

CITY COUNCIL PROCEEDINGS

BEMIDJI, MINNESOTA

Regular Meeting – March 4, 2013

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, March 4, 2013 at 7:00 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Johnson, Olson, Erickson, Thompson Absent: Hellquist

Staff Present: City Attorney Alan Felix, Public Works Director/City Engineer Craig Gray, Finance Director Ron Eischens, City Clerk Kay Murphy

AMENDMENTS TO AGENDA

Mayor Albrecht called for any amendments to the agenda. **Motion by Meehlhause, seconded by Thompson, to approve the agenda as presented. Motion carried by unanimous vote.**

MINUTES

Minutes of the February 19, 2013 regular meeting were presented for approval. **Motion by Erickson, seconded by Olson, to approve the minutes as prepared. Motion carried by unanimous vote.**

CONSENT AGENDA

The following Consent Agenda items were presented for approval. **Motion by Johnson, seconded by Erickson, to approve the Consent Agenda items as follows:**

1. Claims Submitted by Finance Officer in the amount of \$486,931.28
2. Claims Submitted by VenuWorks for the Sanford Center in the amount of \$139,012.78
3. Miscellaneous 2013 Business License Renewals
4. Nominate Appointment of Randy McGuire and Jeremy Berg to the Joint Planning Commission
5. Approved Purchase of a Kubota 4WD Tractor with Side Mower & Cab from Acme Tool in the amount of \$35,183.18 – Parks Dept.
6. Declared Equipment Surplus – 2006 Toro Groundmaster and 1996 Ford F250 – Parks Dept.
7. Approved Purchase of a GMC Terrain from Ranger GM in the amount of \$24,927.74 – Parks Dept.
8. **RESOLUTION NO. 5819:** Approving State of Minnesota Joint Powers Agreements with the City of Bemidji on behalf of its City Attorney and Police Department
9. **RESOLUTION NO. 5820:** Authorizing Calendar Parking – Park Avenue NW between 21st and 23rd Streets and 22nd Street NW between Irvine and Delton Avenues

Motion carried by unanimous vote.

CITIZENS NOT ON AGENDA

No one appeared.

COMMITTEE REPORT

Librarian's Report - Paul Ericsson, Branch Manager, stated that the Library will be hosting eight classes with the Bemidji School District's ECFE program this week. They will be giving parents tours of the library and the children will experience story time and make a craft. He reviewed upcoming events. The book festival will be the week of June 12-22 and the Library is collaborating with the Bemidji Community Arts Council.

NEW BUSINESS

Otter Tail Power Company

Public Works Director Gray reviewed the agreement between the City and Otter Tail Power (OTP) for maintenance of 389 city street lights. This agreement replaces the 2004 agreement which has expired. He stated that the agreement does not include the 35 foot lights on the Sanford Center roadways. OTP was not willing to include them in the agreement due to their uniqueness. He stated that the monthly cost for OTP services under the new agreement is \$684.54 per month or \$8,214.48 per year.

Motion by Thompson, seconded by Meehlhause, approving the Otter Tail Power Company Street Maintenance Agreement. Motion carried unanimously.

Parking Lot 7

Gray stated that staff has been meeting with the Downtown Development Association (DDA) parking committee to discuss ideas for better snow removal in Parking Lot 7. The DDA recommended that Lot 7 be signed similar to Lot 4, closing the lot during nighttime hours to all vehicles except those with a valid permit. The Lot 7 signage would be revised to allow parking by anyone until 2:00 a.m. due to its proximity and use by downtown customers.

Olson stated concerns about people to not being able to leave their vehicles because they have been out at one of the area restaurants/bars. He suggested that perhaps the lot be closed just during the winter months for snow removal.

Gray stated that the DDA wants to see a better job done the first night of the snowfall. Johnson suggested calendar parking in the lot. Gray responded that it has not worked well in Lot 2 to alternate parking for a number of reasons.

RESOLUTION NO. 5821: Authorizing Closure of Parking Lot #7 between the hours of 2 a.m. and 6 a.m., between November 1 and April 1 was offered by Councilmember Olson, who moved its adoption, and upon due second by Councilmember Thompson was passed by unanimous vote.

ORDINANCES

Tap Rooms & Growlers

Pursuant to published notice, a Public Hearing was held to receive input regarding Amending the City Code, Chapter 4 Entitled “Alcoholic Beverages” by adding Authority to Allow Licensed Tap Rooms and Off-Sale Malt Liquor (Growlers). Mayor Albrecht opened the Public Hearing at 7:38 p.m.

- Justin Kaney, Bemidji Brewing, thanked the City Council for moving forward with the ordinance amendment which would allow tap rooms in Bemidji. He stated that they have begun looking for a location to setup their business.

Hearing no further comments Mayor Albrecht closed the public hearing at 7:42 p.m.

AN ORDINANCE Amending the City Code, Chapter 4 Entitled “Alcoholic Beverages” by adding Authority to Allow Licensed Tap Rooms and Off-Sale Malt Liquor (Growlers) was given a second reading.

2013 Fee Schedule Amendment

Pursuant to published notice, a Public Hearing was held to receive input regarding Amending the 2013 Fee Schedule adding Tap Room and Growler License Fees. Mayor Albrecht opened the Public Hearing at 7:43 p.m., hearing no comments the public hearing was closed at 7:44 p.m.

AN ORDINANCE Amending the 2013 Fee Schedule adding Tap Room and Growler License Fees was given a second reading.

Charter Amendment

ORDINANCE NO. 86, 3RD SERIES, AN ORDINANCE Amending the City of Bemidji Council-Manager Charter Amending Section 4.04 (Filing for Office) to Reflect Recent Legislative Change of Primary Election Date was given a final reading and passed by unanimous vote.

Motion by Meehlhause, seconded by Johnson, approving publication of a summary of Ordinance No. 86, 3rd Series. Motion carried unanimously.

UPCOMING COUNCIL MEETINGS

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| • Monday, March 11 | 5:00 p.m. | Work Session – StrengthsFinder |
| • Monday, March 18 | 5:00 p.m. | Council Pictures |
| • Monday, March 18 | 5:45 p.m. | Public Works Committee |
| • Monday, March 18 | 7:00 p.m. | Council Meeting |
| • Monday, March 25 | 5:30 p.m. | Special Work Session – Discuss Waterfront, Library & Southshore Parks |

COUNCIL/STAFF REPORT

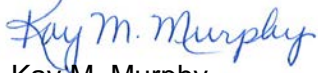
- Council members provided updates on current events and meetings.

- City Attorney Felix reported on the closed Special BEDA meeting held prior to the Council meeting. He stated that they met to consider offers they received for properties located east and north of the Sanford Center. BEDA has directed staff to move forward with the residential developer, B&B Enterprises, LLC. More details will be made available as BEDA moves forward with a public hearing process which takes place before the sale is completed.

ADJOURN

There being no further business, motion by Olson, seconded by Johnson, to adjourn the meeting. Motion carried. Meeting adjourned at 8:02 p.m.

Respectfully submitted,



Kay M. Murphy
City Clerk