

CITY COUNCIL PROCEEDINGS

BEMIDJI, MINNESOTA

Regular Meeting – Monday, July 18, 2011

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, July 18, 2011 at 7:00 p.m. in the Council Chambers of City Hall, Mayor Larson presiding.

Upon roll call, the following Councilmembers were declared present: Larson, Waldhausen, Johnson, Hellquist, Albrecht, Negard, Thompson

Staff Present: City Manager John Chatten, City Attorney Alan Felix, Public Works Director/City Engineer Craig Gray, Finance Director Ron Eischens, Fire Chief David Hoefer, Deputy City Clerk Michelle Miller

AMENDMENTS TO AGENDA

Mayor Larson called for any amendments to the agenda. **Motion by Hellquist, seconded by Waldhausen, to approve the agenda as presented. Motion carried by unanimous vote.**

MINUTES

Minutes of the July 5, 2011 regular meeting, and July 11, 2011 work session were presented for approval. **Motion by Albrecht, seconded by Thompson, to approve the minutes as prepared. Motion carried by unanimous vote.**

CONSENT AGENDA

The following Consent Agenda items were presented for approval. **Motion by Thompson, seconded by Negard, to approve the Consent Agenda items as follows:**

1. Claims Submitted by Finance Officer in the amount of \$2,575,558.04
2. Claims Submitted by the Sanford Center in the amount of \$41,421.66 and \$73,800.11
3. Authorize Request to Seek Donations for Chief Bemidji Statue
4. **RESOLUTION NO. 5700:** Accepting Donation from Walmart (\$1,000) - Parks & Recreation
5. Travel Authorization – CGMC Conference in Grand Rapids, 8/3-8/5 - Albrecht

Motion carried by unanimous vote.

CITIZENS NOT ON AGENDA

No one appeared.

COMMITTEE REPORT

Bemidji Youth Advisory Commission

Eugene Strowbridge stated that their main focus at this time is the recruitment of new members. Activity for the Commission will pick up in August.

PRESENTATION

Mn Energy Resources

Ann Carlon, Senior External Relations Manager of Minnesota Energy, presented a rebate check in the amount of \$3,291 to the City for mechanical equipment improvements made at the Fire Hall. Minnesota Energy rewards businesses who install energy efficient equipment in their buildings.

NEW BUSINESS

Irvine Avenue Bridge Joint Repair – City Project 11-08

Gray stated that during their annual inspection of city bridges it was determined that one of the three expansion joints on the Irvine Avenue Bridge had failed. Their first thought was to hire a bridge company to come in and do repair on the expansion joint. However, that type of expansion joint is no longer manufactured and the remaining two expansion joints no longer meet MnDot bridge specifications; therefore, the expansion joints will need to be replaced. This will involve closing of the bridge so that these can be installed. Gray went on to state that before the state shut down he had contacted the MnDot State Aid Engineer and he was fairly certain that the City could use its state aid construction account to pay for this work. The construction costs should be covered by state aid but, the City will need to fund the design costs from reserves. Two proposals were received for the design costs; (1) Karvakko Engineering in the amount of \$7,500; and (2) WSN Engineering in the amount of \$9,264.

Larson asked if this is a fixed amount or a “not to exceed” amount. Gray stated that this is a “not to exceed” amount without first obtaining permission from him.

Motion by Hellquist, seconded by Albrecht, awarding the bid to Karvakko Engineering in the amount of \$7,500 for design services for the Irvine Avenue Bridge Joint Repair (City Project 11-08). Motion carried unanimously.

2011 Street Renewal Project (City Project 11-01A)

Gray stated that the initial project included a number of city streets, one of which was a large stretch of Minnesota Avenue that was to be partially funded with federal funds. However, because of the state shutdown, the City cannot award a bid or work on a federal aid portion of the project. Therefore, this has been separated into two projects so that the local streets can be reconstructed. The bids were opened on July 13; the low bid received was from Christiansen Industrial Developers in the amount of \$843,009.05. This bid will result in a total project cost of approximately \$1,015,000 which is approximately \$193,000 under the engineer's estimate. The total assessments for this project are \$122,500 or 12% of the total project cost.

Council discussed the following:

- Sidewalk replacement
- No curb and gutter or sidewalks at 24th Street

RESOLUTION NO. 5701: Awarding Bid to Christiansen Industrial Developers in the amount of \$843,009.05 for 2011 Street Renewal Project (City Project 11-01A) was offered by Councilmember Negard and upon due second by Councilmember Waldhausen was passed by unanimous vote.

ORDINANCES

Felix stated that there is a need to pass two emergency ordinances due to the State of Minnesota shutdown. One is for Electrical Inspections and the other is for the authority to issue Plumbing Permits, Plan and Specification Review and Inspections of Plumbing Systems. Passing of these two ordinances allows current projects to move forward and for new projects to begin. In the event the state resolves the budget then these two emergency ordinances will become void.

ORDINANCE NO. 65, 3RD SERIES, AN EMERGENCY ORDINANCE Amending Chapter 10 of the Bemidji City Code Relating to Buildings and Building Regulations by Adding Temporary Enforcement Authority of the Minnesota Electrical Act and Associated Regulations was given a final reading and passed by unanimous vote.

Motion by Waldhausen, seconded by Thompson, approving publication of a summary of Ordinance No. 65, 3rd Series. Motion carried unanimously.

ORDINANCE NO. 66, 3RD SERIES, AN EMERGENCY ORDINANCE Amending Chapter 10 of the Bemidji City Code Relating to Buildings and Building Regulations by Adding Temporary Building Department Authority to Issue Plumbing Permits, Plan and Specification Review, and Inspections of Plumbing Systems was given a final reading and passed by unanimous vote.

Motion by Hellquist, seconded by Johnson, approving publication of a summary of Ordinance No. 66, 3rd Series. Motion carried unanimously.

Pursuant to published notice, a Public Hearing was held to receive input regarding Amending Chapter 12 of the Bemidji City Code Entitled Pawnbrokers, Secondhand and Precious Metal Dealers. Mayor Larson opened the Public Hearing at 7:24 p.m., hearing no comments the public hearing was closed.

AN ORDINANCE Amending Chapter 12 of the Bemidji City Code Entitled Pawnbrokers, Secondhand and Precious Metal Dealers was given a second reading.

ORDINANCE NO. 67, 3RD SERIES, AN ORDINANCE Amending Chapter 14 of the Bemidji City Code Adding Article VII Relating to Illicit Stormwater Discharge was given a final reading and passed by unanimous vote.

Motion by Thompson, seconded by Hellquist, approving publication of a summary of Ordinance No. 67, 3rd Series. Motion carried unanimously.

UPCOMING COUNCIL MEETINGS

- Monday, July 25 5:30 p.m. Work Session – 2010 Fire Relief Audit
- Monday, August 1 7:00 p.m. Council Meeting
- Monday, August 8 5:30 p.m. Work Session – Strengths Strategy

COUNCIL/STAFF REPORT

- Council members provided updates on current events and meetings.

ADJOURN

There being no further business, motion by Hellquist, seconded by Thompson, to adjourn the meeting. Motion carried. Meeting adjourned at 7:55 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Michelle R. Miller". The signature is written in a cursive style with a large initial "M".

Michelle R. Miller
Deputy City Clerk