

CITY COUNCIL PROCEEDINGS

BEMIDJI, MINNESOTA

Regular Meeting – November 21, 2011

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, November 21, 2011 at 7:00 p.m. in the Council Chambers of City Hall, Mayor Larson presiding.

Upon roll call, the following Councilmembers were declared present: Larson, Waldhausen, Johnson, Hellquist, Albrecht, Negard, Thompson

Staff Present: City Manager John Chattin, City Attorney Alan Felix, Public Works Director/City Engineer Craig Gray, Finance Director Ron Eischens, City Clerk Kay Murphy

AMENDMENTS TO AGENDA

Mayor Larson called for any amendments to the agenda. City Clerk Murphy requested that the 2011 Recreation Recap be included under Committee Reports. **Motion by Johnson, seconded by Thompson, to approve the agenda as amended. Motion carried by unanimous vote.**

MINUTES

Minutes of the November 7, 2011 regular meeting, November 3, 2011 special work session and November 14 work session were presented for approval. **Motion by Negard, seconded by Waldhausen, to approve the minutes as prepared. Motion carried by unanimous vote.**

CONSENT AGENDA

The following Consent Agenda items were presented for approval. **Motion by Thompson, seconded by Johnson, to approve the Consent Agenda items as follows:**

1. Claims submitted by the Finance Officer in the total amount of \$1,097,416.74
2. Claims submitted by the Sanford Center in the total amount of \$310,091.16
3. Miscellaneous Business License Renewals for 2012
4. Liquor License Renewals for 2012
5. First Reading – On Sale Beer License Renewals for 2012
6. 1-Day Temp Consumption & Display Permit on 2/18/12 for the Headwaters Science Center
7. Transfer of Liquor License to New Owners (Rockwood Canyon LLC) – The Garden Grill & Pub
8. 2012 Firefighter Union Contract
9. 2011 Budget Modification #5
10. Purchase of a Truck (Maney International in the amount of \$74,680.12) and Snowplow (Bert's Truck Equipment in the amount of \$65,579) – Street Department
11. Appointment to Bemidji Area Fire/Rescue Services Research Committee – Johnson, Hellquist

Motion carried by unanimous vote.

CITIZENS NOT ON AGENDA

David Quam, 754 Wagon Wheel Drive, commented that he was impressed with Upstream TV and has provided programming to get them going. He thanked the City Council for their participation in getting this public channel started.

Jackie Ryder, Board member of the Beltrami Humane Society, updated the Council on the Humane Society's financial situation. She stated that if they are unable to raise funds, they may have to consider closing the facility.

COMMITTEE/STAFF REPORTS

Bemidji Youth Advisory Commission – Grant Johnson, Treasurer for BYA, reported on listening lunches and upcoming events. The Commission is developing a publicity checklist in order to be more efficient. He stated that the Commission continues to partnership with area groups.

BSU Student Senate – Tyler Brown, BSU, stated that they once again request that the City work with BSU regarding the trail by Sattgast. It is not lighted and is unsafe. Waldhausen

stated that last year's co-chair started work on the lighting of this trail and it was left in the hands of the BSU Administration. Gray recalled that the cost estimate was fairly expensive and neither the City nor BSU have allocated funds. Gray stated that he will get a better idea on cost from an electrical engineer.

Greater Bemidji Joint Planning Board – Executive Director Mayana Rice reviewed upcoming City-related planning cases. She stated that a charter school will be relocating in the Naylor building and staff has recommended a trail to provide a safe route to the school. Gray commented that it is up to the City to decide who, the developer or the City, should put in that trail or sidewalk.

2011 Recreation Recap – Samantha Parker, Recreation Coordinator, highlighted the 2011 City Recreation programs. She reviewed the income generated from the program: Grant funds 37%, registration fees 29%, city funds 18.9%, sponsorship 12.9%, concession sales 2%. She stated that there were over 4,000 participants in total for the city programs. She then highlighted 2012 programs for adult, families and children. Discussion continued regarding the concession building at the City Park. Marcia Larson stated she will be putting out an RFP again and hopes to have an operator for this summer.

NEW BUSINESS

2012 Street Renewal Project

Gray stated that he is proposing Lake Avenue SE, Roosevelt Road to First Street SE, and First Street SE, Lake Avenue to Stoner Avenue SE for the 2012 street renewal project. Lake Avenue was selected due to its poor surface and structural condition and lack of adequate stormwater drainage. It also has minimal sewer and water utility needs which will enable the City to give the utility funds a one-year break. A bicycle/pedestrian trail along the east side will also be evaluated in the feasibility report.

RESOLUTION NO. 5728: Authorizing a Feasibility Report for 2012 Street Renewal Project was offered by Councilmember Hellquist, who moved its adoption, and upon due second by Councilmember Waldhausen was passed by unanimous vote.

Brownfield Grant Application – Southshore Beach Cleanup

Gray stated that the U.S. Environment Protection Agency (EPA) is currently accepting grant application for their Brownfields program. This program provides funding for cleanup programs and it appears that the removal of the woodchips from the southshore of Lake Bemidji would be a qualifying project. The maximum grant award is \$200,000 and the funds would be available for 2012 construction. The grant requires a 20% local match. Gray stated that if the Council chooses to proceed and the grant is awarded that the local match be funded using south shore contingency funds.

Pursuant to published notice, a public hearing was held regarding input on the U.S. Environmental Protection Agency Brownfield Grant Application. Mayor Larson opened the Public Hearing at 7:40 p.m. and hearing no comments the public hearing was closed.

Motion by Waldhausen, seconded by Negard, approving the U.S. Environmental Protection Agency Brownfield Cleanup Grant Application and authorizing its submittal to the appropriate agencies. Motion carried unanimously.

ORDINANCES

Pursuant to published notice, a Public Hearing was held to receive input regarding Amending an Uncoded Section of the Bemidji City Code (Authorizing the Sale of Real Property – Gemmel Avenue Lot). Mayor Larson opened the Public Hearing at 7:42 p.m., hearing no comments the public hearing was closed.

AN ORDINANCE Amending an Uncoded Section of the Bemidji City Code (Authorizing the Sale of Real Property – Gemmel Avenue Lot) was given a second reading.

ORDINANCE NO. 76, 3RD SERIES, AN ORDINANCE Amending the Bemidji City Code, Adopting an Amended Fee Schedule for 2012 was given a final reading and passed by unanimous vote.

Motion by Waldhausen, seconded by Hellquist, approving publication of a summary of Ordinance No. 76, 3rd Series. Motion carried unanimously.

UPCOMING COUNCIL MEETINGS

- Monday, November 28 **6:00** p.m. Special Work Session – Visioning Session
- Tuesday, November 29 **5:30** p.m. Public Works Committee

- Monday, December 5 7:00 p.m. Regular City Council Meeting

COUNCIL/STAFF REPORT

- Council members reported on meetings and current events.

ADJOURN

There being no further business, motion by Hellquist, seconded by Thompson, to adjourn the meeting. Motion carried. Meeting adjourned at 8:15 p.m.

Respectfully submitted,



Kay M. Murphy
City Clerk