

CITY COUNCIL PROCEEDINGS

BEMIDJI, MINNESOTA

Regular Meeting – February 6, 2017

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, February 6, 2017 at 6:00 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Johnson, Hellquist, Erickson, Larson

Staff Present: City Manager Nate Mathews, Public Works Director/City Engineer Craig Gray, Finance Director Ron Eischens, Parks & Recreation Director Marcia Larson, City Clerk Kay Murphy

STATE OF THE CITY ADDRESS

Mayor Albrecht gave the annual State of the City Address stating the state of the City of Bemidji is strong. The streets are busy and the population continues to grow. The Mayor highlighted projects and achievements completed in 2016. The full "State of the City Address" is available on the City's website and on file in the Clerk's office.

AMENDMENTS TO AGENDA

Mayor Albrecht called for any amendments to the agenda. The following request was added to the Consent Agenda: 1-day consumption and display permit for a Chamber event on February 21. **Motion by Erickson, seconded by Johnson, to approve the agenda as amended. Motion carried by unanimous vote.**

MINUTES

The following minutes were presented for approval:

Council Meeting	January 17, 2017
Sp Work Session	January 23, 2017
Sp Work Session	January 30, 2017

Motion by Erickson, seconded by Meehlhause, to approve the minutes as prepared. Motion carried by unanimous vote.

CONSENT AGENDA

The following Consent Agenda items were presented for approval. Erickson requested that the Bemidji Youth Advisory Commission Bylaws be removed from agenda. **Motion by Hellquist, seconded by, to approve the Consent Agenda items as amended:**

1. Claims submitted by the Finance Officer in the total amount of \$1,064,651.17
2. Claims Submitted by VenuWorks for the Sanford Center in the amount of \$199,253.71
3. General Business Licenses Renewals for 2017
4. 1-4 Temporary On-Sale Liquor License – BSU (Archery Club) – 4/1/17
5. Commission/Board Appointments/Reappointments for 2017
6. Purchase of a 2014 Toyota Rav4 XLE Wagon from Chester Berg Toyota in the amount of \$24,898 (includes sales tax, license plates and title and license fees)
7. **RESOLUTION NO. 6056:** Approving the Site and Dates for the 2017 Mississippi Music
8. **RESOLUTION NO. 6057:** To Repair or Remove Structure(s) Located at 621 Irvine Avenue NW
9. **RESOLUTION NO. 6058:** Accepting Donations for 2016 (Area Businesses/Organizations) – Parks & Recreation Department
10. Transfer of Remaining Budget Amount to Sanford Center to be Used for Remodeling Front Entrance as well as Purchase of Seven (7) Magnometers
11. 1-day Consumption & Display Permit for a Chamber event on February 21, 2017

Motion carried by unanimous vote.

CITIZENS NOT ON AGENDA

Linda Lemmer, Vice President of the Beltrami County Historical Society, introduced their new executive director, Gary Rozman. She stated that will be an open house on February 25 between 2-4 p.m. at the History Center to welcome Mr. Rozman.

COMMITTEE REPORTS

Bemidji Youth Advisory Commission – Victoria Roy, BYA representative, reported on recent activities.

NEW BUSINESS**Brinkman Park Master Plan**

Parks & Recreation Director Larson stated that at the Council at their January 3, 2017, meeting passed a Resolution in Support of the Development of Brinkman Park's Master Plan and Authorization to submit a Grant Application to the Northwest Minnesota Foundation Community Planning Program. The City received notice last week that the Foundation has awarded the Community Planning Grant to the City of Bemidji in the amount of \$8,300. As part of the process, a Request for Proposals for consultant services for Brinkman Park was developed and reviewed by the Parks & Trails Commission. The goal is to develop a long term plan for Brinkman Park through a public input process. Six proposals were received with the low bid from Karvacko Engineering in the amount of \$16,610. A committee reviewed and rated the proposals and recommended Karvacko Engineering. She noted that the remainder of the consultant costs are budgeted in the professional service line item in the Parks Department budget.

Councilor Erickson shared a graph depicting the number of deer removed from Brinkman Park. She stated that there are five sites available for hunters and one-third of the deer removed in Bemidji come from this park. She further noted that there is no money in the CIP for this Park and could not support the hiring of a consultant.

Director Larson stated that the goal would be to hear public input, to protect resources and about the deer hunt. She noted that the "2011 Open Space and Trail System Plan" envisioned Brinkman Park as a park that would be "less developed". She stated that it is ultimately up to the City Council as to what will be done in the park.

