

CITY COUNCIL PROCEEDINGS

BEMIDJI, MINNESOTA

Regular Meeting – March 6, 2017

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, March 6, 2017 at 6:00 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Johnson, Hellquist, Erickson, Larson.

Staff Present: City Manager Nate Mathews, City Attorney Alan Felix, Public Works Director/City Engineer Craig Gray, Finance Director Ron Eischens, City Clerk Kay Murphy

PROCLAMATION

Mayor Albrecht declared March 7, 2017 as “A Day of Action to End Domestic Violence” and urged citizens to avail themselves of the education and awareness resources offered to end domestic violence in Bemidji.

AMENDMENTS TO AGENDA

Mayor Albrecht called for any amendments to the agenda. **Motion by Erickson, seconded by Meehlhause, to approve the agenda as presented. Motion carried by unanimous vote.**

MINUTES

The following minutes were presented for approval:

Council Meeting	February 21, 2017
Special Work Session	February 21, 2017

Motion by Meehlhause, seconded by Johnson, to approve the minutes as prepared. Motion carried by unanimous vote.

CONSENT AGENDA

The following Consent Agenda items were presented for approval. **Motion by Erickson, seconded by Hellquist, to approve the Consent Agenda items as follows:**

1. Claims submitted by the Finance Officer in the total amount of \$675,353.12
2. Claims Submitted by VenuWorks for the Sanford Center in the amount of \$123,601.22
3. General Business Licenses Renewals for 2017
4. Full & Sunday Liquor License to Fozzie's Smokin Bar BQ
5. Appointed Paul Swenson to the Public Arts Commission
6. **RESOLUTION NO. 6062:** Authorizing Calendar Parking on Delton Avenue NW from 12th Street to 15th Street
7. Travel Authorization - 2017 LMC Legislative Conference on Thursday, March 23 - Johnson

Motion carried by unanimous vote.

CITIZENS NOT ON AGENDA

- Linda Lemmer, Gemmel Avenue, report on activities at the Beltrami County History Center.

POLICE RESERVE OFFICERS ~ Swearing In Ceremony

Chief Mastin stated that in 2013 Sgt. Scott Herr and Officer Tabitha Carrigan created the Bemidji Police Department's Police Officer Reserve Program. Since the Program's inception, the Police Reserve Officers have volunteered almost 9,000 hours to our community, which is equivalent to nearly \$200,000 to our citizens. Many of our reserve officers have risen to the top of hiring lists. We are proud of their achievements and the impact that this program has had in our community.

Officer Carrigan introduced the Officers and City Clerk Murphy swore in the following new Police Reserve Officers: Quinn Mishke, Jaclyn Braidey, Samantha DeAdder, Livia DeSylvester, Jason Sanderson, and Evan Jandl.

NEW BUSINESS

2017 Delton Avenue NW Reconstruction (Project #17-04)

Gray reviewed the 2017 Delton Avenue project. He stated that a bid opening was held on February 23 and the following four bids were received:

Reierson Construction	\$ 633,036.81
Gladen Construction	\$ 732,487.66
Kuechle Underground	\$ 758,605.51
Knife River Materials	\$ 759,456.60

Gray noted that the bids came in lower than the engineer’s estimate. Due to the excellent bid prices that were received, the City will be looking at utilizing our state aid construction fund to partner with Beltrami County, in either 2017 or 2018, on a mill and overlay project on the City’s section of Division Street.

RESOLUTION NO. 6063: Awarding the Bid for the 2017 Delton Avenue Reconstruction project to Reierson Construction of Bemidji, MN in the amount of \$633,036.81 was offered by Councilmember Erickson, who moved its adoption, and upon due second by Councilmember Hellquist was passed by unanimous vote.

2017 Street Renewal (Project #17-01)

Gray stated that the City Council approved the feasibility report for the reconstruction of five neighborhood streets as part of the 2017 Street Renewal Project. A bid opening was held on February 28 and the following five bids were received:

Kuechle Underground, Inc.	\$1,038,566.29
Knife River Materials	\$1,086,075.49
Reierson Construction	\$1,093,132.58
Wagner Construction	\$1,112,369.20
Gladen Construction	\$1,134,720.21

RESOLUTION NO. 6064: Awarding the Bid for the 2017 Street Renewal project to Kuechle Underground, Inc. of Kimball, MN in the amount of \$1,038,566.29 was offered by Councilmember Johnson, who moved its adoption, and upon due second by Councilmember Larson was passed by unanimous vote.

