

CITY COUNCIL PROCEEDINGS

BEMIDJI, MINNESOTA

Regular Meeting – March 7, 2016

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, March 7, 2016 at 6:00 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Johnson, Hellquist, Olson, Erickson, Larson

Staff Present: City Manager Nate Mathews, Public Works Director/City Engineer Craig Gray, Finance Director Ron Eischens, City Clerk Kay Murphy

PROCLAMATION

Mayor Albrecht proclaimed March 7 through March 11, 2016, as Boys & Girls Club Week in the City of Bemidji.

AMENDMENTS TO AGENDA

Mayor Albrecht called for any amendments to the agenda. **Motion by Johnson, seconded by Erickson, to approve the agenda as prepared. Motion carried by unanimous vote.**

MINUTES

The following minutes were presented for approval:
Council Meeting February 16, 2016

Motion by Meehlhause, seconded by Larson, to approve the minutes as prepared. Motion carried by unanimous vote.

CONSENT AGENDA

The following Consent Agenda items were presented for approval. **Motion by Hellquist, seconded by Erickson, to approve the Consent Agenda items as follows:**

1. Claims Submitted by Finance Officer in the amount of \$816,979.69
2. Claims Submitted by VenuWorks for the Sanford Center in the amount of \$90,861.13
3. Approval Business License Renewals for 2016
4. Transfer of Off Sale Beer License from EZ Stop to Holiday Stationstores #460
5. Full Liquor and Sunday Liquor License for Wayzata Bemidji Restaurant Assoc. LLC – J.J. Astors
6. 1-day Temporary Consumption & Display Permit – Watermark Art Center - 4/8/16
7. 1-day Temporary Consumption & Display Permit – Chamber Event – 4/12/16
8. 1 to 4 Day Temporary On Sale Liquor License – NW Mn Foundation – 4/26/16
9. Nominate Appointment of Kristi Miller to the Joint Planning Commission
10. Reapportionment of Special Assessments – Donna Kastner
11. **RESOLUTION NO. 6000:** Authorizing Grant Submission to the Department of Natural Resources Outdoor Recreation Grant Program
12. **RESOLUTION NO. 6001:** In Support of Bonding Money for Parks and Trails
13. Declared 32 Mats as Surplus – Parks Department
14. Travel Authorization – Minnesota Mayors Association 2016 Annual Conference in Bloomington, April 29-30 – Mayor Albrecht

Motion carried by unanimous vote.

CITIZENS NOT ON AGENDA

Ryan Enger and Jonathan Mountain, representing Indigenous students and supporters in Bemidji, requested the City Council establish/proclaim October 10 as Indigenous Treaties Day in place of Columbus Day. They further stated that they would like to also have the great contributions of the Indigenous people to this Country recognized.

COMMITTEE REPORTS

Bemidji Youth Advisory Commission – Sophie Warrick, BYAC Vice President, stated that Chief Mastin attended their Listening Lunch which was well attended by students. She reported that they have added two new Commission members and continue to work on their by-laws and code of conduct.

NEW BUSINESS**Water System SCADA Needs Assessment**

Public Works Director Craig Gray reviewed the Supervisory Control and Data Acquisition (SCADA) System for the City's water system. The City received a proposal in the amount of \$16,300 from our water consultant, AE2S, to assist the City with the design of the system. Gray stated that once this step is completed the project components will go out for bid. He noted that the Capital Improvement Plan includes \$400,000 for the design, purchase and installation of the system.

Motion by Erickson, seconded by Olson, authorizing the City Engineer to enter into a professional services contract in the amount of \$16,300 with AE2S for the SCADA System Needs Assessment (City Project #16-06). Motion carried unanimously.

