

CITY COUNCIL PROCEEDINGS

BEMIDJI, MINNESOTA

Regular Meeting – May 5, 2014

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, May 5, 2014 at 7:00 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Johnson, Hellquist, Olson, Erickson, Thompson

Staff Present: City Manager John Chattin, City Attorney Alan Felix, Public Works Director/City Engineer Craig Gray, Chief of Police Mike Mastin, Finance Director Ron Eischens, City Clerk Kay Murphy

AMENDMENTS TO AGENDA

Mayor Albrecht called for any amendments to the agenda. **Motion by Erickson, seconded by Meehlhause, to approve the agenda as presented. Motion carried by unanimous vote.**

MINUTES

The following minutes were presented for approval:

Council Meeting	April 21, 2014
Work Session	April 14, 2014
Sp Work Session	April 21, 2014
Special Meeting	April 22, 2014
Sp Work Session	April 28, 2014

Motion by Hellquist, seconded by Meehlhause, to approve the minutes as prepared and the revised April 28, 2014 minutes. Motion carried by unanimous vote.

CONSENT AGENDA

The following Consent Agenda items were presented for approval. **Motion by Johnson, seconded by Thompson, to approve the Consent Agenda items as follows:**

1. Claims Submitted by Finance Officer in the amount of **\$420,927.50**
2. Claims Submitted by Venuworks for the Sanford Center in the amount of **\$64,731.17**
3. General Business Licenses Renewals for 2014
4. 1-Day Temporary Consumption & Display Permit – Headwaters Science Center – May 16
5. 1-4 Day Temporary On-Sale Liquor License – Dragon Boat Festival –July 30-August 2, 2014
6. Approve Appointment to Public Arts Commission – Katie Carter
7. **RESOLUTION NO. 5889:** Authorizing Calendar Parking (28th Street NW; between Pine Ridge Avenue and Hannah Avenue NW)
8. **RESOLUTION NO. 5890:** To Not Waive the Monetary Limits on Tort Liability Established by M.S. 466.04 and Appointing Insurance Agent of Record
9. Awarded Quote for a “cold” storage shed to be located at City Park to Northwoods Lumber Co. (\$10,403.98)

Motion carried by unanimous vote.

CITIZENS NOT ON AGENDA

Curt Wayne, 1301 Minnesota Avenue NW, announced that there will be a statewide bike planning work shop on Wednesday, May 7 at Hampton Inn hosted by MnDOT.

COMMITTEE REPORTS

Bemidji Youth Advisory Commission – Hope Hickman, BYA representative, updated the Council on their current activities and upcoming Listening Lunches. She stated that applications for the Commission are coming out this week to recruit new members for the 2014-2015 school year.

BSU Student Senate – Carrie Cooper, Co-President, stated that the Senate met for the last time and reviewed their year. There will be a senior send-off party at the waterfront on Wednesday, May 7.

Librarian's Report - Paul Ericsson, Branch Manager, stated that the Library helps sponsor PechaKucha using legacy funds and he will be a presenter at the next event. His presentation will be on the reading literacy program, "Every Child Ready to Read". He highlighted upcoming programs at the library for the summer. He noted that there is a vacancy on the Library Board and they are taking applications until next week.

PUBLIC HEARING

NPDES Permit - Storm Water Pollution Prevention Program (SWPPP)

Pursuant to published notice a public hearing was held regarding input regarding the NPDES Permit - Storm Water Pollution Prevention Program (SWPPP). Mayor Albrecht opened the Public Hearing at 7:25 p.m.

City Engineer Gray stated that one of the requirements of the City's National Pollutant Discharge Elimination System (NPDES) permit is that an annual meeting must be held to update the council and allow the public to make oral and/or written comments. The permit requires that over the 5-year life of the permit, the city address the following control measures: 1) public education and outreach; 2) public involvement and participation; 3) illicit discharge detection and elimination; 4) construction site storm water controls; 5) post construction storm water management for new development and redevelopment; and 6) pollution prevention/good housekeeping for municipal operations.

Gray commented that street department used considerably less sand in 2013 by focusing on just intersections, curves and hills. He noted that one serious violation occurred in 2013, of dumping cooking oil into the storm sewer, was reported and addressed. The oil was cleaned out of the storm structures and the party responsible for the violation was required to pay for the cleanup. The City will continue to expand the required work and provisions needed for the MS4 Permit. He noted that in the coming year staff will continue to use the Erosion Control Residential & Commercial Site Application, review new site development areas, review and update storm water resolutions and include storm water information on the city's website as well as at City Hall and at the Public Works Facility.

