

CITY COUNCIL PROCEEDINGS

BEMIDJI, MINNESOTA

Regular Meeting – May 2, 2016

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, 2016 at 6:00 p.m. in the Council Chambers of City Hall, Mayor Pro-tem Johnson presiding.

Upon roll call, the following Councilmembers were declared present: Meehlhause, Johnson, Hellquist, Olson, Erickson, Larson Absent: Albrecht

Staff Present: City Manager Nate Mathews, City Attorney Alan Felix, Public Works Director/City Engineer Craig Gray, Parks & Recreation Director Marcia Larson, City Clerk Kay Murphy

AMENDMENTS TO AGENDA

Mayor Pro-tem Johnson called for any amendments to the agenda. **Motion by Hellquist, seconded by Olson, to approve the agenda as prepared. Motion carried by unanimous vote.**

MINUTES

The following minutes were presented for approval:

Council Meeting	April 18, 2016
Special BEDA	April 18, 2016
Work Session	April 26, 2016

Motion by Larson, seconded by Meehlhause, to approve the minutes as prepared. Motion carried by unanimous vote.

CONSENT AGENDA

The following Consent Agenda items were presented for approval. **Motion by Olson, seconded by Meehlhause, to approve the Consent Agenda items as follows:**

1. Claims Submitted by Finance Officer in the amount of \$667,165.48
2. Claims Submitted by VenuWorks for the Sanford Center in the amount of \$142,212.29
3. Approval Business Licenses for 2016
4. 1 Day Temporary Consumption & Display Permit – Village of Hope – May 28
5. **RESOLUTION NO. 6010:** Approving the Site for the 2016 Jaycees Water Carnival – June 29-July 4
6. Temporary On Sale 3.2 Malt Liquor License – Bemidji Jaycees - June 30
7. 1-4 Day Temporary On Sale Liquor License – Bemidji Jaycees – July 1-July 4
8. **RESOLUTION NO. 6011:** Approving the Site for the 2016 Dragon Boat Festival – August 3-6
9. 1-4 Day Temporary On-Sale Liquor License – Lake Bemidji Dragon Boat LLC – August 3-6
10. Appointment to Parks & Trails Commission – Tonya Prim
11. Declare Surplus Equipment – 2008 Chevy Impala
12. Travel Authorization – CGMC Lobby Day, May 11 in St. Paul - Johnson

Motion carried by unanimous vote.

CITIZENS NOT ON AGENDA

- Joey Wade, Onigum – made observations about how public comments should be reflected in minutes. He stated that his primary concern was with the accuracy of the published meeting minutes for the June 15, 2015 Council meeting respecting his comments on the Chief Bemidji Statue plaques.

COMMITTEE REPORT

Bemidji Youth Advisory Commission – Sara McCollum, BYA representative, reported that they are finalizing their June 7 plans and will begin interviewing for new commission members soon.

PUBLIC HEARING**NPDES Permit - Storm Water Pollution Prevention Program (SWPPP)**

Public Works Director Gray stated that one of the requirements of the City's National Pollutant Discharge Elimination System (NPDES) permit is that an annual meeting must be held to update the council and allow the public to make oral and/or written comments. The permit requires that over the 5-year life of the permit, the city address the following control measures: 1) public education and outreach; 2) public involvement and participation; 3) illicit discharge detection and elimination; 4) construction site storm water controls; 5) post construction storm water management for new development and redevelopment; and 6) pollution prevention/good housekeeping for municipal operations.

Gray highlighted the following accomplishments in 2015:

- The City completed 19 commercial site plan reviews regarding compliance with city and state runoff treatment and runoff requirements.
- Updated storm water system map in the City.
- Inspected the condition of 58 of the City's storm sewer outlets and 24 storm water ponds in 2015.
- 3,061 LF of storm water pipe and 107 storm water sumps were cleaned resulting in the removal of 48 cubic yards of material.
- 1,255 miles of street sweeping was completed which collected 758 cubic yards of street sweepings the equivalent of 75 dump trucks.
- Minor repairs were completed on four manholes and catch basins.
- 14.2 tons of materials was hauled to a certified landfill.
- 40 cubic yards of material was removed from storm sewer outfalls in ditches.
- The City applied for and received a new MS4 permit to discharge storm water.
- Street Department used the city's rubber tired backhoe on storm water maintenance, i.e., cleaning ends of culverts, ditch dredging, installing riprap materials.

Gray stated that in the coming year the City will continue to use the Erosion Control Residential & Commercial Site application, review new site development areas, review and update storm water resolutions and focus will be on the impaired water standards for Lake Irving.

Councilor Erickson asked Mr. Gray if he has ever gone on Chat-A-Bout regarding this kind of information. She stated that the public has no idea or a vague idea on what the City does with storm water as she hears many negative comments regarding the fee. Gray agreed that this was a good idea. Erickson noted that there is a lot of sand cleaned up. Gray noted that the Street Department makes an effort to reduce the amount of sand we spread in the winter months as it is costly to buy, spread and to pick it up in April and May.

Johnson stated that the material provided by staff is helpful for Council members to be able to answer questions from the public.

Meehlhause asked how often are storm water ponds dredged. Gray responded approximately every 10 years; however, the new permit has requirements that staff physically inspect the ponds, measure the water depth and compare to the plans when it was built. Staff will then calculate how much silt is in the bottom and if dredging is needed. Erickson inquired who would be doing the dredging. Gray responded that it would be a combination of staff and contractors.

