculpture Walk Committee, suggested that the PAC and the BSW share an online map of both the sculpture walk art works and the City art works.

Crosswalk Art

The commission initiated the idea of using images in the city intersection crosswalks. This idea is popular in many cities here and abroad. As a prototype project, we discussed the idea with the public works staff and they volunteered to take whatever image we chose and make the stencil and have it painted in the crosswalk in the Spring when the crosswalks are usually refreshed. The commission chose to use the shape of a fish at the intersection of 3rd and Beltrami. The public works department will repaint it each spring for five years. The commission also discussed expanding this project.

George W Nielson Convention Center Art

The staff at the Nielson Convention Center approached the PAC with the idea of having some works of art by regional native American artists in the lobby of the convention center. The PAC reached out to the Gizhiigin Arts Incubator, a project of the White Earth Tribe's Economic Development Division, and they graciously loaned us a large, multi-piece work, "An Early Summer," acrylic on canvas, 2016, by Sarah McRae, Red Lake Ojibwe. This piece was on view for the meeting of the League of Minnesota Cities and other events during the summer. The PAC offered to work with the staff at the Convention Center on the acquisition of additional art works if they so desired.

Shaynowishkung Lighting

The PAC has discussed lighting of the Shaynowishkung statue with Marcia Larson, Parks and Recreation Director. The completion of this project will depend on the budget and schedule of work of the Parks and Rec dept.

PAC Ordinance, By-Laws, and Policy Review

In September the PAC began to review the governing documents of the Public Arts Commission to see if any changes are needed to expand opportunities for new members in terms of residency.

New web presence for the PAC on the City Website.

Noting that the PAC needed more public exposure in the community, especially in recruiting new members, it suggested having a page on the City website.

Utility Box Public Art Project

The PAC discussed what smaller projects, like the Crosswalk Art project, might be possible to take on. One idea is to have an artist design a cover for the utility box on the South side of the newly renovated Carnegie Library located at 5th and Bemidji Avenue. Steve Jones, a planner for the City and new city advisor for the PAC, looked into the viability of this project and it is something the PAC is beginning to plan for.

Creative Minnesota Study

Steve Jones, lead an effort to have Bemidji be one of the Cities included in the study. As a result, the PAC will host a public event when the Study is completed.

RESOLUTION NO.

A RESOLUTION ADOPTING ASSESSMENT ROLL FOR COSTS ASSOCIATED WITH LOT MAINTENANCE, AND OTHER MISCELLANEOUS WORK DONE BY THE CITY ON PRIVATE PROPERTY

WHEREAS, City Code Section 20-4 (Regulation of Grass, Weeds and Trees); Section 14-32 (Maintenance of Private Property); and Section 10-41 (Rental Housing Registration) states that it is the duty of property owner to maintain all private property, and remove all nuisances or safety hazards from private property; and

WHEREAS, after proper notification to property owners that they are in violation of the City Code, and upon failure of the owner to take care of the violation, the city ordered the work done and has ascertained costs to be assessed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BEMIDJI, MINNESOTA:

1. Such proposed assessment roll, a copy of which is on file in the office of the City Clerk, is hereby accepted and shall constitute an assessment against the lands named therein.
2. Such assessment shall be payable in one (1) installment to be levied on the tax statement due and payable in 2021 with no interest. The owner of any property so assessed may, at any time prior to the certification of the assessment to the County Auditor pay the whole of the assessment on such property to the City Treasurer to avoid certification to taxes.
3. The City Clerk shall forthwith transmit a certified duplicate of this assessment roll to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the manner as other municipal taxes.

The foregoing resolution was offered by Councilmember _____, who moved its adoption, and on due second by Councilmember _____, was passed by the following vote:

Yeas:
Nays:
Absent:

Passed: October 5, 2020

ATTEST:

APPROVED:

