

# CITY COUNCIL PROCEEDINGS

## BEMIDJI, MINNESOTA

### Regular Meeting – July 1, 2013

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, July 1, 2013 at 7:00 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Johnson, Hellquist, Olson, Erickson, Thompson

Staff Present: City Manager John Chattin, City Attorney Alan Felix, Public Works Director/City Engineer Craig Gray, Finance Director Ron Eischens, City Clerk Kay Murphy

#### **AMENDMENTS TO AGENDA**

Mayor Albrecht called for any amendments to the agenda. **Motion by Meehlhause, seconded by Thompson, to approve the agenda as presented. Motion carried by unanimous vote.**

#### **MINUTES**

The following minutes were presented for approval:

Regular Council	June 17, 2013
Special BEDA	June 17, 2013

**Motion by Erickson, seconded by Thompson, to approve the minutes as prepared. Motion carried by unanimous vote.**

#### **CONSENT AGENDA**

The following Consent Agenda items were presented for approval with the addition of authorization to attend the CGMC Conference in Bemidji, July 24-26 for Albrecht, Olson, Meehlhause, Johnson. **Motion by Meehlhause, seconded by Johnson, to approve the Consent Agenda items as follows:**

1. Claims submitted by the Finance Officer in the total amount of \$1,004,176.21
2. Claims submitted by Venuworks for the Sanford Center in the total amount of \$45,164.18
3. 1 day Temporary Consumption & Display Permit – Chamber on 8/13/2013
4. **RESOLUTION NO. 5843:** Repair or Remove Structure(s) Located at 1011 Irvine Avenue NW
5. Purchase of a 2014 Ford Escape S from Nelson Auto Center, Fergus Falls (\$20,397.84) – Police Department (parking enforcement)
6. Declare Vehicle Surplus (2006 Chev Impala) – Police Department
7. Purchase Paint Sprayer from Diamond Vogel in the amount of \$7,573.16 (includes tax) – Street Department
8. Authorized Attendance at the CGMC Conference in Bemidji, July 24-26 – Albrecht, Olson, Meehlhause, Johnson

**Motion carried by unanimous vote.**

#### **CITIZENS NOT ON AGENDA**

No one appeared.

#### **COMMITTEE REPORTS**

Bemidji Youth Advisory Commission – Councilor Meehlhause reported that the BYAC is in the process of interviewing for next year's members.

Librarian's Report - Paul Ericsson, Branch Manager, reported on the summer reading program, the book festival and other upcoming events. Discussion continued regarding the need for one additional staff at the library.

#### **PUBLIC HEARING**

##### Business Subsidy Request

City Attorney Felix reviewed the business subsidy request stating that the Council previously approved the tentative terms of a gap financing loan to Wayzata Bemidji Hospitality Associates, LLC from the City's Revolving Loan Fund administered by the HRDC. Due to the amount of the loan and the fact that the interest rate offered with that loan is below

commercial market rates, the loan constitutes a business subsidy under the City's Business Subsidy Policy, as well as the State Business Subsidy Act, Minn. Stat §116J.991-116J.993. Therefore, a public hearing in connection with the Council's consideration and approval of a business subsidy and business subsidy agreement terms is required.

Pursuant to published notice a public hearing was held regarding input on a Business Subsidy Request from Wayzata Bemidji Hospitality Associates, LLC. Mayor Albrecht opened the Public Hearing at 7:24 p.m. With no public comment the hearing was closed at 7:27 p.m.

Felix stated that the public purpose is economic development and enhancement of the operation of the Sanford Center by construction of a hotel and connected pedestrian walkway. The setting of jobs, jobs creation and wages are not necessary as they are already addressed under the loan agreement.

**Motion by Johnson, seconded by Meehlhause, authorizing the City Manager to finalize and execute the Business Subsidy/Business Agreement between the City of Bemidji and Wayzata Bemidji Hospitality Associates, LLC via the development agreement. Upon a roll call vote the motion carried unanimously.**

### **NEW BUSINESS**

#### **Water Treatment Facility Improvements**

Public Works Director Gray stated that there is \$500,000 in the Capital Improvement Plan (CIP) for improvements to the city's wellfield and water treatment facility. City staff and Karvakko Engineering have completed a feasibility study that assessed the most critical improvements that are needed at the wells and the plant. The feasibility study outlined four phased areas of projects that the city should consider now and in the future. It is proposed to design and proceed with the two most critical components this year. The remaining improvements can be incorporated into future CIP's. The improvements that are proposed for 2013 are:

1. Water Treatment Facility Upgrades – bring the existing facility into code compliance, water treatment standards and making it more energy efficient.
2. Secondary Water Treatment – construct a small treatment building on the north side of the well field.

Mayor Albrecht asked if there was any public financing that could be used for funding. Gray responded that he is not aware of any funding for developed cities. Gray stated that the project would be funded with fees collected through the water access charge.

**Motion by Olson, seconded by Johnson, authorizing the Director of Public Works/City Engineer to proceed with the design and bidding of the 2013 Wellfield & Water Treatment Facility Improvement Project (#13-07). Motion carried unanimously.**

### **UPCOMING COUNCIL MEETINGS**

- Monday, July 8      5:30 p.m.      Work Session – 2012 Audit and CGMC Update
- Monday, July 15      7:00 p.m.      Council Meeting
- Monday, July 22      5:30 p.m.      Work Session – Southshore Beach Cleanup

### **COUNCIL/STAFF REPORT**

- Council members provided updates on current events and meetings.
- Ribbon cutting ceremony at North Country Park; Wednesday, July 3 at noon.
- City received GreenStep City Initiative Step 2 from the League of Mn Cities.

### **ADJOURN**

There being no further business, motion by Hellquist, seconded by Meehlhause, to adjourn the meeting. Motion carried. Meeting adjourned at 8:20 p.m.

Respectfully submitted,



Kay M. Murphy  
City Clerk