

CITY COUNCIL PROCEEDINGS

BEMIDJI, MINNESOTA

Regular Meeting – November 4, 2019

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, November 4, 2019 at 6:00 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Beard, Johnson, Rivera, Erickson.

Staff Present: City Manager Nate Mathews, Finance Director Ron Eischens, City Attorney Alan Felix, Public Works Director/City Engineer Craig Gray, Community Development Director Steven Jones, City Clerk Michelle Miller

AMENDMENTS TO AGENDA

Mayor Albrecht called for any amendments to the agenda. **Motion by Meehlhause, seconded by Johnson to approve the agenda as presented. Motion carried by unanimous vote.**

MINUTES

The following minutes were presented for approval:

Work Session: October 15, 2019

Council Meeting: October 21, 2019

Motion by Meehlhause, seconded by Thompson, to approve the minutes as presented. Motion carried by unanimous vote.

CONSENT AGENDA

Albrecht called for any items to be pulled from the consent agenda. The following Consent Agenda items were presented for approval. **Motion by Erickson, seconded by Rivera, to approve the Consent Agenda items as follows:**

1. Claims Submitted by Finance Officer in the amount of \$485,472.72
2. Claims Submitted by VenuWorks for the Sanford Center in the amount of \$57,048.07
3. Business License Renewals for 2020
4. **RESOLUTION NO. 6258:** Adopting Assessment Roll for Water/Sewer Deferred Assessment Fees (Connections Completed in 2019)
5. Declare 2004 Chevy Trailblazer 4x4 Surplus and Authorize Disposal – Parks Department
6. Approve Appointment to Library Board - Molitor

CITIZENS NOT ON AGENDA

Adam Steele, 189 Gemmel Ave NW, provided a letter to council to regarding his lawsuit.

REPORT

BSU Student Senate – Alexis Bugera-Brown and Matthew Sauser, Public Relations Chair and Student Senate President, provided an update on Student Senate activities, with a focus on public safety.

NEW BUSINESS

Consider Two Year Moratorium of SAC/WAC Fees for Single Family Home Construction on Existing In-Fill Lots and Establishment of SAC/WAC Loan Program

Mathews stated that through various conversations staff brought the suggestion of a two year moratorium of SAC/WAC fees on single family home construction on existing in-fill lots in the City of Bemidji as well as establishing a loan program for SAC/WAC fees of \$7,500 or more. The Public Works Committee met on October 21 and recommends accepting this proposal. Jones stated that staff will be able to assist in helping to find this in-fill lots for interested parties.

Motion by Meehlhause, seconded by Beard approving a Two Year Moratorium of SAC/WAC Fees for Single Family Home Construction on Existing In-Fill Lots and Establishment of SAC/WAC Loan Program. Motion carried by unanimous voice vote.

Consider Revolving Loan Fund Request – Bemidji Steel Company

Tiffany Fettig, Business Loan Consultant, stated that the revolving loan fund committee met and reviewed a request from Bemidji Steel Company related to costs associated with an expansion to purchase equipment to increase their fabrication capabilities. The request meets the qualifications of the policy. She stated that the HRFC will also be participating in providing funding for this project. The committee recommends the loan of \$74,999 from the City's Revolving Loan Fund to Bemidji Steel Company pursuant to the terms as recommended by Fettig.

Motion by Rivera, seconded by Johnson approving the Revolving Loan Fund loan request as recommended by the Revolving Loan Committee to Bemidji Steel Company in the amount of \$74,999. Motion carried with the following vote: Yeas: Albrecht, Meehlhause, Beard, Johnson, Rivera, Erickson, Thompson. Nays: None.

ORDINANCES

2020 Fee Schedule

Staff addressed various concerns from council regarding TIF fees and refuse rates. Pursuant to published notice, a Public Hearing was held to receive input regarding An Ordinance Amending Fee Schedule for 2020. Mayor Albrecht opened the Public Hearing at 6:38 p.m., hearing no comments the public hearing was closed.

AN ORDINANCE Amending Fee Schedule for 2020 was given a second reading.

UPCOMING COUNCIL MEETINGS

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|-----------------------|----------------|---|
| • Monday, November 11 | HOLIDAY | No Meeting & City Buildings Closed |
| • Monday, November 18 | 6:00 p.m. | Council Meeting |
| • Monday, November 25 | 5:30 p.m. | Work Session (Sales Tax) |
| • Monday, December 2 | 6:00 p.m. | Council Meeting |

COUNCIL/STAFF REPORT

- Council members provided updates on current events and meetings.

ADJOURN

There being no further business, motion by Meehlhause, seconded by Thompson, to adjourn the meeting. Motion carried. Meeting adjourned at 7:20 p.m.

Respectfully submitted,



Michelle R. Miller
City Clerk