

# CITY COUNCIL PROCEEDINGS

## BEMIDJI, MINNESOTA

### Regular Meeting – June 18, 2018

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, June 18, 2018 at 6:00 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Hellquist, Johnson, Lehmann, Erickson, Larson.

Staff Present: City Manager Nate Mathews, Finance Director Ron Eischens, Public Works Director/City Engineer Craig Gray, City Clerk Michelle Miller

#### **AMENDMENTS TO AGENDA**

Mayor Albrecht called for any amendments to the agenda. **Motion by Johnson, seconded by Larson, to approve the agenda as presented. Motion carried by unanimous vote.**

#### **MINUTES**

The following minutes were presented for approval:

Regular Council:	June 4, 2018
Work Session:	May 29, 2018
Work Session:	June 11, 2018

**Motion by Johnson, seconded by Meehlhause, to approve the minutes as presented. Motion carried by unanimous vote.**

#### **CONSENT AGENDA**

The following Consent Agenda items were presented for approval. The following request was removed from the Consent Agenda by Johnson: Approve Professional Services Agreement Regarding Naming Rights Analysis with Joyce Julius Regarding the Sanford Center. **Motion by Meehlhause, seconded by Johnson, to approve the Consent Agenda items as follows:**

1. Claims Submitted by Finance Officer in the amount of \$375,038.27
2. Claims Submitted by VenuWorks for the Sanford Center in the amount of \$47,539.84
3. Miscellaneous Business Licenses for 2018
4. Miscellaneous Liquor Licenses for 2018
5. **RESOLUTION NO. 6161:** Approving the Temporary Off-Premises Liquor Permit for Buffalo Wild Wings Cornhole Tournament on July 28, 2018
6. **RESOLUTION NO. 6162:** Approving a Temporary Off-Premises Liquor Permits and Street Closure for the 2017 BSU Homecoming Street Dance on September 23, 2017
7. Approve Professional Services Agreement Amendment for Temporary Water Treatment and Well Siting Project – City Project 17-12 with Barr Engineering (\$72,400)
8. Approve Quote for 2018 Street Maintenance – Crack Filling & Gap Repair Contract with Bergen Inc. (\$38,892.75)
9. Waive Various City Permit Fees for Northwoods Habitat for Humanity – 221 Roosevelt Road SW (\$1,504.50)
10. Approve Tolling and Standstill Agreement Between City of Bemidji and 3M Company
11. Travel Authorization–CGMC Summer Conference, July 25-27 (Meehlhause & Albrecht)

**Motion carried by unanimous vote.**

#### **CITIZENS NOT ON AGENDA**

Bill Batchelder, 2405 Carol Drive, and owner of a downtown business, expressed concern regarding the homeless population in the downtown area and various behaviors causing fear to business owners and damage to property. He is urging that the council and community act on this matter immediately by forming a task force to help address this issue.

#### **REPORTS**

**Carnegie Library Update** – Suzanne Liapis, President of the Friends of the Carnegie announced that due to an anonymous donation of \$500,000 the total now raised is 2.06 million dollars and the Friends group continues to actively fundraise. Cathy Marchand, Treasurer, reported that the bid opening is July 10 and once those numbers are known they are very hopeful that the funding gap will be approximately \$200,000. She also stated that work continues on the grant and has received an extension for the Legacy Grant.

**NEW BUSINESS****Authorize Liquor Expansion Financing**

Eischens stated that through the Public Affairs Committee staff discussed the financing options available for the liquor store expansion project. Committee members concurred with the recommendation of financing the Overbeek land purchase and construction costs for a combined total of \$3,480,000 through a bond sale. Additionally, the city would need to designate approximately \$257,000 in a debt reserve account to utilize the city's overall credit rating rather than only its liquor operations. This will allow annual liquor profits for unplanned projects or expenditures.

**Motion by Meehlhause, seconded by Johnson to authorize staff to work with bond counsel to sell bonds to finance \$3,480,000 in liquor expansion costs including construction and land as well as the designated of approximately \$257,000 to a debt reserve account utilizing current undesignated general reserve funds. The exact amount of the reserve to be determined on the sale date via the bond resolution. Motion carried by the following vote: Ayes: Meehlhause, Johnson, Lehmann, Erickson, Larson, Albrecht. Nays: Hellquist.**

**Consider Approval of Agreement with Sanford Health for Pine Ridge Avenue Pedestrian Crossing – City Project #18-11**

Gray stated that through conversations with Sanford Health, staff recommended that the City could design and install a controlled crosswalk much like the one near Dairy Queen for employee access across Pine Ridge Avenue to the Sanford Campus. Through a letter of understanding, Sanford Health agrees to have the city design and install a Rectangular Rapid Flashing Beacon Warning System on Pine Ridge Avenue NW. The estimated cost for the project is \$35,420; however, Sanford Health will reimburse the city for the actual cost of the project.

**Motion by Hellquist, seconded by Erickson to approve the Letter of Understanding with Sanford Health and Authorize Staff to proceed with the project – Pine Ridge Avenue Pedestrian Crossing – City Project #18-11. Motion carried by unanimous vote.**

**Consider Professional Services Agreement Regarding Naming Rights Analysis with Joyce Julius Regarding the Sanford Center (\$5,500)**

Johnson requested to pull this item from the consent agenda to discuss the agreement and to clarify the expiration date of the naming rights agreement. Mathews stated that this market analysis will help the city place a value on the Sanford Center for negotiating a new naming rights agreement. Upon discussion, consensus was that staff will need to clarify the expiration of the current agreement.

**Motion by Meehlhause, seconded by Erickson to table consideration of the professional services agreement with Joyce Julius until the July 2, 2018 council meeting.**

**UPCOMING COUNCIL MEETINGS**

- Monday, June 25                      5:30 p.m.                      Sp Work Session (2019 FMP)
- Monday, July 2                        6:00 p.m.                      Council Meeting

**COUNCIL/STAFF REPORT**

- Council members provided updates on current events and meetings.
- Mathews presented a proposal from Richard Fursman for the Strategic Planning Prioritization Retreat. Consensus of the group was to proceed with Fursman.

**ADJOURN**

There being no further business, motion by Meehlhause, seconded by Hellquist, to adjourn the meeting. Motion carried. Meeting adjourned at 7:27 p.m.

Respectfully submitted,



Michelle R. Miller  
City Clerk