3rd Street Gateway (Project #17-05)

City Manager Mathews stated that the bids received for the 3rd Street Gateway Project were higher than anticipated. After a series of meetings with WSN and BDA representatives, some cost efficiencies and change orders are recommended. There is approximately \$10,000 short to complete the project. He noted that there are funds in the Community Development budget that the City Council could consider for the shortfall.

Gray stated that a bid opening was held on February 15 and the following three bids were received:

	<u>Base Bid</u>	<u>Alt #1</u>
Kraus-Anderson Construction	\$82,900	\$3,000
Gerit Hanson Contracting	\$89,327	\$3,280
M& T Excavating, Inc.	\$103,877	\$3,350

Gray stated that on April 4, 2016 the Council authorized a 50% City contribution to the project with a not to exceed amount of \$40,000 and the remainder of the funds were designated to come from the Bemidji Downtown Authority (BDA). Because the project is over the budget, WSN has met with Kraus-Anderson to find some items that could be removed or adjusted with a change order. Kraus-Anderson has agreed to changes that would reduce the bid by \$8,500 for a new estimated total project cost of \$90,100. This would leave no room for any construction contingencies that might arise.

Denise Koenigsberg, WSN, stated that there is a need for 10% contingency and would not feel comfortable recommending otherwise. She reviewed the changes that would reduce the bid by \$8,500 which are: 1) a credit for no building permit and performance bond (\$1,500); 2) change precast concrete to brick (\$6,000); and 3) change alternate #1 signage from steel to aluminum (\$1,000).

Colleen Bakken, BDA President, stated that they continue to fundraise and have submitted another grant to the G.W. Nielson Foundation. She stated that they have raised \$42,430 and a couple of others donations ones not reflected in that total.

Erickson stated that the Council had a “not to exceed” \$40,000. She stated that her difficulty is going against “not to exceed” and will hold to that commitment.

Mayor Albrecht believed that this was a great project and wondered if there was room to hold off on accepting the bid, which would allow additional fundraising by the BDA. Albrecht noted that the match was based on an estimate and not an actual bid.

Gray stated due to the MnDOT road project, the project would need to be completed by mid-June.

Larson commented that the BDA is anxious to get this long-standing project done and suggested that the Council could do a payback.

Felix stated that if the Council awards the low bid, they are committed to the project no matter how it is funded.

Erickson stated that she would like to delay awarding the project until the DBA could be asked if they would support the Council providing a loan to be repaid by the DBA. Bakken stated she could relay that to the DBA.

Motion by Meehlhause, seconded by Larson, to increase the City’s contribution another \$5,000 utilizing the Community Development line item for the Archway Project. Motion carried with the following vote: Ayes: Meehlhause, Johnson, Larson, Albrecht. Nays: Hellquist, Erickson.

Gray noted that the BDA is still short \$7,670. Bakken stated that she will bring it to the board for a formal motion committing to the additional amount.

Motion by Meehlhause, seconded by Johnson, to table the consideration of the 3rd Street Archway bids until the Council’s work session on Monday, March 13, 2017. Motion carried with Councilor Erickson voting nay.

ORDINANCES

AN ORDINANCE Amending an Uncoded Section of Bemidji City Code Pertaining to an Alley Vacation (Dale & Shelley Cloose-Shadrick’s Subdivision) was given a first reading.

ORDINANCE NO. 137, 3RD SERIES, AN ORDINANCE Amending Chapter 12, Article XIII of the Bemidji City Code Relating to Massage was given a final reading and passed by unanimous vote.

Motion by Meehlhause, seconded by Johnson, approving publication of a summary of Ordinance No. 137, 3rd Series. Motion carried unanimously.

UPCOMING COUNCIL MEETINGS

- Monday, March 13 5:30 p.m. Work Session – Discuss Body Cameras
- Tuesday, **March 14** Ward 4 Special Election
- Monday, March 20 5:45 p.m. Canvassing Board – Election Results
- Monday, March 20 6:00 p.m. Council Meeting

COUNCIL/STAFF REPORT

- Council members provided updates on current events and meetings.

ADJOURN

There being no further business, motion by Meehlhause, seconded by Johnson, to adjourn the meeting. Motion carried. Meeting adjourned at 7:12 p.m.

Respectfully submitted,


 Kay M. Murphy
 City Clerk