Motion by Meehlhause, seconded by Johnson, to approve consultant services not to exceed \$16,610 for the Brinkman Park Master Plan and Accept a Grant Award/Agreement with the Northwest Minnesota Foundation. Motion failed with the following vote: Ayes: Johnson, Meehlhause, Albrecht. Nays: Erickson, Larson, Hellquist.

Job Creation Application

Dave Hengel, Greater Bemidji, stated that Stittsworth Meats recently received USDA approval which will allow them to sell nationally. They are planning to purchase land in the Industrial Park to build meat processing plant. Hengel stated that when completed it will create approximately 28 jobs with a medium wage of \$16 per hour.

RESOLUTION NO. 6059: In Support of a Job Creation Application in Connection with Stittsworth Meats was offered by Councilmember Hellquist, who moved its adoption, and upon due second by Councilmember Meehlhause was passed by unanimous vote.

Jaycees Water Carnival 2017

Mathews reviewed the request from the Bemidji Jaycees to relocate the annual water carnival entertainment tent at the waterfront in the festival area as well as the amusement rides on a portion of 4th Street.

Council discussed concerns about the pedestrian crosswalks on Bemidji Avenue, the effect on businesses located in the closed 4th Street area and general layout of the carnival rides.

RESOLUTION NO. 6060: Approving the Site and Related Requests for the 73rd Annual Jaycees Water Carnival was offered by Councilmember Meehlhause, who moved its adoption, and upon due second by Councilmember Johnson was passed by unanimous vote.

Airport Request

Ryan Zemek, HRDC, stated that the Bemidji Regional Airport is applying to Economic Development Administration (EDA) Public Works program to support the construction of multiple improvements the airport. There is a growing demand for additional facilities and space adjacent to the airport. Specifically, leasable aircraft hangars for maintenance, storage, and production and infrastructure to the development area to the west of the airport have been identified as top priorities to support the growth of existing businesses.

Zemek stated that since the City and Beltrami County jointly own the land and lease it to the Airport Authority, both entities are required to be co-applicants for the application by EDA.

There is no requirement for the City to financial contribute to the project. Karvakko Engineering will administer the grant on behalf of the Airport Authority.

RESOLUTION NO. 6061: Authorizing Submission of An Application to the U.S. Department of Commerce for Funding through the Economic Development Administration’s (EDA) 2017 Public Works Investment Assistance Program was offered by Councilmember Johnson, who moved its adoption, and upon due second by Councilmember Hellquist was passed by unanimous vote.

ORDINANCES

AN ORDINANCE Amending Chapter 12, Article XIII of the Bemidji City Code Relating to Massage was given a first reading.

ORDINANCE NO. 133, 3RD SERIES, AN ORDINANCE Amending an Uncoded Section of the Bemidji City Code (Authorizing the Sale of Real Property-Marci Maple) was given a final reading and passed by unanimous vote.

Motion by Meehlhause, seconded by Hellquist, approving publication of a summary of Ordinance No. 133, 3rd Series. Motion carried unanimously.

ORDINANCE NO. 134, 3RD SERIES, AN ORDINANCE Amending an Uncoded Section of the Bemidji City Code (Authorizing the Sale of Real Property-Pamela May) was given a final reading and passed by unanimous vote.

Motion by Meehlhause, seconded by Johnson, approving publication of a summary of Ordinance No. 134, 3rd Series. Motion carried unanimously.

ORDINANCE NO. 135, 3RD SERIES, AN ORDINANCE Amending an Uncoded Section of the Bemidji City Code (Authorizing the Sale of Real Property-Brady & Anita Jones) was given a final reading and passed by unanimous vote.

Motion by Meehlhause, seconded by Johnson, approving publication of a summary of Ordinance No. 135, 3rd Series. Motion carried unanimously.

ORDINANCE NO. 136, 3RD SERIES, AN ORDINANCE Amending an Uncoded Section of the Bemidji City Code (Authorizing the Sale of Real Property-Kevin & Michelle Storey) was given a final reading and passed by unanimous vote.

Motion by Meehlhause, seconded by Larson, approving publication of a summary of Ordinance No. 136, 3rd Series. Motion carried unanimously.

UPCOMING COUNCIL MEETINGS

Monday, February 13	5:30 p.m.	Work Session – TBD
Tuesday, February 21	5:30 p.m.	Sp Work Session – Crosswalk Discussion
Tuesday, February 21	6:00 p.m.	Council Meeting

COUNCIL/STAFF REPORT

- Council members provided updates on current events and meetings.

ADJOURN

There being no further business, motion by Meehlhause, seconded by Johnson, to adjourn the meeting. Motion carried. Meeting adjourned at 7:50 p.m.

Respectfully submitted,



Kay M. Murphy
City Clerk