

**MINUTES
PARKS & TRAILS COMMISSION MEETING
AUGUST 13, 2019**

MEMBERS PRESENT: Don Heinonen, Mary Auger, Tom Anderson, Tonya Prim, and Wendy Kvale

MEMBERS ABSENT: Tina Kaney, Annette Meyer

COUNCIL & BOARD REPRESENTATIVE: Michael Meelhouse

CITY STAFF & OTHERS: Marcia Larson and Lolly Randall

CALL TO ORDER:

Wendy Kvale called the meeting to order at 4:30 p.m.

AMENDMENTS TO THE AGENDA:

Motion by Auger, seconded by Heinonen, to approve agenda as written.

APPROVAL OF JULY 9, 2019 MEETING MINUTES:

Motion by Auger, seconded by Heinonen, to approve the July 9, 2019 Meeting Minutes as written. Motion carried.

Discussed the email from Danae Lund regarding the skate park that Marcia received. It's not included in the minutes because it received after the July meeting.

GORDON FALLS PARK PROJECT

Marcia gave an update on Gordon Falls Park Project. The demolition and rough grading are complete. The contractor will be bringing in class five, they are on schedule to complete the site work by the August 15th. Next will be installation of curb and sidewalk. This work should start at the end of next week. Bituminous for the basketball court will be scheduled soon. Everything should be ready for the playground to be installed in September. Marcia is shopping for benches and trash receptacles. More trees had to be removed than anticipated because the site needed to be raised up as it was basically a bowl. Every effort was made to preserve and re-locate the trees however some of the trees were removed because they were not healthy and created a safety hazard. Looking at getting shade structure pricing similar to the ones at Paul Bunyan Park. These structures will help provide shade in place of the trees that were removed and until the newly planted trees are larger. Planning to hire a firm to do the landscaping in the park. Marcia is getting pricing for basketball surfacing with painted lines. The basketball court will be useable with just bituminous but the surfacing/lines will be a nice added feature.

Playground – The City Council approved the quote from Landscape structure for purchase of the playground at \$88,000.00. Per the last discussion at the Commission meeting and input from the

City Council, options for adding a toddler swing with poured in place concrete and replace the spring riders with chill spinner were presented. The changes would add an additional \$4,385.90. Discussion was held regarding the advantage of the poured in place versus just the wood fiber – which does meet ADA and used in most parks. Commissioners were in favor of the changes to include a toddler swing, additional poured in place and replacing the spring rider as the cost fit within the budget.

Motion by Auger, seconded by Heinonen, to change the playground design to include the toddler swing, additional poured in place, enlarging the original container size and replace the spring rider with the chill spinner. These changes will increase the total budget to \$4,385.90. Motion carried.

With contingency and the quotes coming in under budget, the total project is currently under budget \$34,000 even with the additional \$4,385.90.

FEES AND CHARGES

Every year the City Council reviews and approves all city fees. The City Council will be reviewing the Neilson Reise Arena fees at their budget work session in September.

The building rental fees for Diamond Point Park have not been raised in ten years. Discussion was held on the amount of increase to help offset the maintenance costs but to also keep the prices affordable.

Motion by Auger, seconded by Heinonen, to increase park building rentals, not to exceed a 25% increase, the exact amounts to be determined by the Parks & Recreation Director. Motion carried.

Marcia suggested increasing the dragging and chalking fee \$1.00 each.

Motion by Heinonen, seconded by Anderson, to increase the dragging and chalking fee \$1.00 each. Motion carried.

Carnegie – Lakeview Room. The Carnegie building is complete and decisions need to be made regarding the rental rate and the use of the Lakeview room located on the main floor. The plan is for the Public Affairs Committee to discuss the use, rent, and budget for the building. The concern is that it is a historical building and a few million dollars has been spent on restoring it so consideration should be given to its use and rental rates need to be set. The Recreation Department will be doing some programming in the building. Suggested that some Parks and Recreation Commissioners be invited to the Public Affairs Committee meeting. Discussion was held about keeping it affordable for people and perhaps having a non-profit fee.

Discussed starting at a financial point that leaves room to increase based on the demand. Discussed if there is alcohol, they need to use a licensed caterer and if charging more if they bring in food. Discussed if they wanted to use Library Park and they would have to rent that as well. It was agreed that the rent should not be less than any other park building. Marcia will be holding two open houses and they are scheduled for September 11th at 11:30 – 1:00 p.m. and from 5:00 – 6:30 p.m. This will give the general public an opportunity to see the building and give them an idea of

what is available for renting. Considering having the building open during World Wide Day of Play.

The Public Affairs Committee meeting is scheduled for August 27th at 5:15 p.m. at City Hall.

NORTH COUNTRY PARK

City Council approved the MOU with the Rotary Club to work on the natural playscapes in North Country Park so they are planning to start fundraising for the project. There will be a committee formed to work on this project along with the Rotary Club. Wendy and Don agree to be on the committee.

COMMISSIONER UPDATE

Wendy shared that Helen Condo who did the south shore ribbon cutting ceremony passed away.

DIRECTORS UPDATE

Skatepark phase II will be on agenda for next month along with the security cameras.

South Shore parking lot should be started soon. Discussed looking at adding a playground at south shore.

The hockey rink and lighting at Nymore will be done this year.

The Kids in Motion day camps are still running and the Adventure Camp/middle school camp also ran this week.

ADJOURNMENT

Motion by Anderson, seconded by Heinonen, to adjourn the meeting at 6:10 p.m. Motion carried.

Respectfully submitted,

Lolly Randall
Administrative Assistant