

CITY COUNCIL PROCEEDINGS

BEMIDJI, MINNESOTA

Regular Meeting – July 2, 2018

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, July 2, 2018 at 6:00 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Hellquist, Johnson, Lehmann, Erickson, Larson.

Staff Present: City Manager Nate Mathews, Finance Director Ron Eischens, Public Works Director/City Engineer Craig Gray, City Clerk Michelle Miller

AMENDMENTS TO AGENDA

Mayor Albrecht called for any amendments to the agenda. **Motion by Meehlhause, seconded by Larson, to approve the agenda as presented. Motion carried by unanimous vote.**

MINUTES

The following minutes were presented for approval:

Regular Council:	June 18, 2018
Work Session:	June 25, 2018

Motion by Johnson, seconded by Lehmann, to approve the minutes as presented. Motion carried by unanimous vote.

CONSENT AGENDA

The following Consent Agenda items were presented for approval. The following request was added to the Consent Agenda by Meehlhause: Travel Authorization, - MRCTI Panel Discussion (St. Paul), July 12 – Albrecht. **Motion by Meehlhause, seconded by Erickson, to approve the Consent Agenda items as follows:**

1. Claims Submitted by Finance Officer in the amount of \$1,571,563.64
2. Claims Submitted by VenuWorks for the Sanford Center in the amount of \$21,225.12
3. Miscellaneous Business Licenses 2018
4. Notification of City Cost Increase (\$40,974.25) for Traffic Signal Improvements along TH 197 – City Project #18-02 for a Total City Share of \$217,508.96
5. Award of Quote for 2018 Stormwater Pond Maintenance Project to M & T Excavating (\$55,950.00) – City Project #18-10
6. **RESOLUTION NO. 6163:** Accepting Petition to Annex Certain Property Contiguous to Jefferson Ave SW, Mikrantip Rd SW and Mag Seven Ct SW to the Corporate Limits of the City of Bemidji (Headwaters Unitarian Universalist Fellowship, Inc.)
7. **RESOLUTION NO. 6164:** Accepting Petition to Annex Certain Property Contiguous to Division St W or CSAH 7 to the Corporate Limits of the City of Bemidji (Loonesota, Inc.)
8. Travel Authorization, - MRCTI Panel Discussion (St. Paul), July 12 – Albrecht

Motion carried by unanimous vote.

CITIZENS NOT ON AGENDA

Suzanne Liapis, President of the Friends of the Carnegie announced that due to an anonymous donation of \$500,000 the total now raised is 2.06 million dollars and the Friends group continues to actively fundraise. Cathy Marchand, Treasurer, reported that the bid opening is July 10 and once those numbers are known they are very hopeful that the funding gap will be approximately \$200,000. She also stated that work continues on the grant and has received an extension for the Legacy Grant.

REPORTS

CGMC Update

Elizabeth Wefel, senior attorney with Flaherty and Hood, stated that the strategy and goals for 2019 will focus on bonding bill and positioning issues for elections and 2019 session which includes:

- Water and wastewater infrastructure and educate legislators on the high cost of regulatory compliance
- Continue LGA advocacy
- Monitor Corridors of Commerce awards for fairness toward Greater MN
- Continue city-street funding advocacy

- Highlight child care shortage issue and begin advance solutions

Hellquist stressed the importance on dealing with the child care shortage in greater Minnesota. Wefel stated that the best voice to legislators comes from city officials and citizens and the importance of telling stories to help make the case to legislators.

OLD BUSINESS

Consider Professional Services Agreement Regarding Naming Rights Analysis with Joyce Julius Regarding the Sanford Center (\$5,500) - tabled from June 18, 2018 City Council Meeting

Mathews clarified that the current naming rights agreement ends October 31, 2020. Kossow, Executive Director of the Sanford Center, stated that officials from Sanford Health have requested a meeting to renegotiate the terms of a naming rights agreement. The data obtained from a naming rights analysis will provide staff with good information to negotiate a new naming rights agreement.

Motion by Erickson, seconded by Meehlhause, to approve the Professional Services Agreement Regarding Naming Rights Analysis with Joyce Julius Regarding the Sanford Center (\$5,500). Motion carried with the following vote: Ayes: Meehlhause, Hellquist, Johnson, Lehmann, Erickson, Larson, Albrecht. Nays: None.