Cooperative Agreement with MnDOT

Gray stated that as part of the University Heights development process it was agreed upon by all the parties (BSU, MnDOT, Developer, City and JPB) that pedestrian crossings of TH197 between the new development on the west and BSU on the east could present some safety issues. MnDOT suggested that a Rectangular Rapid Flashing Beacon (RRFB) system could be installed south of 17th Street to accommodate the pedestrians. MnDOT estimated the cost of the project at %50,00 and they would pay for 50% if a local partner paid the remaining 50%. In April 2015, the City obtained a letter from BSU agreeing to fund up to \$25,000 of the project cost. In that MnDOT cannot enter into an agreement with BSU they have forwarded the agreement to the City for the project. He noted that the City would be responsible for maintenance requirements similar to other traffic systems along TH197 once the project is completed.

RESOLUTION NO. 6002: Authorizing a Cooperative Construction Agreement with the Minnesota Department of Transportation (Agreement No. 1002189 - Rectangular Rapid Flashing Beacon system) was offered by Councilmember Meehlhause, who moved its adoption, and upon due second by Councilmember Johnson was passed by unanimous vote.

2016 Street Renewal Project

Gray stated that following a public hearing on December 21, 2015, the Council passed a resolution ordering the 2016 Street Renewal Project and authorizing the preparation of engineering plans and receipt of bids. The streets included in the 2016 program are as follows:

Park Avenue NW from 8th Street to 15th Street
 26th Street NE from Bemidji Avenue to Birchmont Drive NE
 Kay Avenue SE from 3rd Street to 2nd Street SE

The following five bids were received on March 1, 2016:

Reierson Construction	\$1,211,771.76
Utility Systems of America	\$1,498,821.25
Gladden Construction	\$1,511,312.84
R.L. Larson Excavating	\$1,538,648.86
Wagner Construction	\$1,616,725.00

Gray reviewed the proposed funding for the project noting that the low bid from Reierson Construction will result in a total project cost of approximately \$1,420,000 after engineering and construction inspection costs are included. This is \$123,000 lower than the amount that was estimated at the public hearing.

RESOLUTION NO. 6003: Awarding the Bid for 2016 Street Renewal Project (Project #16-01) to Reierson Construction in the amount of \$1,211,771.76 was offered by Councilmember Johnson, who moved its adoption, and upon due second by Councilmember Olson was passed by unanimous vote.

ORDINANCES

Pursuant to published notice, a Public Hearing was held to receive input regarding an Ordinance Amending an Uncoded Section of the Bemidji City Code Pertaining to Street Vacation (Portion of Link Street SW-5 feet. Mayor Albrecht opened the Public Hearing at 6:39 p.m., hearing no comments the public hearing was closed.

AN ORDINANCE Amending an Uncoded Section of the Bemidji City Code Pertaining to Street Vacation (Portion of Link Street SW-5 feet) was given a second reading.

Pursuant to published notice, a Public Hearing was held to receive input regarding an Ordinance Amending an Uncoded Section of the Bemidji City Code (Authorizing the Sale of Real Property to Klinefelter Ventures, LLC). Mayor Albrecht opened the Public Hearing at 6:40 p.m., hearing no comments the public hearing was closed.

AN ORDINANCE Amending an Uncoded Section of the Bemidji City Code (Authorizing the Sale of Real Property to Klinefelter Ventures, LLC) was given a second reading.

UPCOMING COUNCIL MEETINGS

- Monday, March 14 5:30 p.m. Work Session – No meeting
- Monday, March 21 6:00 p.m. Council Meeting

COUNCIL/STAFF REPORT

- Council members provided updates on current events and meetings.
- Mayor Albrecht stated that the Manager’s one-year review was due in April. Springsted will be sending out a questionnaire for Council’s input on Mr. Mathew’s performance. The Council will meet in a special work session on April 25 for his review.

ADJOURN

There being no further business, motion by Meehlhause, seconded by Olson, to adjourn the meeting. Motion carried. Meeting adjourned at 7:08 p.m.

Respectfully submitted,


Kay M. Murphy
City Clerk