

# **CITY COUNCIL PROCEEDINGS**

## **BEMIDJI, MINNESOTA**

### **Regular Meeting – March 16, 2020**

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, March 16, 2020 at 6:00 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Johnson, Rivera. Absent: Erickson, Thompson.

Staff Present: City Manager Nate Mathews, Finance Director Ron Eischens, City Attorney Alan Felix, City Engineer Craig Gray, Community Development Director Steven Jones, City Clerk Michelle Miller

#### **AMENDMENTS TO AGENDA**

Mayor Albrecht called for any amendments to the agenda. Staff noted that the 2019 Building Awards Ceremony agenda item is postponed to a future meeting. **Motion by Meehlhause, seconded by Rivera, to approve the agenda as amended. Motion carried by unanimous vote.**

#### **MINUTES**

The following minutes were presented for approval:

Work Session: February 25, 2020  
Council Meeting: March 2, 2020

**Motion by Meehlhause, seconded by Johnson, to approve the minutes as presented. Motion carried by unanimous vote.**

#### **CONSENT AGENDA**

Albrecht called for any items to be pulled from the consent agenda. The following Consent Agenda items were presented for approval. **Motion by Meehlhause, seconded by Rivera, to approve the Consent Agenda items as follows:**

1. Claims Submitted by Finance Officer in the amount of \$719,260.50
2. Claims Submitted by VenuWorks for the Sanford Center in the amount of \$99,484.21
3. Approve General Business Licenses for 2020
4. Approve Annual Consumption and Display Permit (Bemidji Curling Club)
5. **RESOLUTION NO. 6292:** Approving Gambling Premises Permit to Evergreen Youth at Hampton Inn
6. Approve Purchase of Flail Mower to (\$16,615) – Street Department
7. Approve Quote for Disposal of 2020 Street Sweepings to JD Hansen Construction (\$58.00/ton)

**Motion carried by unanimous vote.**

#### **CITIZENS NOT ON AGENDA**

No appearance.

#### **OLD BUSINESS**

##### **Consider Temporary Skyline Village Manufactured Home Park Evacuation and Shelter Plan**

Jones stated that Skyline Village is under new ownership and since the September 2019 council meeting, staff have been working with the previous owner as well as the new owner on developing a temporary emergency evacuation plan, which would expire on September 1, 2020 with direction to the owner that a new plan be provided to the council before the expiration of the temporary plan, showing proof of permission to use an existing adequate structure within one mile of the park and provide a plan to construct an approved shelter, on site of the Skyline MHP by May 1, 2021. The new owner, Dustin Brakemeier, introduced himself and looks forward to working with the city on this matter.

**Motion by Meehlhause, seconded by Johnson approving the temporary emergency evacuation plan, which will expire on September 1, 2020, with direction to Skyline Village owner to provide a permanent emergency evacuation plan (prior the expiration of the temporary plan) showing proof of permission to use an existing adequate structure within one mile of the park and provide a plan to construct an approved shelter, on site of the Skyline MHP by May 1, 2021. Motion carried by unanimous voice vote.**

**NEW BUSINESS**

Community Preparedness Discussion Regarding COVID-19 Virus

Sanford Health Representatives, Dr. David Wilcox, Kelly Hagen and Kayla Winkler as well as Beltrami County Health and Human Services Director Cynthia Borgen and Emergency Management Director Chris Muller provided information and an update on the COVID-19 Virus and how they are preparing and responding to the pandemic in the Bemidji and surrounding area. The message to the public is that best way to protect the community is by protecting yourself by practicing social distancing, stay home if you are sick, wash your hands, cover your cough and clean surfaces frequently. Representatives addressed several questions from council.

Consider Award of Bid for Near Term Water Treatment Plant – Iron & Manganese Treatment – Bid Package No. 1 – City Project 20-03

Gray stated that two bids were received for the Iron & Manganese Treatment System:

Westech, Inc.	\$ 884,803
<u>Tonka Water</u>	<u>\$ 997,323</u>
Engineer’s Estimate	\$1,250,000

Gray stated that after the bid opening, it was determined that Westech, Inc. did not meet all of the requirements of the project documents. They failed to include the proper amount of sales tax in the bid in the amount of \$69,000 which is considered a material change that the City is not able to accept. Therefore, Westech, Inc. withdrew their bid.

**Motion by Meehlhause, seconded by Rivera, awarding the bid to Tonka Water in the amount of \$997,323 for the Iron and Manganese Treatment System – City Project 20-03. Motion carried unanimously.**

Consider Award of Bid for Near Term Water Treatment Plant – Granulated Activated Carbon (GAC) Treatment System – Bid Package No. 2 – City Project 20-03

Gray stated that two bids were received for the Granulated Activated Carbon (GAC) Treatment System:

Aqueous Vets	\$1,204,596.88
<u>Calgon Carbon Corp</u>	<u>\$1,207,739.00</u>
Engineer’s Estimate	\$1,200,000.00

Gray stated that during the review process, Barr Engineering determined that Aqueous Vets did not meet the project specifications and is recommending that their bid be rejected. The project documents require that the seller have least four currently operating GAC treatment systems for at least two years. Aqueous Vets only has one project that exceeds the two years and one that has been operating for about a year. Therefore, Calgon Carbon Corporation meets all of the requirements of the project documents and is recommended by Barr Engineering.

