

CITY COUNCIL PROCEEDINGS

BEMIDJI, MINNESOTA

Regular Meeting – July 18, 2016

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, July 18, 2016 at 6:00 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Johnson, Hellquist, Olson, Erickson Absent: Larson

Staff Present: City Manager Nate Mathews, City Attorney Alan Felix, Public Works Director/City Engineer Craig Gray, Finance Director Ron Eischens, City Clerk Kay Murphy

AMENDMENTS TO AGENDA

Mayor Albrecht called for any amendments to the agenda and requested that a report from the Sustainability Committee be added. **Motion by Erickson, seconded by Johnson, to approve the agenda as amended. Motion carried by unanimous vote.**

MINUTES

The following minutes were presented for approval:

Council Meeting	July 5, 2016
Work Session	July 11, 2016

Motion by Johnson, seconded by Olson, to approve the minutes as prepared. Motion carried by unanimous vote.

CONSENT AGENDA

The following Consent Agenda items were presented for approval. **Motion by Erickson, seconded by Hellquist, to approve the Consent Agenda items as follows:**

1. Claims submitted by the Finance Officer in the total amount of \$1,333,075.93
2. Claims submitted by Venuworks for the Sanford Center in the total amount of \$40,148.40
3. Miscellaneous Business License for 2016
4. Off Sale Beer License – Robert Kiewatt, Jr., dba Beaver Mart
5. 1-day Temporary Consumption & Display Permits:
 - Watermark Art Center – 7/21/16
 - Chamber After Hours – 8/9/16
 - Headwaters Science Center – 11/18/16

Motion carried by unanimous vote.

CITIZENS NOT ON AGENDA

No one appeared.

COMMITTEE REPORT

Sustainability Committee

Sustainability members Anna Carlson and Hunter Edberg reported on the Committee's activities which included:

- 5th Annual Sustainable Tour will be held on Saturday, July 30.
- Committee representatives continue to write bi-monthly sustainable articles in the Pioneer.
- The Sustainability Committee submitted our application for the Sustainable City Award this year but were not selected.
- Progress continues on the Minnesota GreenStep Cities program.
- The City has partnered with OTP and BSU to install three electric vehicle charging stations in Bemidji.

OLD BUSINESS

Paul Bunyan/Library Park Project

Parks & Recreation Director Larson reported on the progress at Paul Bunyan Park. She stated that Change Order #4 is in relation to the bituminous pavement corrections as well as other changes during the project. The overall change order is \$13,261.10 deduct from the

Reierson's contract. The Parks & Trails Commission reviewed the change order and recommended Council approval.

Larson further noted that the total budget for the Paul Bunyan/Library Park improvements is \$1,702,417 which includes ½ cent sales tax in the amount of \$887,215 and Legacy Funds in the amount of \$750,000 and City Council allocation of \$65,202 for design changes. The total budget included the 105 Group Archeological, Chief Bemidji platform, consultant fees and construction costs as well as the funds allocated for the Inclusive Playground project. She noted that there is approximately \$50,000 remaining in contingency. A portion of these funds could be used for additional trees behind Paul & Babe and construction of the Girl Scout planter to be located by the playground.

Motion by Meehlhause, seconded by Olson, to approve Change Order #4 deducting \$13,261.10 from Reierson Construction's contract. Motion carried unanimously.

Mayor Albrecht asked if a ribbon cutting was scheduled as there are many community partners that have made this project successful. Larson stated that a ribbon cutting/grand opening ceremony is "tentatively" planned for the park on September 17.

NEW BUSINESS

South Shore Park Project

Director Larson reviewed the progress to date of the renovation of the existing beach house. She noted that some changes were made to the plans, i.e., changes in plumbing and wiring in order to reduce the visibility of both electrical lines and water lines. Beams were added to the ceiling/roof to complete the look as well as hide electrical lines. Additional costs totaling approximately \$7,649 include: asbestos removal (\$3,300), lead paint removal (\$1,640) and change from removable bollards (\$2,709) to allow maintenance and fire vehicles access to the park. The Parks & Trails Commission have reviewed and recommend approval of the change order and additional costs for the asbestos and lead removal.

Larson stated that the total budget for the South Shore Park project is \$610,000. The additional \$7,649 will increase the project cost to \$620,888. Additional funding will be needed to accommodate the asbestos and lead removal and removable bollards. Potential sources for funding for the additional costs include Sales Tax/ Park Project funds.

Motion by Hellquist, seconded by Olson, approving Change Order #1 for South Shore Park project increasing Christiansen Construction's contract amount by \$2,709 for removable bollards. Motion carried unanimously.

SCADA – WWTF (City Project #16-06)

City Engineer Gray reviewed the Supervisory Control and Data Acquisition (SCADA) system for the City's water system which is a system of computer programs, alarms, notifications, panels and controls that allow the water treatment plant, the wells and towers to communicate with each other and with the City's utility operators and managers. Most communities the size of Bemidji have had SCADA systems for the last decade or so. The City contracted with AE2S to assist the City with this project on March 7, 2016. AE2S has completed the needs assessment report that details the improvements needed. The next step is to prepare the plans and specifications and get the project ready for bidding.

Gray stated that he has received a Scope of Services from AE2S for the plans and specifications with a proposed negotiated fee of \$35,000. The project is included within the approved Capital Improvement Plan and will be funded with water utility funds.

Motion by Olson, seconded by Meehlhause, authorizing the City Engineer to enter into a professional services contract with AE2S for the SCADA System Plans and Specifications (City Project #16-06). Motion carried unanimously.

UPCOMING COUNCIL MEETINGS

- Monday, July 25 5:15 p.m. Special Work Session – Audit Presentation & Update from CGMC
- Monday, August 1 6:00 p.m. Council Meeting

COUNCIL/STAFF REPORT

- Council members provided updates on current events and meetings.
- Johnson stated that meetings continue with VisitBemidji and they are moving forward in agreement.
- It was reported that the Greater Bemidji Joint Planning Board passed a moratorium on rezoning of property until the Comprehensive Plan is complete.

ADJOURN

There being no further business, motion by Meehlhause, seconded by Olson, to adjourn the meeting. Motion carried. Meeting adjourned at 7:00 p.m.

Respectfully submitted,



Kay M. Murphy
City Clerk