

CITY COUNCIL PROCEEDINGS

BEMIDJI, MINNESOTA

Regular Meeting – Monday, February 3, 2014

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, February 3, 2014 at 7:00 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding.

Upon roll call, the following Councilmembers were declared present: Meehlhause, Johnson, Hellquist, Olson, Erickson, Thompson Absent: Albrecht

Staff Present: City Manager John Chattin, City Attorney Alan Felix, Public Works Director/City Engineer Craig Gray, City Clerk Kay Murphy

AMENDMENTS TO AGENDA

Mayor Pro-tem Hellquist called for any amendments to the agenda. Councilor Johnson requested the addition of parking for discussion. **Motion by Meehlhause, seconded by Olson, to approve the agenda as amended. Motion carried by unanimous vote.**

MINUTES

The following minutes were presented for approval:

Council Meeting	January 21, 2014
BEDA Meeting	January 21, 2014

Motion by Erickson, seconded by Thompson, to approve the minutes as corrected. Motion carried by unanimous vote.

CONSENT AGENDA

The following Consent Agenda items were presented for approval. **Motion by Erickson, seconded by Meehlhause, to approve the Consent Agenda items as follows:**

1. Claims submitted by the Finance Officer in the total amount of \$1,525,488.15
2. Claims Submitted by Venuworks for the Sanford Center in the amount of \$138,474.06
3. General Business Licenses Renewals for 2014
4. Appointment to the Public Arts Commission – Terri Widman
5. Appointment to the Merit Hearing Board & Housing Appeals Board – Lois Jenkins
6. Appointment to the Parks & Trails Commission – Daniel Rice
7. **RESOLUTION NO. 5877:** Authorizing Short Term Loan to Bemidji Regional Airport (\$500,000)
8. **RESOLUTION NO. 5878:** Approving Temporary Off-Premises Liquor Permit for Beer & Bacon Fest at the Sanford Center on May 31, 2014
9. Declare Ford Expedition Surplus Equipment

Motion carried by unanimous vote.

CITIZENS NOT ON AGENDA

No one appeared.

COMMITTEE REPORTS

Bemidji Youth Advisory Commission – Marshall Petrie, BYA representative, reported on the upcoming February skating event at City Park.

BSU Student Senate – Cody Kennedy, Senate representative, reported that a proposed electronic use policy regarding the use of electronic devices was turned down. Students are to be respectful in their use.

Librarian's Report - Paul Ericsson, Branch Manager, reported on the change in staffing and thanked the council for their support. He reviewed upcoming events in the library.

NEW BUSINESS

City Project 14-09 Wastewater Treatment Facility Roof Replacement

Gray stated that included in the 2014 Capital Improvement Plan is \$150,000 for the replacement of the administration building roof. The roof is 30 years old and needs replacement. Gray stated that he sent out a Request for Proposals to five local architectural firms and three responded. Staff has reviewed the three proposals and recommends entering into a contract with Widseth Smith Nolting.

Motion by Johnson, seconded by Thompson, authorizing the City Engineer to enter into a professional services contract with Widseth Smith Nolting (WSN) in the amount of \$7,800 for the design of the Wastewater Treatment Plant (Project #14-09). Motion carried unanimously.

Parking Issues

Councilor Johnson asked to add this to the agenda as he had a few parking concerns. He observed that the parking at Buffalo Wild Wings seemed to have settled down. He wondered about the parking along Minnesota and Beltrami Avenues. He noted that there were vehicles parked on both sides of the street in the evening hours and about the issuance of parking tickets. City Clerk Murphy explained the calendar parking rules whereby between 5 p.m. and Midnight there would be cars on both sides as people have time to park for the next day. Parking is enforced from starting at Midnight.

Johnson inquired about the parking at the Lakeview Liquor which is currently being used by a neighboring business owner. Chattin will discuss this with staff regarding the situation and a possible resolution.

ORDINANCE

ORDINANCE NO. 98, 3RD SERIES, Granting a Cable Franchise to Midcontinent Communications in the City of Bemidji; setting forth conditions accompanying the Grant of the Franchise; providing for certain service regulations; and prescribing penalties for the violation of the provisions herein was given a final reading and passed by unanimous vote.

Motion by Meehlhause, seconded by Johnson, approving publication of a summary of Ordinance No. 98, 3rd Series. Motion carried unanimously.

UPCOMING COUNCIL MEETINGS

- Monday, February 10 5:30 p.m. Work Session – Discussion of City’s new Municipal Separate Storm Sewer System (MS4) Permit and Future City/Developer
- Tuesday, February 18 5:30 p.m. Public Affairs Committee
- Tuesday, February 18 7:00 p.m. Council Meeting

COUNCIL/STAFF REPORT

- Council members provided updates on current events and meetings.
- Chattin reported that he will be putting numbers together to respond to the Chamber regarding the proposed hospitality tax.

ADJOURN

There being no further business, motion by Meehlhause, seconded by Johnson, to adjourn the meeting. Motion carried. Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Kay M. Murphy
City Clerk