**Motion by Meehlhause, seconded by Rivera, awarding the bid to Calgon Carbon Corporation in the amount of \$1,207,739 for the Granulated Activated Carbon (GAC) Treatment System – City Project 20-03. Motion carried unanimously.**

Consider Award of Bid for Near Term Water Treatment Plant – Precast Building Panels – Bid Package No. 3 - City Project 20-03

Gray stated that two bids were received for the Precast Building Panels:

Molin Concrete Products	\$636,133.05
<u>Wells Concrete Products</u>	<u>\$662,006.17</u>
Engineer’s Estimate	\$670,000.00

Gray stated that both companies have met the bid requirements and Barr Engineering recommends award of the bid to Molin Concrete Products.

**Motion by Johnson, seconded by Rivera, awarding the bid to Molin Concrete Products in the amount of \$636,133.05 for the Precast Building Panels – City Project 20-03. Motion carried unanimously.**

Consider Award of Bid for 2020 Street Renewal Project – City Project 20-01

Gray stated that bids were opened on March 11 for the 2020 Street Renewal Project, with the following three bids received:

Reierson Construction:	\$714,175.25
Northern Paving, Inc.:	\$722,705.15
<u>Gladden Construction:</u>	<u>\$982,061.50</u>
Engineer’s Estimate:	\$750,000.00

Gray stated that the low base bid of \$714,175.35 will result in a total project cost of approximately \$822,250 after design engineering and construction inspection costs which is roughly \$40,000 more than the estimated amount. Funding for the project will come from the following sources:

Assessments	\$ 166,388
Sanitary Sewer Utility Fund	\$ 8,000
Water Utility Fund	\$ 11,000
Storm Water Utility Fund	\$ 128,000
City Tax Levy	\$ 425,000
Construction Reserve Funds	<u>\$ 83,862</u>
	\$ 822,250

**RESOLUTION NO. 6293: Awarding Bid to Reierson Construction in the amount of \$714,175.35 for the 2020 Street Renewal Project – City Project 20-01, was offered by Councilmember Meehlhause, who moved its adoption, and upon due second by Councilmember Johnson was passed by unanimous vote.**

Consider Selection of Design Alternative & Authorize Professional Services Agreement – Lake Irving Phosphorus Treatment Project – City Project 19-07

Gray stated at the October 1, 2018 meeting, Council selected Alternative 2 as the preferred preliminary design option so that grants could be applied for. That option would remove 221 pounds of phosphorus per year from Lake Irving with a construction cost of \$160,000 that would include construction of a forebay at the head of the channel, cleaning out channel segments, expansion of the last segment for additional storage, an iron-enhance filter bench and multi-stated outlet structure with the ditch remaining in its current location.

Gray stated that the project has received \$152,000 in grant funds from the MN Board of Water and Soil Resources and from Enbridge Energy. Based on the additional funding the work group discussed the potential of doing Alternative 4 which would remove 233 pounds of phosphorus per year with a construction cost of \$490,000 that would create a more creek like setting thereby enhancing the ditch and the adjoining city property as well as the property currently in the process of development by a private owner.

Staff received a proposal from HR Green for the design and construction services in the amount of \$70,000 for either alternative bringing the total project cost of Alternative 2 to \$210,000 and Alternative 4 to \$560,000. After applying the grant proceeds the city contribution for No. 2 is \$50,000 and No. 4 is \$358,000. Gray stated that the city’s share for either option would come from the Storm Water Utility Fund. Steven Jones indicated the submittal of a pre-application for a grant to the U.S. Fish and Wildlife Foundation in the amount of \$204,000 for a potential funding source for the project.

**Motion by Rivera, seconded by Meehlhause, selecting Alternative 4 for the Lake Irving Phosphorus Treatment Project – City Project 19-07 in the amount of \$490,000. Motion carried unanimously.**

**Motion by Johnson, seconded by Meehlhause, authorizing the city to enter into a professional services agreement with HR Green in the amount of \$70,000 for design and construction services for the Lake Irving Phosphorus Treatment Project – City Project 19-07. Motion carried unanimously.**


**UPCOMING COUNCIL MEETINGS**

- Monday, April 6 6:00 p.m. Council Meeting
- Monday, April 13 5:30 p.m. Work Session (2020 Financial Review)
- Monday, April 20 5:00 p.m. Board of Review
- Monday, April 20 6:00 p.m. Council Meeting

**ADJOURN**

There being no further business, motion by Johnson, seconded by Meehlhause, to adjourn the meeting. Motion carried. Meeting adjourned at 7:45 p.m.

Respectfully submitted,

  
 Michelle R. Miller  
 City Clerk