

CITY COUNCIL PROCEEDINGS

BEMIDJI, MINNESOTA

Regular Meeting – May 15, 2017

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, May 15, 2017 at 6:00 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Hellquist, Johnson, Erickson, Larson.

Staff Present: City Manager Nate Mathews, City Attorney Alan Felix, Public Works Director/City Engineer Craig Gray, City Clerk Kay Murphy

PROCLAMATION

Mayor Albrecht declared May 17 as Arbor Day in Bemidji.

AMENDMENTS TO AGENDA

Mayor Albrecht called for any amendments to the agenda. **Motion by Johnson, seconded by Meehlhause, to approve the agenda as prepared. Motion carried by unanimous vote.**

MINUTES

The following minutes were presented for approval:

Council Meeting	May 1, 2017
Work Session	May 8, 2017
Canvassing Board	May 8, 2017

Motion by Meehlhause, seconded by Erickson, to approve the minutes as prepared. Motion carried by unanimous vote.

OATH OF OFFICE/RESEATING OF COUNCIL

City Clerk Murphy administered the Oath of Office to elected official Patrick Plemel (Ward 4). Councilor Plemel took his seat at the Council table and counted as present.

CONSENT AGENDA

The following Consent Agenda items were presented for approval. The City Clerk requested the following items be added:

- 1-day Temporary Consumption Permit for Paul Bunyan Playhouse on June 2;
- Resolution for a Temporary Off-premises Liquor Permit for the 2017 Veterans Ride for the Troops at the Bemidji Eagles Aerie 351 (June 2)

Motion by Erickson, seconded by Larson, to approve the Consent Agenda items as follows:

1. Claims submitted by the Finance Officer in the total amount of \$893,541.55
2. Claims Submitted by VenuWorks for the Sanford Center in the amount of \$76,615.67
3. Miscellaneous Business License Renewals for 2017
4. 1-Day Temporary Consumption and Display Permit – Bemidji Sculpture Walk Event at NW Minnesota Foundation on May 20
5. **RESOLUTION NO. 6077:** Regarding the Administration of the Minnesota Wetland Conservation Act
6. **RESOLUTION NO. 6078:** Accepting Statewide Health Improvement Plan (SHIP) in the amount of \$700
7. Appoint Councilor Plemel to replace Councilor Hellquist on the Bemidji Beltrami Paul Bunyan Transit Joint Power Board
8. 1-Day Temporary Consumption and Display Permit – Paul Bunyan Playhouse at NW Minnesota Foundation on June 2
9. **RESOLUTION NO. 6079:** Approving a Temporary Off-premises Liquor Permit for the 2017 Veterans Ride for the Troops at the Bemidji Eagles Aerie 351 (June 2)

Motion carried by unanimous vote.

CITIZENS NOT ON AGENDA

Linda Lemmer, BCHS Board member, reported on Beltrami County Historical Society events planned this summer.

COMMITTEE REPORTS

Bemidji Youth Advisory Commission – Nancy Poole, BYA representative, updated the Council on Commission activities.

PUBLIC HEARING

Wellhead Protection Plan

Public Works Director/City Engineer Gray stated that the City has had a Wellhead Protection Plan (WHPP) in place for approximately 10 years, which is required by the Mn Dept. of Health. He stated that over the past year Water & Sewer Supt. Todd Anderson has been working closely with Mike Strodman from MN Rural Water Association to review and amend the WHPP as required.

Mike Strodman stated that as part of this process, the City has completed the potential contaminant source inventory as well as inventoried other wells, tanks, spills and other potential contaminants of concern in the Drinking Water Supply Management Area. Staff then developed goals and objectives along with the Wellhead Protection Actions to assist in the protection of our source of drinking water.

Pursuant to published notice a public hearing was held regarding the City of Bemidji's Wellhead Protection Plan, Part 2. Mayor Albrecht opened the Public Hearing at 6:21 p.m. and hearing no comments, the public hearing was closed.

Motion by Hellquist, seconded by Johnson, to submit the Wellhead Protection Plan to the Minnesota Department of Health for their review and approval. Motion carried unanimously.

NEW BUSINESS

5th Street Overlay Project

Gray stated that in conjunction with the new elementary school Beltrami County will be constructing a number of roundabouts at various intersections along the Division Street corridor between Jefferson Street and Becida Road. The county roadway sections between roundabouts will have a 2" mill and overlay constructed on it in order to provide one uniform driving surface. The County is hoping to construct the first roundabout at the intersection of Jefferson Street and 5th Street in 2017. The City owns the segment of 5th Street from town west to Jefferson Street. Gray stated that he is working with Beltrami County and their consultant to have a 2" mill and overlay completed on the remainder of the City's 5th Street section (Park Avenue to Jefferson Street) with their roundabout project. This will enable the City to obtain better bids and utilize one contractor and paving work.

Gray stated that is project is not in the CIP and the requested action tonight is to authorize City staff to proceed with the project. The estimated cost of the project is approximately \$225,000 and since 5th Street is a Municipal State Aid Street, the project will be funded with the City's MSA construction account.

Mayor Albrecht asked if this would affect any other state aid streets. Gray responded that it does not affect future state aid projects. Discussion followed regarding the number of roundabouts which Gray indicated that there are three but perhaps a fourth at the high school entrance.

Motion by Erickson, seconded by Hellquist to authorize City staff to proceed with a mill and overlay project on 5th Street from Park Avenue to Jefferson Street. Motion carried unanimously.

SCADA Water System Improvements (Project #16-06)

Gray stated that the Capital Improvement Plan includes \$400,000 for design, purchase and installation of a Supervisory Control and Data Acquisition (SCADA) system for the city's water system. City staff and the engineering firm AE2S have been working on the design of this system for the last year. The design is complete and bids for the "hardware" portion of the project were opened on May 2. The following three bids were received:

Integrated Process Solutions, Fosston	\$289,000
Mark's Electric, Inc.	\$314,234
Eagle Construction	\$399,747
Engineer's estimate	\$375,000

Gray stated that in addition to the hardware portion of the project, the City will contract directly with AE2S for all of the software systems, programming needs, and implementation and training phases at an estimated cost of \$62,300.

Motion by Erickson, seconded by Meehlhause, awarding the bid for the SCADA Water System Improvements (Project 16-06) to Integrated Process Solutions in the amount of \$289,000 as well as authorizing the City to enter into a professional services contract with AE2S for construction inspection/administration services and for system programming/ implementation services in the amount of \$81,900 (\$19,600 plus \$62,300). Motion carried unanimously.

UPCOMING COUNCIL MEETINGS

- Monday, May 22 5:30 p.m. Special Work Session – Sunday Liquor Sales
- Monday, May 29 HOLIDAY

COUNCIL/STAFF REPORT

- Council members provided updates on current events and meetings.
- Mathews stated that City staff met with Skyline Village representatives to negotiate a settlement. He stated that Council will meet in a closed session to discuss settlement at their work session on Monday, May 22.

ADJOURN

There being no further business, motion by Hellquist, seconded by Larson, to adjourn the meeting. Motion carried. Meeting adjourned at 7:00 p.m.

Respectfully submitted,


Kay M. Murphy
City Clerk