Pursuant to published notice a public hearing was held regarding input regarding the NPDES Permit - Storm Water Pollution Prevention Program (SWPPP). Mayor Pro-tem Johnson opened the Public Hearing at 6:24 p.m., hearing no comments the public hearing was closed.

NEW BUSINESS**City Manager's Performance Review**

Mayor Pro-tem Johnson read the following statement:

The City Council completed performance surveys for the city manager and reviewed the results at their work session on April 25, 2016. Council is very pleased with Nate's performance. Members expressed their appreciation for his enthusiasm and excellent communication with the council and community.

South Shore Park Project

Parks & Recreation Director Larson stated that at their meeting on March 21, 2016, the City Council approved plans and specifications and authorized advertisement for bids for the South Shore Park project. The bid opening was held on April 20, 2016 and the following four bids were received:

	<u>Base Bid</u>	<u>Alt Bid*</u>
Christiansen Construction	\$565,189	\$8,000
Diversified Builders	\$664,000	\$7,250
Kraus Anderson	\$597,500	\$7,000
Gordon Construction	\$641,760	\$6,617

*Drinking Foundation/Bottle Filler

Director Larson noted that the bids came in slightly higher than the engineer’s estimate of \$553,372. However, staff and the consultant have identified areas and materials in the design that can be reduced/replaced that will result in a decrease in the project costs.

Motion by Erickson, seconded by Olson, awarding the Base Bid and Alternate #1 in the total amount of \$573,189 to Christiansen Construction of Bemidji for the South Shore Park Project. Motion carried unanimously.

2016 Alley Paving Contract

Gray stated that over the past five years, staff has combined some of the City’s storm water utility maintenance and street maintenance funds to improve various alleys. Primary focus has been on those alleys with maintenance and drainage issues. Currently, there is no alley paving program that deals with paving of existing gravel or dirt alleys. The alleys are selected by the Street Superintendent who recommends the following for 2016:

- The north/south alley between Irvine Avenue and Mississippi Avenue from 5th Street to 12th Street.
- The north/south alley between 3rd Street and 4th Street from Park Avenue to Irvine.
- The alley adjacent to Parking Lot #2.

Gray stated that in order to keep project costs down and remain under budget, city crews will be doing all of the removal and grading work for these areas. The following quotes for the bituminous paving work:

Bemidji Bituminous, Inc.	\$57,660
Knife River Materials	\$59,400

Gray noted that that the current price for bituminous is \$64/ton and approximately 28% lower than 3-4 years ago.

Councilor Meehlhause asked as the bids were lower than anticipated, was there any thought given to adding another alley or two? Gray replied the Council could have that discussion but it might be a problem as City staff is doing all of the prep work. Gray further commented that based on what he is seeing these prices will be good next year.

Motion by Olson, seconded by Erickson, awarding the 2016 Alley Paving contract to Bemidji Bituminous in the amount of \$57,600. Upon roll call vote the motion carried unanimously.

2016 Sewer Slip Lining Contract

Gray stated that the Sanitary Sewer Capital Improvement Plan (CIP) includes \$100,000 for slip lining various sections of old clay tile sanitary sewer. These existing City sewer mains run in between the backyards and narrow alleyways of houses and businesses or cross a MnDOT road and thus cannot be dug up and replaced. Approximately 2,700 lineal feet of sanitary sewer will be lined. The following three quotes were received from specialized vendors that perform this work:

Visu-Sewer	\$85,225.00
Insituform Tech	\$89,218.40
Veit Contracting	\$111,325.00

Gray stated that financing for the project will come from the approved 2016 Sanitary Sewer Utility budget.

Erickson asked if slip lining can be used in other places. Gray responded that the City will continue to use this method. He stated that it is higher than replacing the sewer pipe as part of a street reconstruction project. Gray explained that slip lining is cheaper when it is done in a 20- foot alley.

Motion by Erickson, seconded by Meehlhause, to award the quote for the 2016 Sanitary Sewer Slip Lining Project to Visu-Sewer in the amount of \$85,225. Motion carried unanimously.

ORDINANCE

ORDINANCE NO. 124, 3RD SERIES, AN ORDINANCE AMENDING THE BEMIDJI CITY CODE, ADOPTING AN AMENDED 2016 FEE SCHEDULE was given a final reading and passed by unanimous vote.

Motion by Meehlhause, seconded by Larson, approving publication of a summary of Ordinance No. 124, 3rd Series. Motion carried unanimously.

BSU Student Senate – President Brittany Hull and Vice President John Ellingboe reported on the 2015-2016 Student Senate accomplishments. Hull noted that commencement is Friday and both Ellingboe and she are graduating. Councilor Meehlhause thanked them for their leadership this year.

UPCOMING COUNCIL MEETINGS

- Tuesday, May 3 5:00 p.m. Board of Review
- Monday, May 9 5:30 p.m. Work Session – Discuss Marina Policy
- Monday, May 16 6:00 p.m. Council Meeting
- Monday, May 16 Special BEDA Meeting

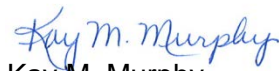
COUNCIL/STAFF REPORT

- Council members provided updates on upcoming meetings.
- Johnson noted that the Visit Bemidji Task Force will be meeting on May 26 to continue the conversation with the directors of Visit Bemidji, Chamber and Greater Bemidji.

ADJOURN

There being no further business, motion by Hellquist, seconded by Meehlhause, to adjourn the meeting. Motion carried. Meeting adjourned at 6:55 p.m.

Respectfully submitted,


Kay M. Murphy
City Clerk