

# Charter Commission

June 9, 2015 – 5:30 p.m.

Members Present: Chuck Stombaugh, Pamela Jorstad, Caleb Newman, Ben Stowe, Casey McCarthy, Michael Meuers

Members Absent: Donald Heinonen, Jaclyn Ryder

Staff Present: City Clerk Kay Murphy, City Manager Nate Mathews (arrived at 6:00 p.m.)

Chair Jorstad noted a quorum and called the meeting to order at 5:45 p.m.

## **Approval of Minutes**

The minutes from the December 9, 2014 meeting were presented for approval. Motion by Stombaugh, seconded by Newman, to approve the minutes as presented. Motion carried.

## **Oath of Office**

City Clerk Murphy administered the Oath of Office to reappoint Commission members Pamela Jorstad and Michael Meuers (new terms ending 06/01/2019).

## **Election of Officers**

Jorstad opened nominations for Charter Commission Officers.

- Motion by Stombaugh, seconded by Meuers, to nominate Jorstad as Chair (second term). Motion carried.
- Motion by McCarthy, seconded by Jorstad, to nominate Stombaugh as Vice Chair (second term). Motion carried.

## **Campaign Finances**

Meuers raised concerns about filing and the oversight of campaign finances and suggested language be added to the City Charter. After discussion, the consensus of the Commission was that there was already a process in place for reporting campaign finances. Charter Commission asked for feedback from the City Attorney regarding campaign finances.

## **Charter Section 8.01**

Mathews advised no changes to the Charter is required as the City has the advisory city planning commission.

## **Next Meeting:**

**Motion by Stowe, seconded by Newman, to meet in December unless the Commission feels a need to meet earlier. Motion carried unanimously.**

## **Adjourn**

With no further business, a motion was made by Stombaugh, seconded by McCarthy,, to adjourn. Motion carried unanimously. The meeting adjourned at 7:02 p.m.

Respectfully submitted,

Kay M. Murphy  
City Clerk