

**CITY COUNCIL PROCEEDINGS**  
**BEMIDJI, MINNESOTA**  
**Regular Meeting – July 15, 2019**

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, July 15, 2019 at 6:00 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Beard, Johnson, Rivera, Erickson, Thompson.

Staff Present: City Manager Nate Mathews, City Attorney Alan Felix, Public Works Director/City Engineer Craig Gray, Parks & Recreation Director Marcia Larson, Community Development Director Steven Jones, Assistant City Engineer Sam Anderson, City Clerk Michelle Miller

**SWEARING IN CEREMONY**

Chief Mastin introduced Officer Chad Museus and City Clerk Miller conducted the oath of office.

**AMENDMENTS TO AGENDA**

Mayor Albrecht called for any amendments to the agenda. **Motion by Thompson, seconded by Meehlhause to approve the agenda as presented. Motion carried by unanimous vote.**

**MINUTES**

The following minutes were presented for approval:

Work Session: June 24, 2019  
Council Meeting: July 1, 2019

**Motion by Meehlhause, seconded by Thompson, to approve the minutes as presented. Motion carried by unanimous vote.**

**CONSENT AGENDA**

The following Consent Agenda items were presented for approval. **Motion by Erickson, seconded by Johnson, to approve the Consent Agenda items as follows:**

1. Claims Submitted by Finance Officer in the amount of \$2,761,272.94
2. Claims Submitted by VenuWorks for the Sanford Center in the amount of \$52,274.54
3. Approve Special Event Permit for Dragon Boat 5k – August 3, 2019
4. Approve Special Event Permit for ACS 5k – August 17, 2019
5. Approve Reappointments to Charter Commission (Meuers and Jorstad)
6. **RESOLUTION NO. 6235:** To Repair or Remove Structure Located at 508 Mississippi Ave NW
7. Waive Various City Permit Fees for Habitat for Humanity – 708 19th Street NW (\$1,459)

**Motion carried by unanimous vote.**

**CITIZENS NOT ON AGENDA**

Kori Nelson, Support Within Reach, spoke about a new training called Safe Bars, which is a free training to teach bartending and wait staff how to identify, intervene and respond to sexual assault or harassment occurring in alcohol establishments. Nelson stated that to date she has gotten very little commitment from businesses and is asking for the council's help in encouraging business owners to participate in this training.

**OLD BUSINESS**

**Consider Award of Quotes for Construction of Gordon Falls Park Improvements**

Larson stated that based on a parks tour by the Parks & Recreation Commission, Gordon Falls Park was identified as a high need for improvements. Based on neighborhood input, the 2011 Master Parks and Open Spaces Plan and Commission discussion, a concept plan was developed for Gordon Falls. The City Council, at its March 25, 2019 meeting, approved the concept and improvements at an estimated cost of \$217,257. The final design includes a new playground, sidewalks/ADA access, landscaping, basketball court improvements, benches, picnic tables, bike racks and open spaces. Quotes were solicited for Grade, Concrete and Bituminous work. The following quotes were received:

Reierson Construction – Grading/Removals:	\$44,364.20
Bemidji Bituminous – Bituminous/Basketball Court:	\$12,600.00
Frenzel Construction – Concrete:	<u>\$26,350.00</u>
TOTAL:	\$83,314.20

The overall budget for the Gordon Falls Improvement Project is \$217,257 and will be funded by the CIP and parkland dedication fees. Work on the park is expected to begin this fall.

**Motion by Erickson, seconded by Rivera awarding the quotes for construction of Gordon Falls Park Improvements to Reierson Construction for grading/removals in the amount of \$44,364.20; to Bemidji Bituminous for bituminous-basketball court in the amount of \$12,600.00 and to Frenzel Construction for concrete work in the amount of \$26,350.00 for a grand total of \$83,314.20. Motion carried by unanimous voice vote.**

Consider Award of Bids/Quotes for Sanford Center Capital Purchases

Mathews stated that Sanford Center staff have been obtaining quotes for the capital purchases since the December 13, 2018 work session whereby council approved up to \$804,000 on capital improvements. Proposals from vendors and additional information for various building components are listed as follows:

<u>Description/Company</u>	<u>Received Bids</u>	<u>Recommended Bid</u>
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**Software/Hardware – Electrical/AV/Sound/Technology Systems**

<b>Daktronics</b>	<b>\$271,565.00</b>	<b>\$271,565.00</b>
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This system operates the scoreboard, video control and production rooms. All of these require technology and software past their useful and technology supported life. These were part of the bid package when the building was constructed. They are proprietary in nature to the original successful bidder, Daktronics. These systems need software upgrades in order to have a currently supported version as well as related hardware. Based on discussions with our local auditors as well as the state auditor’s office, this is considered a software upgrade, not replacement, therefore bids are not required.

