

Charter Commission

June 14, 2016 – 5:30 p.m.

Members Present: Donald Heinonen, Jaclyn Ryder, Chuck Stombaugh, Pamela Jorstad, Ben Stowe, Casey McCarthy

Members Absent: Caleb Newman, Michael Meuers

Staff Present: City Clerk Kay Murphy, City Manager Nate Mathews

Chair Jorstad noted a quorum and called the meeting to order at 5:30 p.m.

Approval of Minutes

The minutes from the June 9, 2015 meeting were presented for approval. Motion by Ryder, seconded by Stowe, to approve the minutes as presented. Motion carried.

Oath of Office

City Clerk Murphy administered the Oath of Office to reappoint Commission members Donald Heinonen and Ben Stowe (new terms ending 06/01/2020).

Election of Officers

Jorstad opened nominations for Charter Commission Officers.

- Motion by Stombaugh, to nominate Newman as Chair. Motion carried.
- Motion by Stombaugh to nominate Ryder as Vice Chair. Motion carried.

Chair Jorstad turned the meeting over to Vice Chair Ryder.

Campaign Finances

City Clerk has discussed Campaign Finances with the City Attorney and he advised that those rules are set by the State. The City Clerk stated that she receives the campaign finance reports and posts them on the City's website as required by State law.

Other

Commission members discussed the following items:

- Mayor's term – Stombaugh stated that the Commission has looked at the Mayor's two-year term and compared with other cities. No action was taken by the Commission.
- Wards and number of council members. No changes to the wards can take place until after the next Census.

City Manager Mathews questioned the need for Franchise is the City Charter. Stombaugh and the City Clerk will research further and come back with a recommendation.

Next Meeting:

The next meeting will be the annual meeting in 2017 unless a need arises to meet earlier.

Adjourn

With no further business, a motion was made by Jorstad, seconded by Heinonen, to adjourn. Motion carried unanimously. The meeting adjourned at 6:10 p.m.

Respectfully submitted,


Kay M. Murphy
City Clerk