

CITY COUNCIL PROCEEDINGS

BEMIDJI, MINNESOTA

Regular Meeting – February 16, 2016

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Tuesday, February 16, 2016 at 6:00 p.m. in the Council Chambers of City Hall, Mayor Pro-tem Johnson presiding.

Upon roll call, the following Councilmembers were declared present: Meehlhause, Johnson, Hellquist, Olson, Larson. Absent: Albrecht, Erickson.

Staff Present: City Manager Nate Mathews, Public Works Director/City Engineer Craig Gray, Finance Director Ron Eischens, Police Chief Mike Mastin, Fire Chief David Hoefler, City Clerk Kay Murphy

AMENDMENTS TO AGENDA

Mayor Pro-tem Johnson called for any amendments to the agenda. **Motion by Larson, seconded by Olson, to approve the agenda as prepared. Motion carried by unanimous vote.**

MINUTES

The following minutes were presented for approval:

Council Meeting	February 1, 2016
Work Session	February 8, 2016

Motion by Meehlhause, seconded by Larson, to approve the minutes as prepared. Motion carried by unanimous vote.

CONSENT AGENDA

The following Consent Agenda items were presented for approval. **Motion by Olson, seconded by Hellquist, to approve the Consent Agenda items as follows:**

1. Claims Submitted by Finance Officer in the amount of \$458,992.99
2. Claims Submitted by VenuWorks for the Sanford Center in the amount of \$19,829.54
3. Approval Business License Renewals for 2016
4. 1-4 Day Temporary On-Sale Liquor License – NW Technical College Foundation, Nite At the Races on 4/15/16
5. 1 Day Temporary Consumption & Display Permit – Chamber Event on 3/8/16
6. **RESOLUTION NO. 5998:** Supporting the Red Lake Nation's Application to the Federal Government for a Promise Zone Designation
7. **RESOLUTION NO. 5999:** To Repair or Demolish Structure at 1721 Delton Ave NW

Motion carried by unanimous vote.

CITIZENS NOT ON AGENDA

No one appeared.

COMMITTEE REPORTS

Bemidji Youth Advisory Commission – No one appeared.

BSU Student Senate – John Ellingboe reported that BSU President Hanson has agreed to assist with the Senior Formal request which will be for graduating students and BSU Alumni on April 27. The Senate is working with BSU on increasing hours for the Rec Center.

POLICE RESERVE OFFICERS ~ SWEARING IN CEREMONY

Police Chief Mastin stated Bemidji Police Reserve Program was developed and implemented in 2013. In 2014 and similarly in 2015, the Police Reserve Officers showed their dedication and desire to serve the community by collectively volunteering approx. 3,200 hours, the equivalent of \$72,000 to the City of Bemidji. Chief Mastin commended Sergeant Herr and Officer Carrigan who oversee the reserve program including recruitment, training and logistics. He stated that without their efforts and dedication the program would cease to exist.

City Clerk Murphy swore in the following new Police Reserve Officers: Kiawna Forcier, Collin Szabla, Jesse Rasmussen, Andreu Reed, Jacob Beach, Paige Blizil, Nathan Preuss, Chace Johnson.

NEW BUSINESS

Fire Station No. 2

Fire Chief Hoefer stated that the 2016 Capital Improvement Plan includes the construction of a satellite fire station in the amount of \$1,141,000. On February 11, 2016, the City received ten (10) bids (the detailed bid tabulation is on file in the City Clerk’s office). Staff reviewed all bids and recommended awarding the project (base bid plus add alternate #2 and #4) to the lowest qualified bidder, Nor-Son, Inc., Baxter, Minnesota who meets all of the minimum bid requirements. Hoefer noted that the substantial completion date is November 1, 2016 for the project.

Motion by Hellquist, seconded by Meehlhause, to award the Fire Station No. 2 project to Nor-Son, Inc., Baxter, MN, in the amount of \$1,084,600 (\$940,500 base bid for construction and site improvements, \$17,688.95 alternate #2 vehicle exhaust removal system and \$84,800 alternate #4 cold storage building). Motion carried unanimously.

Wastewater Treatment Facility Bar Screen Replacement

City Engineer Gray stated that the 2016 Capital Improvement Plan includes \$300,000 (sanitary sewer utility funds) for the replacement of the bar screening system and related preliminary treatment upgrades at the WWTF. Gray received two proposals for design and construction services. He stated that the two firms used have completed excellent projects for the City at the treatment facility in the past. The proposals are:

	Design & Bidding <u>Phase</u>	Construction <u>Services Estimate</u>
AE2S	\$20,005	\$13,587
Bolton & Menk	\$24,756	\$16,574

Staff have reviewed the proposals and met with representatives from each firm based on the prices, recommended that AE2S be hired to provide the professional services on the project.

Motion by Hellquist, seconded by Olson, authorizing the City Engineer to enter into a professional services contract with AE2S for the design of the Wastewater Treatment Plan Bar Screen in the amount of \$20,005 and construction services (estimate) in the amount of \$13,587. Motion carried unanimously.

ORDINANCES

Mathews stated that the purchaser of the excess Link Street right-of-way from the City has requested to purchase an additional five (5) foot parcel, expanding the requested parcel from an original width of 50 to 55 feet. The additional compensation for the extra five feet is \$4,800, making the new purchase price \$54,800. Presented for Council consideration are Ordinances that allow the sale of the additional five feet, vacate the right-of-way state of that additional five feet.

Motion by Meehlhause, seconded by Olson, to discontinue or terminate an Ordinance Amending an Uncoded Section of the Bemidji City Code (Authorizing the Sale of Real Property to Cormac LLC). Motion carried unanimously.

AN ORDINANCE Amending an Uncoded Section of the Bemidji City Code (Authorizing the Sale of Real Property to Klinefelter Ventures, LLC) was given a first reading.

AN ORDINANCE Amending an Uncoded Section of the Bemidji City Code Pertaining to Street Vacation (Portion of Link Street SW-5 feet) was given a first reading.

UPCOMING COUNCIL MEETINGS

- Monday, February 29 5:00 p.m. Council Retreat at the Mayflower Building
- Monday, March 7 6:00 p.m. Council Meeting

COUNCIL/STAFF REPORT

- Council members provided updates on current events and meetings.
- City Manager Mathews stated that the Council retreat planned for February 29 will focus on hospitality tax.

ADJOURN

There being no further business, motion by Hellquist, seconded by Meehlhause, to adjourn the meeting. Motion carried. Meeting adjourned at 7:00 p.m.

Respectfully submitted,


Kay M. Murphy, City Clerk