A short educational film about stormwater prevention methods was shown.

- Doug Smart, S. Lake Irving Drive, stated that he felt the stormwater fee was unfair between residential and commercial properties. Gray responded that the fee was based on a study conducted approximately 10 years ago and the rate developed is based upon the properties impact on the stormwater along with other factors.

Hearing no further comments Mayor Albrecht closed the hearing at 7:51 p.m.

NEW BUSINESS

2014 Community Oriented Policing Services (COPS) Grant

Chief Mastin stated that the Police Department has shown a need for additional officers through the 2012-2014 Strategic Plan. The need is based on crime rates, calls for service and the number of part 1 and part 2 crimes committed within the City. The Office of Community Oriented Policing Services (COPS) has announced that they will be accepting grants for the FY 2014 COPS Hiring Program (CHP) in middle to late May for the hiring and rehiring of entry level career law enforcement officers in an effort to create and preserve jobs and increase community policing capacity and crime prevention efforts.

Hellquist asked if the grant gave special consideration to school resource officers. Mastin responded that he is seeking to create a combined position that would be a community service officer and a school resource officer to the elementary schools. Discussion continued regarding the need to add another officer and future budgeting if the COPS grant is awarded.

Motion by Hellquist, seconded by Thompson, approving the submission of a 2014 COPS Grant application. Motion carried unanimously.

Bond Sale

Eischens stated that the City has the opportunity to refinance two bond issues at lower interest rates. The two bonds are: 1) the 2007 Capital Improvement GO (interest rates of 3.7% to 4.2%) and 2) the 2005 Water & Sewer Revenue (interest rates of 3.0% to 3.9%). He stated that the projected net savings on this refinancing is in the \$300,000 range over the remaining life of the bonds, depending on the interest rates. This transaction is an "advance" refunding, meaning the bond sale occurs now even though the bonds cannot be paid off until February 1, 2015. The reason for the timing is interest rates are currently at an

all-time low and locking in savings at this time makes financial sense. The bond sale occurred with Bosc, Inc., Stern, Agee & Leach, Inc., the low bidder with an interest rate of 2.0049%.

RESOLUTION NO. 5891: Awarding the Sale of \$5,180,000 General Obligation Refunding Bonds, Series 2014; Fixing their form and Specifications; Directing their Execution and Delivery; Providing for their Payment; Providing for the Escrowing and Investment of the Proceeds Thereof; and Providing for the Redemption for the Redemption of Bonds Refunded Thereby was offered by Councilmember Thompson, who moved its adoption, and upon due second by Councilmember Erickson was passed by unanimous vote.

Discussion - CGMC Conference Application

Chattin stated that when the City hosted the 2013 CGMC Conference, the City budgeted \$5,000 to cover costs associated with that conference. The final cost was \$3,111. The City has again been asked to submit a proposal to host the conference in here in 2015. The Sanford Center is putting together that proposal and would like to know if the Council will designate a budget for the conference.

Motion by Erickson, seconded by Olson, to provide \$2,500 as an incentive for the bid process for the 2015 CGMC Conference at the Sanford Center. Motion carried unanimously.

UPCOMING COUNCIL MEETINGS

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| • Tuesday, May 6 | 5:00 p.m. | Board of Review |
| • Monday, May 12 | 5:30 p.m. | Work Session – Review Emergency Operations Plan & Meet with D. Hengel |
| • Monday, May 19 | 7:00 p.m. | Council Meeting |

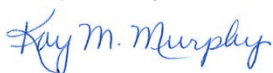
COUNCIL/STAFF REPORT

- Council members provided updates on current events and meetings.
- Erickson noted that there will be a tree giveaway from City residents on Wednesday, May 14 at City Hall.
- Olson noted that the needs assessment regarding homeless persons in the Bemidji area has been completed by Center City Housing Organization of Duluth. He will make copies available to the Council in the near future.

ADJOURN

There being no further business, motion by Olson, seconded by Thompson, to adjourn the meeting. Motion carried. Meeting adjourned at 8:40 p.m.

Respectfully submitted,


Kay M. Murphy
City Clerk