

CITY COUNCIL PROCEEDINGS

BEMIDJI, MINNESOTA

Regular Meeting – Tuesday, February 21, 2017

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Tuesday, February 21, 2017 at 6:00 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Hellquist, Erickson, Larson Absent: Johnson

Staff Present: City Manager Nate Mathews, City Attorney Alan Felix, Public Works Director/City Engineer Craig Gray, Finance Director Ron Eischens, City Clerk Kay Murphy

AMENDMENTS TO AGENDA

Mayor Albrecht called for any amendments to the agenda. **Motion by Meehlhause, seconded by Erickson, to approve the agenda as prepared. Motion carried by unanimous vote.**

MINUTES

The following minutes were presented for approval:
Council Meeting February 6, 2017

Motion by Erickson, seconded by Hellquist, to approve the minutes as prepared. Motion carried by unanimous vote.

CONSENT AGENDA

The following Consent Agenda items were presented for approval. **Motion by Erickson, seconded by Meehlhause, to approve the Consent Agenda items as follows:**

1. Claims submitted by the Finance Officer in the total amount of \$682,207.72
2. Claims Submitted by VenuWorks for the Sanford Center in the amount of \$101,750.28
3. General Business Licenses Renewals for 2017
4. Appointed Gary Rozman to the Heritage Preservation Commission
5. **Rescind Resolution No. 6060:** Approving the Site and Related Requests for the 73rd Annual Jaycees Water Carnival
6. Travel Authorization – Bemidji Day at the Capitol – March 1 – Albrecht, Meehlhause, Johnson

Motion carried by unanimous vote.

CITIZENS NOT ON AGENDA

No one appeared.

COMMITTEE REPORTS

Bemidji Youth Advisory Commission – Taylor Gooch, BYA representative, reported on Commission activities and upcoming events.

Bemidji (BJI) Regional Airport – Karen Weller, Executive Director, provided an overview of airport operations. She stated that BJI is funded by user fees (landing fees, fuel flowage fees, PFCs), lease payments, levy and Federal/State grants. The FAA and MnDot Aeronautics invest in BJI to help ensure that the residents of our region have access to the world and the world has access to the region. She reviewed various federal and state grants recently received by BJI. Weller reviewed a report generated by the Airport Economic Impact Calculator, which calculated the 2015 total economic impact at \$41,602,525 and supported 798.06 direct and indirect jobs county-wide. In 2016, the Airport had 16 businesses/entities located on the airport, 163 full-time and 188 part-time employees, 62 based aircraft, 17,414 estimated aircraft operations and 50,730 total passengers (enplaned/deplaned and revenue/non-revenue). She noted that BJI is the fourth busiest commercial service airport in Minnesota. The following is a list of upcoming projects:

- EDA Projects: T-Hangars and Airside Ramp
- AIP and State Grant: Taxiways J & K and Security Access Control
- Private Investment: FBO expansion

NEW BUSINESS

Division Street Utilities (City Project 17-07)

Gray reviewed a Memorandum of Understanding (MOU) that staff has prepared that details the responsibilities and costs that will be shared between the school district, the county and the city for the extension of sanitary sewer and watermains along Division Street. He noted that the MOU was written to cap the city costs at the amounts previously authorized by the City Council. Those costs are \$508,000 for Phase 1 improvements (east of Adams Avenue) and \$80,000 for Phase 2 improvements (west of Adams Avenue). He noted that the actual payment amounts will be based on the construction bids received. The utility package will go out for bids in the next few weeks.

Mathews stated that staff is working on an overall municipal services agreement that will address orderly annexation, the MOU and joint planning concerns.

Gray stated that the County Board is considering the MOU at their February 21 meeting and the School Board at their February 28 meeting.

Motion by Erickson, seconded by Hellquist, approving a Memorandum of Understanding with Beltrami County and School District No. 31 for Division Street Utility Extensions – City Project 17-07. Motion carried unanimously.

ORDINANCES

Pursuant to published notice, a Public Hearing was held to receive input regarding an Ordinance Amending Chapter 12, Article XIII of the Bemidji City Code Relating to Massage. Mayor Albrecht opened the Public Hearing at 6:38 p.m., hearing no comments the public hearing was closed.

AN ORDINANCE Amending Chapter 12, Article XIII of the Bemidji City Code Relating to Massage was given a second reading.

UPCOMING COUNCIL MEETINGS

- Monday, February 27 5:30 p.m. Work Session @ Northern Twsp
- Monday, March 6 6:00 p.m. Council Meeting

COUNCIL/STAFF REPORT

- Council members provided updates on current events and meetings.

ADJOURN

There being no further business, motion by Meehlhause, seconded by Larson, to adjourn the meeting. Motion carried. Meeting adjourned at 6:51 p.m.

Respectfully submitted,



Kay M. Murphy
City Clerk