

CITY COUNCIL PROCEEDINGS

BEMIDJI, MINNESOTA

Regular Meeting – April 16, 2018

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, April 16, 2018 at 6:00 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Hellquist, Johnson, Lehmann, Erickson, Larson

Staff Present: City Manager Nate Mathews, City Attorney Alan Felix, Finance Director Ron Eischens, Public Works Director/City Engineer Craig Gray, Parks & Recreation Director Marcia Larson, Deputy City Clerk Michelle Miller

AMENDMENTS TO AGENDA

Mayor Albrecht called for any amendments to the agenda. **Motion by Hellquist, seconded by Johnson, to approve the agenda as prepared. Motion carried by unanimous vote.**

MINUTES

The following minutes were presented for approval:

Council Meeting	April 2, 2018
Work Session	March 27, 2018

Motion by Meehlhause, seconded by Erickson, to approve the minutes as presented. Motion carried by unanimous vote.

CONSENT AGENDA

The following Consent Agenda items were presented for approval. **Motion by Lehmann, seconded by Larson, to approve the Consent Agenda items as follows:**

- 1) Claims Submitted by Finance Officer in the amount of \$876,882.00
- 2) Claims Submitted by VenuWorks for the Sanford Center in the amount of \$73,463.01
- 3) Miscellaneous Business Licenses for 2018
- 4) **RESOLUTION NO. 6151:** Approving Temporary Off-Premises Alcohol Permit and Street Closure for the Bemidji Brewing Block Party
- 5) Award the Installation of Two Outdoor Warning Sirens to Roger's Two Way Radio in the amount of \$46,460

Motion carried by unanimous vote.

CITIZENS NOT ON AGENDA

Brad Kingery spoke about the Citizens Climate Lobby initiative.

COMMITTEE REPORTS

Bemidji Youth Advisory Commission – Nancy Poole reported that they are planning an open mic night to be held at Cantabria either May 18 or 25. They are also working to increase their presence on social media. Planning continues for the J7 event with a survey being sent out to students asking them what they want to see at the event.

BSU Student Senate – Larry Hanenberger, BSU Senator, updated Council regarding work being done by various Senate committees.

NEW BUSINESS

Carnegie Library Renovation Project – City Project 18-07 (Asbestos Abatement)

Gray stated at the time of the award of the contract for asbestos removal, WSN had not known that air quality monitoring was needed while the work is being performed. Therefore, an amendment is needed to the professional services agreement with WSN to utilize Legend Technical Services, Inc. for air quality monitoring. WSN estimates that the cost for this work will not exceed \$10,000.

Motion by Erickson, seconded by Meehlhause to Amend the Professional Services Contract with WSN for the Carnegie Library Renovation Project – City Project 18-07 by utilizing Legend Technical Services, Inc. for air quality monitoring in an amount not to exceed \$10,000 to be paid out of the funds in the Carnegie account held at the Northwest Minnesota Foundation. Motion carried with the following vote: Ayes: Albrecht, Meehlhause, Johnson, Erickson, Larson. Nays: Hellquist, Lehmann

Consider Adoption of the Parks & Recreation Strategic Plan

Larson presented and summarized the strategic planning process conducted by the Parks & Recreation Commission together with staff. Joe Czapiewski facilitated the three week process of meeting with 49 representatives of 27 organizations, conducting a survey of City Council, commission members and staff in addition to assessing department reports and trends. Using the city-wide Mission, Vision and Core Values, the commission reviewed the existing departmental mission and crafted new statements that better represent the Parks and Recreation Department, as well as identified goals, objectives and action items for the department. The top priority goals, identified below, serve as the basis for the action plan:

- Improve access to the department
- Improve/increase staff capacity for both parks and recreation
- Improve marketing and promotion

Staff recommends that the Council adopt the Parks and Recreation Strategic Plan. If adopted, Larson stated that a celebration is planned for June 1 at the South Shore Park.

Motion by Meehlhause, seconded by Johnson, to adopt the Parks & Recreation Strategic Plan as presented. Motion carried by unanimous vote.

ORDINANCE

AN ORDINANCE Amending the Bemidji City Code, Adopted an Amended 2018 Fee Schedule was given a first reading.

ORDINANCE NO. 147, 3RD SERIES, Granting a Franchise to Paul Bunyan Communications in the City of Bemidji; Setting Forth Conditions Accompanying the Grant of the Franchise, Providing for Certain Service Regulations; and Prescribing Penalties for the Violation of the Provisions Herein was given a final reading and passed by unanimous vote.

Motion by Lehmann, seconded by Meehlhause, approving publication of a summary of Ordinance No. 147, 3rd Series. Motion carried unanimously.

UPCOMING COUNCIL MEETINGS

- Monday, April 23 5:30 p.m. Special Work Session – Manager’s Review
- Monday, May 7 6:00 p.m. Council Meeting

COUNCIL/STAFF REPORT

- Council members provided updates on current events and meetings.
- Erickson stated that there two city positions open with the Library Board.

ADJOURN

There being no further business, motion by Hellquist, seconded by Larson, to adjourn the meeting. Motion carried. Meeting adjourned at 7:12 p.m.

Respectfully submitted,



Michelle R. Miller
Deputy City Clerk