

# CITY COUNCIL PROCEEDINGS

## BEMIDJI, MINNESOTA

### Regular Meeting – February 19, 2013

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Tuesday, February 19, 2013 at 7:00 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Johnson, Hellquist, Olson, Erickson, Thompson

Staff Present: City Manager John Chattin, City Attorney Alan Felix, Public Works Director/City Engineer Craig Gray, Finance Director Ron Eischens, City Clerk Kay Murphy

#### **AMENDMENTS TO AGENDA**

Mayor Albrecht called for any amendments to the agenda. **Motion by Meehlhause, seconded by Thompson, to approve the agenda as presented. Motion carried by unanimous vote.**

#### **MINUTES**

Minutes of the February 4, 2013 regular meeting and February 11, 2013 work session were presented for approval. **Motion by Erickson, seconded by Olson, to approve the minutes as presented. Motion carried by unanimous vote.**

#### **CONSENT AGENDA**

Mayor Albrecht noted the addition of the purchase of in-squad video systems from Digital Ally for the Police Department, approval of the 2013 Prosecution Agreement with Beltrami County and the addition of Councilor Johnson to travel to the Legislative Conference in St. Paul. **Motion by Thompson, seconded by Meehlhause, to approve the Consent Agenda items as amended:**

- 1) Claims submitted by the Finance Officer in the total amount of \$587,574.44
- 2) Claims submitted by Venuworks for the Sanford Center in the total amount of \$437,299.59
- 3) Miscellaneous Business License Renewals for 2013
- 4) 1 Day Temporary Consumption & Display Permit – Chamber Event on 3/12/13
- 5) 2013 Sunday Liquor License – Keg ‘n Cork
- 6) Consider purchase of 2013 ¾ Ton 4x4 Chevrolet 2500 from Thane Hawkins Chevrolet (\$28,140.73) and a Liftmoore Hoist from ABM Equipment (\$36,376.52) – Public Works Department
- 7) Purchase of Emergency Power Generator for Fire Station #1 and City Hall from Generator Power Systems in the amount of \$43,907
- 8) Extend Fire Protection Agreement with Bemidji Rural Fire Association for an Additional 3-year term (2014-2016)
- 9) Purchase of Breathing Air Compressor from Grand Forks Fire Equipment (\$35,495) – Fire Dept.
- 10) **RESOLUTION NO. 5816:** Accepting \$1,500 Donation from Statewide Health Improvement Plan (SHIP)
- 11) **RESOLUTION NO. 5817:** Locating or Establishing the County State Aid Highway System within the City Limits
- 12) Travel Authorization – Legislative Conferences for Cities, Counties, Schools & Townships – March 19-20 – Albrecht, Meehlhause, Johnson
- 13) Purchase of In-Car Video Systems for Squad Cars – Digital Ally (\$23,360)
- 14) 2013 Prosecution Services Agreement with Beltrami County Attorney's Office (\$136,700)

**Motion carried by unanimous vote.**

#### **CITIZENS NOT ON AGENDA**

David Quam, Citizen's Patrol, provided a 2012 end of the year report on behalf of the Bemidji Citizen's Patrol. He stated that the group volunteered 1,183 hours and the 2012 burden of the Patrol was \$660 for a radio repeater, \$111.15 for vehicle maintenance and \$987.93 for fuel. Mr. Quam stated there are 15 volunteers and more are needed. He will be doing a short video on Upstream TV to recruit new members as well as a booth at the

Jaycees Home Sport & Travel Show. Individuals who are interested in volunteering are encouraged to contact the Bemidji Police Captain.

### **COMMITTEE REPORTS**

**Bemidji Youth Advisory Commission** – Hanna Lash, BYA representative, stated that due to snow events the last day of school has been extended to June 7. The March Listening Lunch topic is North Country Youth Radio Program.

**BSU Student Senate** – Carrie Cooper, Co-Chair, reported that six senate members attended the rally day at the Capitol. The Senate authored a bill in support of a multi-generational building to be located on BSU's property by the Boys & Girls Club.

### **OLD BUSINESS**

#### **Policy for Public Improvement**

Gray stated the Policy has been reviewed by the Joint Planning Board at their February meeting per the Orderly Annexation Agreement. The Board consensus was that the Policy was well written and offered no other comments for the City Council. Gray further stated that Councilor Erickson brought to his attention that the policy for lots with streets on three and four sides was unclear (pages 6 and 7). He suggested that an addition be made to those two paragraphs stating that although the corner provision applies a maximum of two streets could be assessed. He further stated that everyone within the city will pay one unit assessment for street improvement projects.

**RESOLUTION NO. 5818: Accepting the 2013 Policy for Public Improvements as amended was offered by Councilmember Johnson, who moved its adoption, and upon due second by Councilmember Erickson was passed by unanimous vote.**

### **NEW BUSINESS**

#### **Sanford Center Lakeview Improvement Project**

Chattin stated that the Lakeview rooms have a beautiful view of the lake and with it divided in half it does not accommodate interested groups. Part of the project consists of removing a permanent wall and replacing it with a folding partition wall to allow more booking flexibility. He further stated that removing the wall is complicated and more expensive due to the electric feed running in the wall for the entire wing of the building.

Discussion continued regarding the funding source for the project. Chattin stated that there is approximately \$200,000 in the Sanford Center contingency fund and the removal of the wall was one of two projects that the Advisory Board has recommended.

**Motion by Meehlhause, seconded by Thompson, to award the bid for the Sanford Center Lakeview Improvement Project to Kraus Anderson Construction Company in the amount of \$110,900. Motion carried unanimously.**

### **ORDINANCES**

**AN ORDINANCE** Amending the City Code, Chapter 4 Entitled "Alcoholic Beverages" by adding Authority to Allow Licensed Tap Rooms and Off-Sale Malt Liquor (Growlers) was given a first reading.

**AN ORDINANCE** Amending the 2013 Fee Schedule adding Tap Room and Growler business license fees was given a first reading.

Pursuant to published notice, a Public Hearing was held to receive input regarding the City of Bemidji Council-Manager Charter Amending Section 4.04 (Filing for Office) to Reflect Recent Legislative Change of Primary Election Date. Mayor Albrecht opened the Public Hearing at 7:35 p.m., hearing no comments the public hearing closed at 7:36 p.m.

**AN ORDINANCE** the City of Bemidji Council-Manager Charter Amending Section 4.04 (Filing for Office) to Reflect Recent Legislative Change of Primary Election Date was given a second reading.

### **UPCOMING COUNCIL MEETINGS**

- Thursday, February 21 7:00 p.m. Annual Joint City-Rural Fire Meeting (Fire Station #1)
- Monday, March 4 7:00 p.m. Council Meeting
- Monday, March 11 5:00 p.m. Work Session – StrengthFinder – Deanna Murphy

### **COUNCIL/STAFF REPORT**

- Council members provided updates on current events and meetings.

- Consensus of the Council was to have a work session regarding improvements to the waterfront, library and south shore parks. The City Clerk will add that topic to a future work session.

**ADJOURN**

There being no further business, motion by Hellquist, seconded by Meehlhause, to adjourn the meeting. Motion carried. Meeting adjourned at 8:07 p.m.

Respectfully submitted,

  
Kay M. Murphy  
City Clerk