

# CITY COUNCIL PROCEEDINGS

## BEMIDJI, MINNESOTA

### Regular Meeting – March 20, 2017

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, March 20, 2017 at 6:00 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Johnson, Hellquist, Erickson, Larson.

Staff Present: City Manager Nate Mathews, City Attorney Alan Felix, Public Works Director/City Engineer Craig Gray, City Clerk Kay Murphy

#### **PROCLAMATION**

Mayor Albrecht proclaimed March 27 through March 31, 2017 as “Boys & Girls Club Week” in Bemidji.

#### **AMENDMENTS TO AGENDA**

Mayor Albrecht called for any amendments to the agenda. **Motion by Meehlhause, seconded by Johnson, to approve the agenda as prepared. Motion carried by unanimous vote.**

#### **MINUTES**

The following minutes were presented for approval:

Council Meeting	March 6, 2017
Sp Joint Meeting	February 27, 2017

**Motion by Johnson, seconded by Larson, to approve the minutes as prepared. Motion carried by unanimous vote.**

#### **CONSENT AGENDA**

The following Consent Agenda items were presented for approval. Councilor Johnson requested that Upstream TV surplus equipment be removed for further discussion. **Motion by Meehlhause, seconded by Johnson, to approve the Consent Agenda items as follows:**

1. Claims submitted by the Finance Officer in the total amount of \$377,317.38
2. Claims submitted by Venuworks for the Sanford Center in the total amount of \$185,425.93
3. Miscellaneous Business License Renewals for 2017
4. 1-4 Day Temporary On Sale Liquor License – IDEA Banquet on 4/25/17
5. 1-4 Day Temporary On Sale Liquor License – NW Technical College for their Annual Night at the Races on 4/28/17
6. Gambling Permit for Pull Tabs at The Bunkhouse (1602 Bemidji Avenue N) requested by North Country Snowmobile Club
7. Declared Equipment as Surplus – 2006 1445 John Deere Mower
8. Acquired a 2005 Ford F-450 from DNR; Declared 2000 Chevrolet Pickup and 2005 Chevrolet Truck as Surplus – Fire Department
9. Reapportionment of Special Assessment -2<sup>nd</sup> & Lake Avenue
10. Purchased of a Toro Workman and Rahn Groomer from MTI in the amount of \$12,221.22 – Parks Department
11. Purchased an Altoz XP 660 from T&K Outdoors in the amount of \$9,534 – Parks Department
12. Change Order No. 1 to the 3<sup>rd</sup> Street Gateway Project (#17-05)

**Motion carried by unanimous vote.**

#### **CITIZENS NOT ON AGENDA**

Anna Carlson, Sustainable Committee, reported on upcoming Earth Month events, the Mayor’s Monarch Pledge as well as the progress of the Step 4 Mn GreenStep Cities. She stated that they are submitting an application to the 2017 League of Minnesota Cities/GreenStep Sustainable City award.

**COMMITTEE REPORTS**

Bemidji Youth Advisory Commission – Isabelle Lundberg, BYA representative, stated that the group participated in the March 11 Shamrock Shuffle and will be having a Listening Lunch regarding Bemidji Respect.

**NEW BUSINESS**

Youth Recreation Scholarship Program

Mathews reviewed a request from the Parks & Recreation Director regarding a Youth Recreation Scholarship Program. The Recreation Department has received requests for financial assistance to attend the Kids in Motion Day Camp Program. An ad hoc committee made up of City staff and Parks & Trails Commissioners discussed a scholarship policy for recreation programs. The goal of the policy is to ensure all children regardless of ability to pay would be given the opportunity to participate in City recreation programs. The NW Minnesota Foundation is willing to provide a scholarship fund through the existing parks and trails fund. The scholarship fund would be supported by fraternal organizations, businesses and individuals.

**RESOLUTION NO. 6065: Establishing a Youth Recreation Scholarship Program was offered by Councilmember Erickson, who moved its adoption, and upon due second by Councilmember Johnson was passed by unanimous vote.**

73<sup>rd</sup> Annual Jaycees Water Carnival

Josh Peterson, 2017 Jaycees President, and Nicole McKinnon, Water Carnival Chair, presented their proposal for this year’s 73<sup>rd</sup> Annual Jaycees Water Carnival. The request includes two areas: 1) festival tent and a few food vendors at the Waterfront Park and 2) Midway Rides, food vendors and bingo at the Event Center parking lot. In addition, they requested that the carnival employees place their campers in the east parking lot behind the Sanford Center and various road/parking lot closures for parades and fireworks.

**RESOLUTION NO. 6066: Approving the Site(s) and Related Requests for the 73<sup>rd</sup> Annual Jaycees Water Carnival was offered by Councilmember Meehlhause, who moved its adoption, and upon due second by Councilmember Johnson was passed by unanimous vote.**

**Surplus Equipment – Upstream TV**

Johnson asked that the council review this to determine if the list provided as surplus was in fact at Upstream’s office. Mathews responded that not all items were there but there were items that the City did not purchase.

Mathews stated that he met with representatives from Lakeland Public TV and ISD #31 to determine what, if any, equipment at Upstream and value. He stated that the vast majority of the equipment and cables have no value. He recommended that the Council declare all equipment and furniture as surplus.

**Motion by Erickson, seconded by Meehlhause, to declare equipment surplus at Upstream TV and directing the City Manager to dispose of said property. Motion carried unanimously.**

**ORDINANCE**

Pursuant to published notice, a Public Hearing was held to receive input regarding Amending an Uncoded Section of Bemidji City Code Pertaining to an Alley Vacation (Dale & Shelly Cloose – Shadrick’s Subdivision). Mayor Albrecht opened the Public Hearing at 6:52 p.m., hearing no comments the public hearing was closed.

**AN ORDINANCE** Amending an Uncoded Section of Bemidji City Code Pertaining to an Alley Vacation (Dale & Shelly Cloose – Shadrick’s Subdivision) was given a second reading.

**UPCOMING COUNCIL MEETINGS**

- Monday, March 27 5:30 p.m. Work Session – Freedom Defender’s Request & Rail Corridor Discussion
- Monday, April 3 6:00 p.m. Council Meeting

**COUNCIL/STAFF REPORT**

- Council members provided updates on current events and meetings.
- Mayor Albrecht suggested that the City hold town meetings regarding a hospitality tax.

**ADJOURN**

There being no further business, motion by Meehlhause, seconded by Johnson, to adjourn the meeting. Motion carried. Meeting adjourned at 7:20 p.m.

Respectfully submitted,



Kay M. Murphy  
City Clerk