NEW BUSINESS

Revolving Loan Fund Request – St. Michel Rental, LLC

Tiffany Fettig, HRDC Business Loan Consultant, stated that the revolving loan fund committee met and reviewed a request for St. Michel Rental, LLC related to costs associated with its expansion of the old Pamida building, located within the Railroad Corridor. The request meets the qualifications of the policy. The committee recommends the loan of \$100,000 to St. Michel Rental, LLC pursuant to the terms as recommended by Fettig.

Motion by Erickson, seconded by Larson to approve the Revolving Loan Fund loan request as recommended by the Revolving Loan Committee to St. Michel Rental, LLC in the amount of \$100,000. Motion carried with the following vote: Ayes: Larson, Erickson, Albrecht, Johnson, Lehmann, Meehlhause, Hellquist. Nays: None.

Consider Authorization and Execution of Node Site and Right of Way Easement for Paul Bunyan Rural Telephone

Felix stated that Paul Bunyan Rural Telephone has requested to expand its existing Node Site infrastructure footprint at the City's 5th Street Water Tower Site, from the original 10'x16' easement footprint to 20'x16'. The proposed negotiated compensation for the additional area is \$1,000.00, which sum represents a reasonable per square foot value for the additional square footage.

Motion by Lehmann, seconded by Hellquist to Authorize the Mayor and City Manager to Execute the Paul Bunyan Rural Telephone Node Site Easement in substantially the form presented. Motion carried by unanimous vote.

Consider Authorizing Acceptance of Net Way Public Right of Way and Utility Easement for Beltrami Electric Cooperative, Inc. and Cooperative Development, Inc.

Felix stated this matter represents an old piece of unfinished business, in particular, the exchange of an easement giving the City a right-of-way and utility easement interest in and for that portion of Net Way established after the recording of the Plat of Technology Park.

Back in 1999, per the plat owners' request, the City agreed to vacate that portion of then Net Way that connected Hwy 71 with Technology Drive. In return the owners agreed to convey an easement for the new Net Way to be established. With the recent preparations for the location of Stratacor in the Park, the Net Way easement matter is being concluded as part of other site and infrastructure activities.

Felix stated that the owners are also conveying to the City a separate, standalone 20-foot utility easement interest along a portion of Net Way, intended as a utility corridor that permits utility infrastructure to be installed outside of the street right-of-way. The idea is that street construction/reconstruction and maintenance activities will not unduly impact utilities. The City Engineering Department has approved the acceptance of the easement(s).

Motion by Lehmann, seconded by Hellquist to Authorize the Mayor and City Manager to Accept and Execute the Net Way Public Right of Way and Utility Easement in substantially the form presented. Motion carried by unanimous vote.

Update on Sanford Center Account Restructure and Consider Resolution Authorizing Designated City Staff to Approve Claims for Payments Unable to Meet Council Meeting Timelines

Eischens stated that the Sanford Center Finance Sub-Committee met and discussed the Sanford Center account restructure as recommended by the State Auditor. In doing so, they identified the need to pay certain bills that would not fall within the timeline of council meetings. As a result, Eischens proposes a resolution designating certain city staff to approve claims for payment that fall within that timeline. Minnesota Statutes Section 412.271, Subd. 8 allows for this delegation of authority for paying these claims.

RESOLUTION NO. 6165: A Resolution Authorizing City Manager, Finance Director, City Attorney or Public Works Director/Engineer to Approve Claims for Payments Unable to Meeting Council Meeting Timeliness was offered by Councilor Hellquist and upon due second by Councilor Johnson passed with the following vote: Ayes: Albrecht, Meehlhause, Hellquist, Johnson, Lehmann, Erickson, Larson. Naves: None.

ORDINANCE

AN ORDINANCE Annexing Property Contiguous to Jefferson Ave SW, Mikrantip Rd SW and Mag Seven Ct SW to the Corporate Limits of the City of Bemidji (Headwaters Unitarian Universalist Fellowship, Inc.) was given a first reading.

AN ORDINANCE Annexing Property Contiguous to Division St W or CSAH 7 to the Corporate Limits of the City of Bemidji (Loonesota, Inc.) was given a first reading.

UPCOMING COUNCIL MEETINGS

- Monday, July 2 6:00 p.m. Council Meeting
- Monday, July 16 6:00 p.m. Council Meeting

COUNCIL/STAFF REPORT

- Council members provided updates on current events and meetings.

ADJOURN

There being no further business, motion by Hellquist, seconded by Lehmann, to adjourn the meeting. Motion carried. Meeting adjourned at 7:43 p.m.

Respectfully submitted,



Michelle R. Miller
City Clerk