

BEMIDJI CITY COUNCIL ***CITY OF BEMIDJI***

NOTICE OF REGULAR MEETING PURSUANT TO MINNESOTA STATUTES SECTIONS 13D.04 AND 13D.021

NOTICE OF REGULAR COUNCIL MEETING BY TELEPHONE OR OTHER ELECTRONIC MEANS

NOTICE IS HEREBY GIVEN that the City Council of the City of Bemidji will hold its Council Meeting on Monday, August 17, 2020 at 6:00 p.m. at Bemidji City Hall.

In accordance with the requirements of Minn. Stat. Sections 13D.04 and 13D.021, Mayor Rita C. Albrecht, has determined that an in person meeting is not practical or prudent because of a health pandemic and Peace Time State of Emergency, declared under Chapter 12 of the Minnesota Statutes.

Because of the health pandemic and Peace Time State of Emergency, it has been determined that attendance at the regular meeting location by members of the public is not feasible.

Because of the health pandemic and Peace Time State of Emergency, it has been determined that the physical presence at the regular meeting location by at least one member of the body, chief legal counsel or chief administrative officer is not feasible.

Therefore, some or all of the City Council members may be participating by telephone or other electronic means.

To join by video conference, go to Cisco Webex website (www.webex.com), click on “join” in the upper right corner and enter information below (access will open at 5:30 p.m.):



- Enter meeting number: 126 549 9511
- Enter meeting password: Y2HmiWMyB27 (92464969 from phones and video systems)
 - Click Join Meeting

To join by phone, dial: +1-408-418-9388. Enter meeting number (access will open at 5:30 p.m.):

- 126 549 9511 #
- Press # for no attendee ID number

BEMIDJI CITY COUNCIL AGENDA

Monday, August 17, 2020

Council Chambers
City Hall – 317 4th Street NW
6:00 P.M.



ROLL CALL

PLEDGE OF ALLEGIANCE TO THE FLAG

AMENDMENTS TO AGENDA

MINUTES

- 1) Work Session: July 27, 2020
Council Meeting: August 3, 2020

OATH OF OFFICE/RESEATING OF COUNCIL

- Elected Official: Josh Peterson, Councilor Ward 2

CONSENT AGENDA

Items in the Consent Agenda are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.

- 2) Claims Submitted by Finance Officer in the amount of \$794,414.49
- 3) Claims Submitted by VenuWorks for the Sanford Center in the amount of \$12,305.82
- 4) Approve 2020 Business License(s)

CITIZENS WITH BUSINESS BEFORE THIS COUNCIL – NOT ON AGENDA

Public Comment – Anyone seeking to address the council on an item not on the agenda, please provide your written comments to the City Clerk by 3:00 p.m. on Monday, August 17. Comments can be submitted by email at cityclerk@ci.bemidji.mn.us. You may also request a meeting invite by emailing the city clerk. During the meeting, please give your name, address and state your concern/comment. **COMMENTS WILL BE TAKEN UNDER ADVISEMENT BY THE COUNCIL.**

NEW BUSINESS

- 5) Consider Resolution Encouraging Minnesota Lawmakers to Pass the Bonding Bill in the September 2020 Legislative Session
- 6) Consider Resolution Allowing the Newly Annexed Portion of the City to Continue to Follow the Hunting Regulations of the Bemidji Game Refuge for the 2020 Hunting Season
- 7) Consider Award of Quote – 22nd Street NW Sanitary Sewer Extension Project – City Project 20-09
- 8) Consider Award of Quote – Arch Lane Sanitary Sewer Replacement Project – City Project 20-08

ORDINANCES

- 9) Final Reading of an Ordinance Amending the City of Bemidji Council-Manager Charter Amending Chapter 4 (Nominations and Elections)
 - Authorize Publication of Summary of Said Ordinance

UPCOMING MEETINGS

- Monday, August 24 5:30 p.m. Work Session (Budget)
- Monday, August 31 5:30 p.m. Work Session (Rental Code Amendment)

ADJOURN

Bemidji—Regional Center Amenities with Small Town Character

CITY COUNCIL PROCEEDINGS

BEMIDJI, MINNESOTA

Work Session – July 27, 2020

Pursuant to due call and notice, a special meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, July 27, 2020 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding via video and telephone conference.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Johnson, Rivera, Erickson.

Staff Present: City Manager Nate Mathews, City Attorney Alan Felix, City Clerk Michelle Miller

Deer Committee Present: Bob Brogren, Jason Sanderson, Justin Pitt, Jacob Haus, Dave Rave, Dean Robertson.

Mayor Albrecht stated the purpose of the meeting was to discuss hunting within the newly annexed portions previously in Northern Township.

Hunting

Mathews stated that at the June 15 council meeting, it was brought to the council's attention a newly annexed property owner is not able to hunt on his property since it is now located within the Bemidji city limits. Previously, he was able to hunt on his property under the rules and regulations of the Bemidji Game Refuge. Currently, hunting is not allowed within the City of Bemidji except for those areas that are approved for an annual archery deer hunt. There are no portions of Ward 3 currently approved to conduct a deer hunt.

Council heard from the following individuals wishing to hunt on their properties:

- Travis Yerbich/Victor Yerbich
- Tony Bellino

It was initially thought that the property owner was seeking to rifle hunt on his property, but after discussion, it was determined that rifle hunting had not been conducted and the property owners are seeking to be able to hunt under the rules of the Bemidji Game Refuge. Erickson stated that the hunt is managed to maintain safety in order to conduct a hunt within the city limits.

