

# CITY COUNCIL PROCEEDINGS

## BEMIDJI, MINNESOTA

### Regular Meeting – April 3, 2017

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, April 3, 2017 at 6:00 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Hellquist, Erickson, Larson. Absent: Johnson.

Staff Present: City Manager Nate Mathews, City Attorney Alan Felix, Finance Director Ron Eischens, City Clerk Kay Murphy

#### **PROCLAMATION**

Mayor Albrecht declared April 6, 2017 as "Take Back the Night" and April 2017 as Sexual Assault Awareness Month in the City of Bemidji.

#### **AMENDMENTS TO AGENDA**

Mayor Albrecht called for any amendments to the agenda. **Motion by Hellquist, seconded by Larson, to approve the agenda as prepared. Motion carried by unanimous vote.**

#### **MINUTES**

The following minutes were presented for approval:

Council Meeting	March 20, 2017
Canvassing Board	March 20, 2017
Sp Work Session	March 27, 2017

**Motion by Erickson, seconded by Meehlhause, to approve the minutes as prepared. Motion carried by unanimous vote.**

#### **CONSENT AGENDA**

The following Consent Agenda items were presented for approval.

Mayor Albrecht requested the following changes to the Consent Agenda list: Remove the Surplus Equipment request of a Police School Resource Officer vehicle and addition of travel authorization for the Mayor to attend an event in Minneapolis on April 11.

Erickson requested that a bill in the amount of \$4,553.89 to Country Inn & Suites be removed from the Claims Submitted by Venuworks to allow staff to find out more information about this payment.

**Motion by Meehlhause, seconded by Hellquist, to approve the Consent Agenda items as follows:**

1. Claims submitted by the Finance Officer in the total amount of \$314,141.71
2. Claims submitted by Venuworks for the Sanford Center in the total amount of \$79,686.19 minus \$4,553.89 (Country Inn & Suites)
3. **RESOLUTION NO. 6067:** Approving Temporary Off-Premises Alcohol Permit and Street for the Bemidji Brewing Block Party on June 17, 2017
4. Declared a 2011 Chevy Impala Vehicles as Surplus Equipment – Police Department (VIN#2G1WD5EM1B1234042)
5. Declared 2004 EZ Sharp Skate Sharpener Model 201C as Surplus Equipment – Parks & Recreation Department
6. Approved Section 3 and Women and Minority Owned Business Plan – Small Cities Development Program Grant (#CDAP-14-0062-O-FY16)
7. Travel Authorization – Sun Country's Hometown Lakes Project on April 11 in Minneapolis – Mayor Albrecht

**Motion carried by unanimous vote.**

#### **CITIZENS NOT ON AGENDA**

Linda Lemmer, History Center Board member, provided an update of upcoming events at the Beltrami County History Center.

**NEW BUSINESS**

**Municipal Service Agreement - ISD #31**

City Manager Mathews reviewed the Municipal Sewer and Water Service Agreement (MSA) stating that it is a condition of the Beltrami County CUP for the Gene Dillon School. The Agreement is the master agreement that spells out the required public utilities to be extended for the project, the MOU, annexation and planning/development requirements, escrows, etc., which are all part of the school project soon to be in City limits.

**Motion by Meehlhause, seconded by Hellquist, approving the Municipal Service Agreement with ISD #31 for the Gene Dillon School. Motion carried unanimously.**

**ORDINANCE**

**ORDINANCE NO. 138, 3<sup>RD</sup> SERIES**, AN ORDINANCE Amending an Uncoded Section of Bemidji City Code Pertaining to an Alley Vacation (Dale & Shelly Cloose – Shadrick's Subdivision) was given a final reading and passed by unanimous vote.

**Motion by Erickson, seconded by Meehlhause approving publication of a summary of Ordinance No. 138, 3<sup>rd</sup> Series. Motion carried unanimously.**

**UPCOMING COUNCIL MEETINGS**

- |                      |           |  |
|----------------------|-----------|--|
| • Monday, April 10   | 5:30 p.m. | Work Session – 2016 Financial Review   |
| • Thursday, April 13 | 6:30 p.m. | Joint LGU Meeting @ Northern Town Hall |
| • Monday, April 17   | 6:00 p.m. | Council Meeting                        |

**COUNCIL/STAFF REPORT**

- The Mayor and Council reported on their assigned committee meetings.

**ADJOURN**

There being no further business, motion by Meehlhause, seconded by Larson, to adjourn the meeting. Motion carried. Meeting adjourned at 6:41 p.m.

Respectfully submitted,



Kay M. Murphy  
City Clerk