Michelle R. Miller, City Clerk

Rita C. Albrecht, Mayor

UNPAID MISCELLANEOUS CHARGES

OWNER	PROPERTY ADDRESS	AMOUNT	REASON
KIMBERLY CURTIS	2109 IRVINE AVE NW	158.75	LAWN MOWED - VACANT
STEVEN DAVIDSON	1214 BELTRAMI AVE NW	384.39	DUTCH ELM REMOVED
SHAY ICEMAN	513 26TH ST NW	157.50	LAWN MOWED
KANGAS PROPERTIES LLC	1221 BELTRAMI AVE NW	375.00	DUTCH ELM REMOVED
JACOB S KANGAS	922 DEWEY AVE NE	750.00	DUTCH ELM REMOVED
JACOB S KANGAS	213 10TH ST NW	150.00	DUTCH ELM REMOVED
ROBERT & CAROL KELLY	815 AMERICA AVE NW	179.38	DUTCH ELM REMOVED
MACK & CHRISTY KINGBIRD	1003 7TH ST SE	205.01	CLEAN UP OF MUD ON CITY STREET
JERRY SMITH	708 SCOTT AVE SE	158.75	LAWN MOWED - VACANT
GARY OSHEA	812 IRVINE AVE NW	636.55	LAWN MOWED/BOARDED UP HOUSE - VACANT
PROPERTY GUYS LLC	CORNER LOT 10TH & MINNESOTA AVE NW	158.75	LAWN MOWED - VACANT
MICHELLE SMITH	1720 DELTON AVE NW	157.50	LAWN MOWED
DENISE SUMMERFORD	819 21ST ST NW	156.25	LAWN MOWED

Sanford Center Unpaid Bills Detail

	Reference	Invoice Amount
Ace on the Lake		187.39
	Operational Supplies	187.39
Appetize Technologies, Inc.		14,552.00
	Annual License Fees	14,552.00
Commercial Refrigeration Systems		3,422.36
	Ice Plant Maintenance	3,422.36
Constellation NewEnergy - Gas Division, LLC		853.15
	Utilities	853.15
G&R Controls		15.66
	Temp Sensor	15.66
Guardian Pest Solutions, Inc.		260.18
	Pest Control	260.18
The Home Depot Pro		50.92
	Sanitizer	50.92
VenuWorks, Inc.		8,244.57
	October Management Fee	8,244.57
Manual Checks & Debits		155.00
Minnesota Department of Revenue	Sales Tax Remittance	155.00
Grand Total		27,741.23

Reviewed by Sanford Center Finance Subcommittee on 9/30/20

COUNCIL AGENDA ITEM



Meeting Date: October 5th, 2020

Action Requested: 2021 Street Renewal Project - Consider Resolution Ordering Feasibility Report – City Project 21-01

Prepared By: Samuel C. Anderson, P.E. *sa*
Assistant City Engineer

Reviewed By: Craig J. Gray, P.E., DPW/City Engineer *CG*
Nate Mathews, City Manager

Background:

We have nearly completed the 12th year of the city's annual street reconstruction program and we now must consider the proposed program for 2021. The goal each year is to select the upcoming street segments in the fall so that the preliminary survey information can be acquired prior to snowfall. This will allow the winter months for engineering design, neighborhood information meetings and public hearings.

Here is a synopsis of what has been completed in the first twelve years of the annual program:

- 816 homes with new roadway improvements.
- 16,225 linear feet of new storm sewer has been installed or replaced.
- 435 homes have had new water and/or sanitary sewer services installed to them.
- 42,779 linear feet of 60-90 year old water main and sanitary sewer has been replaced.
- 15.6 miles of city streets reconstructed.
- 8.8 miles of sidewalks and trails replaced or added.
- Total investment in our infrastructure and neighborhoods of \$21,410,000.
- Utilization of \$9,200,000 in federal and state funds.

Discussion:

The street segments that are proposed to be included for study within the 2021 feasibility report are shown on the attached map and are as follows:

Fern Street NW
Ash Avenue NW
26th Street NW

Power Drive NW – HWY 71
Paul Bunyan Drive – 23rd Street NW
Dead end west of Delton Avenue – Bemidji Avenue N

The feasibility report is the first step in the Chapter 429 assessment process and it will outline the proposed improvements, project costs, preliminary assessments and the feasibility of the proposed project. The report should be complete and ready for city council review in December. After completion of the feasibility report staff will hold a neighborhood meeting to outline the proposed project to the affected property owners.