**Metal Detectors – Operating Equipment**

<b>Garret Co</b>	<b>\$12,194.73</b>	<b>\$ 12,194.73</b>
Event Metal Detectors	\$12,285.00	
Protective Technologies	\$12,707.49	

**Outdoor Wedding Chairs – Furniture/Tables/Chairs**

<b>Folding Chairs 4 Less</b>	<b>\$3,356.66</b>	<b>\$ 3,356.66</b>
Best Chiavari Chairs	\$3,356.66	
Church Chair for Less	\$3,356.66	

**Painting – Interior Finishes**

<b>Boreal Brushworks</b>	<b>\$28,245.00</b>	<b>\$ 28,245.00</b>
Spangler Painting	\$36,103.62	
N&B Painting	\$63,724.75	

**Radios – Operations Equipment**

<b>Stones Radio</b>	<b>\$53,145.46</b>	<b>\$ 53,145.46</b>
Bearcom Always On	\$50,923.00	
Rogers Two Way	\$60,131.72	

Low bid is not recommended due to Stones Radio closer proximity to the Sanford Center (Grand Forks, ND) versus Bearcom (St Paul, MN) for future service and support needs. In addition, Bearcom shipping costs were not yet determined.

**Slim Jim Trash Can Covers – Catering/Kitchen Equipment**

<b>Amazon</b>	<b>\$1,250.00</b>	<b>\$ 1,250.00</b>
Webstaurant Store	\$1,604.00	

**Table Covers – Catering/Kitchen Equipment**

<b>YourChairCovers.com</b>	<b>\$1,247.32</b>	<b>\$ 1,247.32</b>
Webstaurant Store	\$7,307.72	

**Riding Scrubber – Operations Equipment**

<b>Tennant Co</b>	<b>\$25,518.40</b>	<b>\$ 25,518.40</b>
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This is the state contract price, no bids necessary when using this option. Not all equipment can be purchased from state contract.

**Yellow Kickplate/Ice Dam – Dasherboards and Plexiglas**

<b>Athletica</b>	<b>\$3,501.30</b>	<b>\$ 3,501.30</b>
Becker Arena Products	\$3,545.00	

**Utensils – Catering/Kitchen Equipment**

<b>US Foods</b>	<b>\$27,196.81</b>	<b>\$ 27,196.81</b>
Culinex	\$29,847.77	

**Landscaping – Masonry, Repair/Landscaping**

<b>T&amp;K Outdoors</b>	<b>\$65,000.00</b>	<b>\$ 65,000.00</b>
Pequot Sand and Gravel	\$71,500.00	

**Total** **\$492,220.68**

If approved, this will leave a remaining balance of \$311,779.32. Additional capital needs will be brought forward in the future. Council discussed the following:

- Erickson expressed concern that there is not enough money being set aside for capital improvements for future years.
- Rivera questioned the landscaping repair. Anderson stated that a majority of the work includes irrigation. Additionally, for security reasons, they will be adding sod in front of the building and eliminating rocks. Rivera expressed concern that new landscaping should conform with the City’s Birds, Bees and Butterflies initiative.

**Motion by Meehlhause, seconded by Thompson awarding the bids and quotes for the Sanford Center capital purchases as set forth above in the total amount of \$492,220.68. Motion carried by the following vote: Yeas: Meehlhause, Beard, Johnson, Erickson, Thompson, Albrecht. Nays: Rivera**

**Consider Award of Bid for South Shore Parking Lot – City Project 19-05**

Anderson stated that as a part of the Lake Bemidji South Shore Development PUD, a parcel was defined to be developed for future drop-off/parking for the South Shore Park. On April 15, 2019 council approved the initial design for the parking lot/drop-off layout and the final design is now complete. Bids were opened on July 9, 2019 with the following bid received:

Reierson Construction, Inc.	\$159,108.00
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The low bid of \$159,108.00 will result in a total project cost of approximately \$205,000 which will be funded from the city’s construction reserve funds. The receipt of only one bid is not alarming due to the timing and busy construction season.

**Motion by Erickson, seconded by Johnson awarding the bid to Reierson Construction in the amount of \$159,108.00 for the South Shore Parking Lot – City Project 19-05. Motion carried by unanimous voice vote.**

**UPCOMING COUNCIL MEETINGS**

- Monday, July 29 5:30 p.m. Work Session – JPB and PFC
- Monday, August 5 6:00 p.m. Council Meeting (Chat-a-bout: Meehlhause)
- Monday, August 12 5:30 p.m. Work Session – MnDOT (197)

**COUNCIL/STAFF REPORT**

- Council members provided updates on current events and meetings.

**ADJOURN**

There being no further business, motion by Meehlhause, seconded by Rivera, to adjourn the meeting. Motion carried. Meeting adjourned at 7:15 p.m.

Respectfully submitted,

  
 Michelle R. Miller  
 City Clerk