

# Charter Commission

November 15, 2018 – 5:30 p.m.

Members Present: Ben Stowe, Donald Heinonen, Chuck Stombaugh, Pamela Jorstad, Michael Meuers, Casey McCarthy, Randi Su Tanem

Staff Present: City Attorney Al Felix, City Clerk Michelle Miller

Chair Stowe noted a quorum and called the meeting to order at 5:30 p.m.

## Amendment to Agenda

**Motion by Heinonen, seconded Jorstad to amend the agenda to administer the oath of office of Randi Su Tanem. Motion carried.**

## Approval of Minutes

The minutes from the September 19, 2018 meeting was presented for approval. **Motion by Stombaugh, seconded by Heinonen to approve the minutes as presented. Motion carried.**

## Oath of Office

City Clerk Miller administered the Oath of Office to appoint Commission member Randi Su Tanem (term ending 06/01/2021).

## Section 2.03 Council Composition and Election – Review Term of Mayor

Stowe stated that after comparing the terms of the mayor with cities of the same size, the majority of them have four year terms. Upon discussing the term of the mayor, **motion by Heinonen, seconded by Meuers to modify the Section 2.03 as follows:**

**“The mayor shall be elected at large and shall serve for a term of ~~two~~ four years and until his/her successor is elected and qualified.” Such four year term shall begin in 2020 and each new term will coincide with the Presidential election. Motion carried unanimously.**

The City Attorney and City Clerk will prepare an ordinance for further review by the Charter Commission.

## Campaign Finance Discussion

Meuers is concerned about the campaign finance reporting during recent campaigns. Meuers feels that the City Charter or the City Council should make someone responsible for checking campaign finance reports for accuracy and completeness. Felix stated that under Minnesota Statute 211B.32, Subd. (1)(a)(b) provides for a process whereby citizens can file a complaint with the Campaign Finance and Public Disclosure Board. The findings of that process may also be prosecuted by a county attorney. No action was taken on this matter.

## Charter Commission Membership

An application was received from Ara Charles Gallo to fill the vacancy of the term ending June 1, 2022; upon discussion, **motion by Meuers, seconded by Tanem accepting the application of Ara Charles Gallo to the Charter Commission. Motion carried.**

**Next Meeting**

A special meeting will be held on January 10, 2019 at 5:30 p.m.

**Adjourn**

With no further business, a motion by Jorstad, seconded by Heinonen, to adjourn. Motion carried unanimously. The meeting adjourned at 6:43 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Michelle R. Miller". The signature is written in a cursive style with a large initial "M".

Michelle R. Miller  
City Clerk