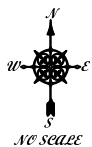
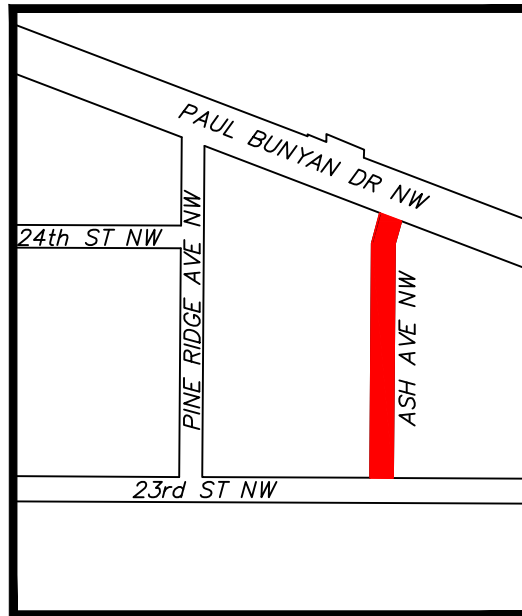
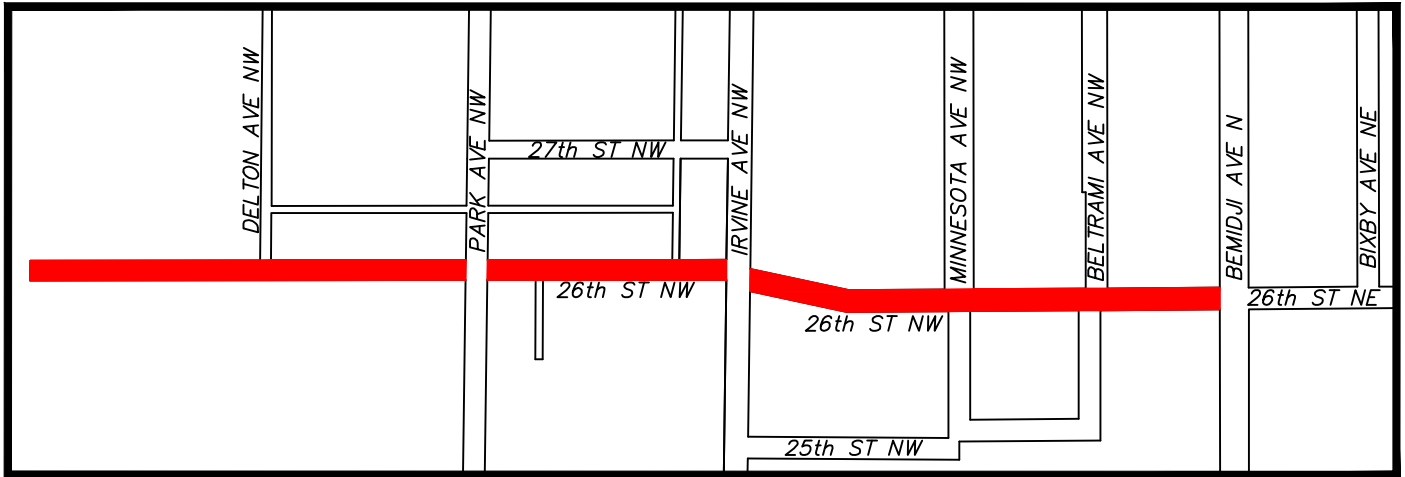
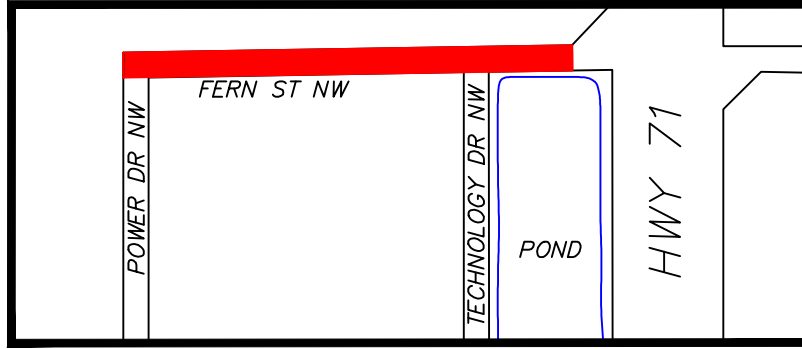
Finances:

The feasibility report will be completed by city staff in the engineering department. There will be no outside cost for the report. The report will detail all of the proposed project costs and funding sources.

Recommendation:

It is recommended that the city council adopt the attached resolution ordering the preparation of a feasibility report on the 2021 Street Renewal Project.

EXHIBIT A



2021 STREET RENEWAL PROJECT





City Attorney's Office

MEMORANDUM

TO: Mayor & City Council
FROM: Alan Felix, City Attorney
DATE: October 5, 2020
RE: Closed Meeting Procedure

Minnesota Statute Section 13D.05, Subd.3(b) provides that:

A public body may close a meeting if the closure is expressly authorized by statute or permitted by the attorney-client privilege. In particular, the attorney-client privilege allows the public body to discuss with its legal counsel threatened or pending litigation.

Consequently, in order to close a meeting, a councilmember should make a motion such as:

I move to close this meeting in accordance with Minnesota Statute Section 13D.05, Subd. 3(b) for the purpose of discussing with the City Attorney threatened or pending litigation with regards to PFAS Contamination at Airport.

The Mayor would then call for a second, discussion and a vote as with any other motion. A written record of those in attendance must be taken.