

# CITY COUNCIL PROCEEDINGS

## BEMIDJI, MINNESOTA

### Special Work Session – Tuesday, May 29, 2018

Pursuant to due call and notice, a work session of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Tuesday, May 29, 2018, at 5:30 p.m. in the Conference Room of City Hall, Mayor Albrecht presiding.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Hellquist, Johnson, Lehmann, Erickson, Larson

Staff Present: City Manager Nate Mathews, City Attorney Al Felix, City Engineer Craig Gray, Finance Director Ron Eischens, City Clerk Michelle Miller

#### BYAC Discussion

Mathews reported that he and Meehlhause met with staff of Evergreen regarding the BYAC. As a short term goal they discussed a project that the BYAC could get their hands around and help provide some focus for them. They also discussed long term goals including service hours and civic engagement. Council discussed the need to increase membership numbers and the value of having a youth voice on city issues.

**Motion by Erickson, seconded by Meehlhause to approve the payment of \$7,500 budgeted in 2018 to the BYAC. Motion carried.**

#### Strategic Planning

Mathews provided a list of potential facilitators he obtained from the Northwest Minnesota Foundation. Mathews will need a scope of work from the council before he can request a proposal from facilitators. Council suggested a couple of other individuals to add to the facilitator list. Consensus of the council was to develop a tiered priority list as the scope of work with the facilitator, the total time spent with council staff to be about two days and to receive a report in about six weeks.

#### Carnegie Asbestos Abatement Payment

Mathews stated that the Friends of the Carnegie committee and the Northwest Minnesota Foundation denied payment of the \$30,400 bill submitted by WSN for the Carnegie Asbestos Abatement project. Funds held at NWMF is designated for restoration costs and if the Carnegie project does not move forward, that fund cannot pay for that expense.

**Motion by Meehlhause, seconded by Hellquist to pay the \$30,400 bill from WSN for the Carnegie Asbestos Abatement Project from City held Carnegie funds.**

Erickson stated that if the project does not move forward, the City had designated \$100,000 toward the project and that the asbestos cost should be paid by that \$100,000 because the funds donated to the City by individuals were intended to save the building.

**Hellquist withdrew his second to the previous motion.**

**Meehlhause amended the motion to pay the \$30,400 bill from WSN for the Carnegie Asbestos Abatement Project from the \$100,000 designated by the City for the Carnegie project, seconded by Erickson. Motion carried by the following vote: Ayes: Albrecht, Meehlhause, Johnson, Erickson, Larson. Nays: Hellquist, Lehmann.**

#### Professional Services Agreement with WSN – Carnegie Project

At the May 7, 2018 meeting the council voted to not move the Carnegie building back from the road, to enter into a revised design contract with WSN and to rebid the project. Gray has received a revised contract from WSN at a cost of \$26,000. Staff needs council direction because the cost exceeds the \$20,000 threshold that the manager can approve.

**Motion by Erickson, seconded by Meehlhause to enter into a revised Professional Services Agreement with WSN in the amount of \$26,000 to be paid out of the funds in the Carnegie account held at the Northwest Minnesota Foundation. Motion carried by the following vote: Ayes: Albrecht, Meehlhause, Johnson, Erickson, Larson. Nays: Hellquist, Lehmann.**

Greater Bemidji

Felix stated that Greater Bemidji is interested in meeting with representatives from council to discuss the relationship with the City. Felix is recommending three members to meet with Greater Bemidji prior to June 15. Albrecht appointed Larson, Erickson and Meehlhause to represent the council for this meeting.

**ADJOURN**

There being no further business, motion by Erickson, seconded by Meehlhause, to adjourn the meeting. Motion carried. Meeting adjourned at 7:15 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Michelle R. Miller". The signature is written in a cursive, flowing style.

Michelle R. Miller  
City Clerk