

CITY COUNCIL PROCEEDINGS

BEMIDJI, MINNESOTA

Regular Meeting – November 20, 2017

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, November 20, 2017 at 6:00 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Hellquist, Johnson, Larson. Absent: Erickson, Plemel.

Staff Present: City Manager Nate Mathews, City Attorney Alan Felix, Finance Director Ron Eischens, Public Works Director/City Engineer Craig Gray, City Clerk Kay Murphy

AMENDMENTS TO AGENDA

Mayor Albrecht called for any amendments to the agenda. **Motion by Meehlhause, seconded by Johnson, to approve the agenda as prepared. Motion carried by unanimous vote.**

MINUTES

The following minutes were presented for approval:

Council Meeting	November 6, 2017
BEDA	November 6, 2017
Work Session	November 13, 2017

Motion by Larson, seconded by Meehlhause, to approve the minutes as prepared. Motion carried by unanimous vote.

CONSENT AGENDA

The following Consent Agenda items were presented for approval. **Motion by Larson, seconded by Johnson, to approve the Consent Agenda items as follows:**

1. Claims submitted by the Finance Officer in the total amount of \$284,727.93
2. Claims Submitted by VenuWorks for the Sanford Center in the amount of \$62,281.99
3. Business License Renewals for 2018
4. Liquor, Sunday Liquor and Wine License Renewals for 2018
5. First Reading of On and Off Sale Beer License Renewals for 2018
6. Transfer of Liquor License issued to Wayzata Bemidji Restaurant d/b/a J.J. Dockside to Bemidji Tavern LLC d/b/a Tavern on South Shore (929 Lake Shore Drive NE)
7. Purchase of Body-worn Cameras from DigitalAlley (\$52,440) and Storage Server Equipment from Beltrami County (\$37,911) – Police Department
8. Travel Authorization – Mn Best Town Party in Minneapolis, Nov. 30 - Meehlhause

Motion carried by unanimous vote.

CITIZENS NOT ON AGENDA

No one appeared.

COMMITTEE REPORTS

Parks & Recreation Update – Parks & Recreation Director Marcia Larson reviewed the strategic planning process to date. The purpose is to develop a strategic plan for the department's operations and programming, with focus on building a plan for matching programming and services with known demand and available resources. To date they have meet with seven stakeholder groups, which included BSU, Sanford Center, Fire Department, Police Department.

Sustainability Committee Report – Anna Carlson reported on recent Committee activities, which included the 6th Annual Sustainable Places Tour and the Monarch Butterfly Festival. She noted that there are emerging community partnerships as members of the Citizens Climate Lobby as well as Sanford Health's Green Team have been attending their meetings.

NEW BUSINESS

Birchmont Drive Reassessment Roll (2017)

Pursuant to published notice, a Public Hearing was held to receive input regarding Birchmont Drive Reassessment Roll (City Project #06-02). Mayor Albrecht opened the Public Hearing at 6:25 p.m., hearing no comments the hearing was closed at 6:26 p.m.

Felix noted that there was a couple of waivers that were not completed correctly. However, he did not feel that either should prevent the Council from adopting the roll.

RESOLUTION NO. 6116: A resolution adopting the “mediated” Birchmont Drive Reassessment Roll (City Project #06-02) was offered by Councilmember Meehlhause, who moved its adoption, and upon due second by Councilmember Larson was passed by unanimous vote.

Railroad Corridor

Felix stated that since engaging the St. Paul Port Authority to prepare a Redevelopment Project Plan for the former CP Rail (Soo Line) Corridor, staff has been approached by an individual seeking approval of an assignment of the current City/Bemidji Paper Sales lease in the corridor. In addition, the individual may also seek approval to sublease parts of the building to multiple sub-lessees who would use the premises for uses ranging from office to retail. The Lease requires that any assignment or proposed sublease be approved by the City. Felix stated that given the City’s recently commenced redevelopment endeavor, it is prudent to not allow new uses different from the current use to start up.

Mathews stated that the St. Paul Port Authority should have a report by April or May of 2018.

Motion by Johnson, seconded by Larson, approving the assignment of the Bemidji Sales lease, reserving the decision until a later point in the redevelopment process respecting requested change in uses of the leased property. Motion carried unanimously.

Detachment Request

Felix reviewed a detachment request from City residents residing at 1115 Miles Avenue SE (Svare’s) made to Bemidji Township which was then relayed to the City. He stated that this property came into the City as part of Phase I Bemidji Township Annexation under the Orderly Annexation Agreement. The City Engineer determined that this property was eligible for detachment. However, no petition was received requesting to be detached. Felix stated that he received an email from the Svare’s who stated they did sign the detachment petition.

Councilmembers expressed a willingness to give consideration to Svare’s request if they can provide written proof or evidence in the way of a signed written document clearly evidencing their desire to detach that was provided or submitted in 2012/2013 to the Township and/or their attorney.

ORDINANCES

AN ORDINANCE Amending Chapter 1 of the Bemidji City Code Entitled, “Administrative Civil Penalties” by Amending the Provisions Relating to Section 1-14(c) was given a first reading.

Pursuant to published notice, a Public Hearing was held to receive input regarding an Ordinance Amending Chapter 12, Article XXV, of the Bemidji City Code Relating to Lodging Tax. Mayor Albrecht opened the Public Hearing at 6:56 p.m., hearing no comments the public hearing was closed.

AN ORDINANCE Amending Chapter 12, Article XXV, of the Bemidji City Code Relating to Lodging Tax was given a second reading.

Pursuant to published notice, a Public Hearing was held to receive input regarding an Ordinance Amending an Uncoded Section of Bemidji City Code Pertaining to a Street Vacation (Wagner’s Third Addition to Bemidji). Mayor Albrecht opened the Public Hearing at 6:57 p.m., hearing no comments the public hearing was closed.

AN ORDINANCE Amending an Uncoded Section of Bemidji City Code Pertaining to an Street Vacation (Wagner’s Third Addition to Bemidji) a second reading.

Pursuant to published notice, a Public Hearing was held to receive input regarding an Ordinance Amending Chapter 10 entitled Buildings and Building Regulations of the Bemidji City Code by Adding a Section Relating to Manufactured Homes and Manufactured Home Parks. Mayor Albrecht opened the Public Hearing at 7:00 p.m., hearing no comments the public hearing was closed.

AN ORDINANCE Amending Chapter 10 entitled Buildings and Building Regulations of the Bemidji City Code by Adding a Section Relating to Manufactured Homes and Manufactured Home Parks a second reading.

ORDINANCE NO. 142, 3RD SERIES, AN ORDINANCE Amending the Fee Schedule for 2018 was given a final reading and passed by unanimous vote.

Motion by Hellquist, seconded by Meehlhause, approving publication of a summary of Ordinance No. 142, 3rd Series. Motion carried unanimously.

UPCOMING COUNCIL MEETINGS

- Monday, Nov. 27 5:30 p.m. Work Session – Carnegie Project Update
- Monday, Dec. 4 6:00 p.m. Council Meeting
- Truth-In-Taxation Hearing

COUNCIL/STAFF REPORT

- Council members provided updates on current events and meetings.

ADJOURN

There being no further business, motion by Meehlhause, seconded by Johnson, to adjourn the meeting. Motion carried. Meeting adjourned at 7:30 p.m.

Respectfully submitted,



Kay M. Murphy
City Clerk