

**CITY COUNCIL PROCEEDINGS**  
**BEMIDJI, MINNESOTA**  
**Work Session – February 9, 2015**

Pursuant to due call and notice, a work session of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, February 9, 2015, at 5:30 p.m. in the Conference Room of City Hall, Mayor Albrecht presiding.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Hellquist, Johnson, Olson, Erickson, Larson

Staff Present: City Attorney Alan Felix, Public Works Director Craig Gray, Finance Director Ron Eischens, City Clerk Kay Murphy  
Other(s): Dave Unmacht, Springsted (via phone)

Mayor Albrecht stated that the purpose of the work session was to discuss the next steps in the city manager selection process.

Dave Unmacht, Springsted, stated that the process is two-thirds of the way toward selecting a city manager. They have recruited, screened the applicants and provided the Council seven potential candidates.

The Council agreed to interview 5 of the 7 candidates (Letters C-E). Unmacht stated that the interviews will take six hours (plus or minus). Interviews will take place on Tuesday, March 3 starting at 9:00 a.m. in the Council Chambers and open to the public as the entire Council will be conducting the interviews. Unmacht will contact the candidates and confirm their interest and availability. After confirmation, the candidate names become public.

The Council will select the finalists (2 or 3) for a second interview. The second interview is scheduled for March 9 and there will be an opportunity for the community to meet the finalists at a "meet and greet" on that day.

Discussion continued regarding staff involvement in the interview process. It was agreed upon by the Council that if staff had questions to submit them to the City Clerk.

Letter of Support

**Motion by Hellquist, seconded by Olson, approving a letter of support for a grant application by the Northland Regional Shooting Sports Park. Motion carried unanimously.**

**ADJOURN**

There being no further business, motion by Hellquist, seconded by Meehlhause, to adjourn the meeting. Motion carried. Meeting adjourned at 6:15 p.m.

Respectfully submitted,



Kay M. Murphy  
City Clerk