

Charter Commission

June 27, 2017 – 5:30 p.m.

Members Present: Donald Heinonen, Jaclyn Ryder, Chuck Stombaugh, Ben Stowe, Casey McCarthy, Caleb Newman, Michael Meuers

Members Absent: Pamela Jorstad

Staff Present: Legal Administrative Assistant Michelle Miller, City Clerk Kay Murphy,

Chair Newman noted a quorum and called the meeting to order at 5:30 p.m.

Approval of Minutes

The minutes from the June 14, 2016 meeting were presented for approval. Motion by Heinonen, seconded by Ryder to approve the minutes as presented. Motion carried.

Oath of Office

City Clerk Murphy administered the Oath of Office to reappoint Commission members Chuck Stombaugh and Caleb Newman (new terms ending 06/01/2021).

Election of Officers

Newman opened nominations for Charter Commission Officers.

- Motion by Stombaugh, to nominate Newman as Chair and Ryder as Vice Chair. Motion carried.

Special Election Update

Clerk Murphy reported on the recent special election for Ward 4 Council person. Although it took several months, the election went smoothly. Commission members were satisfied with the process.

State of the City Address

Members discussed allowing flexibility for the Mayor's state of the city address. **Motion by Ryder, seconded by Heinonen, to modify the Section 2.06 as follows:**

...Annually, during the months of January or February, the mayor shall, during either a regular or special meeting of the city council, provide a state of the city address to the city residents...

Motion carried unanimously.

The City Clerk will prepare an ordinance for the City Council's consideration.

Chapter 10, Franchises

Commissioner Stombaugh stated that at last year's annual meeting the City Manager suggested that the Charter Commission remove Chapter 10 regarding franchises. Stombaugh stated that he researched other city charters and found that their franchise language was similar to Bemidji's language. City Clerk Murphy relayed that the City Attorney recommended to leave Chapter 10 as is. Consensus of the Charter Commission was to make no changes at this time.

Next Meeting

The annual meeting was set for Wednesday, June 13, 2018 unless a need arises to meet earlier.

Adjourn

With no further business, a motion was made by Heinonen, seconded by Stowe, to adjourn. Motion carried unanimously. The meeting adjourned at 5:59 p.m.

Respectfully submitted,



Kay M. Murphy
City Clerk