Felix suggested implementing a short term policy change to waive the firearms code for the newly annexed properties for 2020 and to begin the process of amending the ordinance to create an exception for property owners to hunt on their properties under the rules of the Bemidji Game Refuge. Council had no objections to these suggestions. Felix stated he could bring a proposal policy change to the council at a regular council meeting in August. It was also suggested that property owners can petition for detachment from the City of Bemidji under Minnesota Law.

ADJOURN

There being no further business, motion by Rivera, seconded by Meehlhause, to adjourn the meeting. Motion carried. Meeting adjourned at 6:53 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Michelle R. Miller". The signature is written in a cursive style with a large initial "M".

Michelle R. Miller
City Clerk

CITY COUNCIL PROCEEDINGS

BEMIDJI, MINNESOTA

Regular Meeting – August 3, 2020

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, August 3, 2020 at 6:00 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding via video and telephone conference.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Johnson, Rivera, Erickson.

Staff Present: Finance Director Ron Eischens, City Attorney Alan Felix, Assistant City Attorney Katie Nolting, City Engineer Craig Gray, Police Chief Mike Mastin, City Clerk Michelle Miller

AMENDMENTS TO AGENDA

Mayor Albrecht called for any amendments to the agenda. **Motion by Johnson, seconded by Meehlhause, to approve the agenda as presented. Motion carried by unanimous voice vote.**

MINUTES

The following minutes were presented for approval:

Work Session: July 13, 2020
Council Meeting: July 20, 2020

Motion by Johnson, seconded by Meehlhause, to approve the minutes as presented. Motion carried by unanimous voice vote.

CONSENT AGENDA

Albrecht called for any items to be pulled from the consent agenda. The following Consent Agenda items were presented for approval. **Motion by Meehlhause, seconded by Erickson, to approve the Consent Agenda items as follows:**

1. Claims Submitted by Finance Officer in the amount of \$899,457.12
2. Claims Submitted by VenuWorks for the Sanford Center in the amount of \$66,073.34
3. Declare Two (2) 2014 Ford Police Interceptor Sedans Surplus and Authorize Disposal

Motion carried by unanimous voice vote.

CITIZENS NOT ON AGENDA

No appearance.

REPORTS

CGMC Update

Elizabeth Wefel, senior attorney with Flaherty and Hood, stated that the strategy and goals for 2020 were shattered due to COVID-19. Before the pandemic the focus was on getting a good bonding bill, advance inflation/population growth proposal for LGA, build on child care progress and advance strategy on PFAS. The goals now are still getting a large bonding bill, CARES Act support for local governments, new child care challenges, small business grants legislation and working proactively to protect LGA. CGMC has also been helping cities navigate through the

pandemic, by providing resources, hosting webinars, surveyed city leaders to gauge their top concerns, increased production of CGMC in Brief newsletter and hosted a remote meeting with Governor Walz. CGMC will continue to work on the above priorities in 2021. Wefel addressed questions and concerns with council.

OLD BUSINESS

Finalize Police Advisory Listening Session

Council discussed the questions it would like to put to the public to garner input and direction on how it should proceed with a possible police advisory committee and/or equity committee. Upon discussion, council agreed on the following questions and directed staff to publicize the questions as soon as possible:

1. Is there a need for a Police Advisory Committee in the City of Bemidji?

*If yes to Question 1, Please answer the following questions:

2. Who should be a part of the Police Advisory Committee?
3. What would you like to be the role and responsibilities of the Police Advisory Committee?
- 3A. What should the role be of the Bemidji Police Department and City Council in this Advisory Committee?
4. Do you feel there is a need for creating an Equity Committee?
- 4A. If yes, then do you feel this Equity Committee should be separate or incorporated into the Police Advisory Committee?
5. How would a Police Advisory Committee and/or an Equity Committee help make the City of Bemidji a better place to live?

ORDINANCES

Pursuant to published notice, a Public Hearing was held to receive input regarding an Ordinance Amending the City of Bemidji Council-Manager Charter Amending Chapter 4 (Nominations and Elections). Mayor Albrecht opened the Public Hearing at 7:14 p.m. and hearing no comments closed the public hearing at 7:15 p.m.

AN ORDINANCE Amending the City of Bemidji Council-Manager Charter Amending Chapter 4 (Nominations and Elections) was given a second reading.

ORDINANCE NO. 169, 3RD SERIES, AN ORDINANCE Changing the Name of Boring Court NW to Cooperative Court NW was given a final reading and passed by unanimous vote.

Motion by Erickson seconded by Meehlhause approving publication of a summary of Ordinance No. 169, 3rd Series. Motion carried by unanimous voice vote.

UPCOMING COUNCIL MEETINGS

- Monday, August 10 5:30 p.m. Work Session/Listening Session
- Tuesday, August 11 **PRIMARY ELECTION DAY**
- August 13 or 14?? **CANVASSING BOARD**

- Monday, August 17 6:00 p.m. Council Meeting
- Monday, August 24 5:30 p.m. Work Session (Budget)

ADJOURN

There being no further business, motion by Meehlhause, seconded by Johnson, to adjourn the meeting. Motion carried. Meeting adjourned at 7:25 p.m.

Respectfully submitted,



Michelle R. Miller
City Clerk

DRAFT

Bill List Summary

August 17th, 2020

<u>Check /Wire</u>	<u>Vendor</u>	<u>Amount</u>
30436	Levi Theis	3,361.00
30441	Deep Rock Townhome Association	604.56
30442	Polar Tank Trailer	53,735.56
30443 - 30543	See Attached List	<u>736,713.37</u>
		\$ 794,414.49
	TOTAL	\$ 794,414.49

Accounts Payable

Blanket Voucher Approval Document

User: denisea
Printed: 08/13/2020 - 9:26AM
Warrant Request Date: 8/18/2020
DAC Fund:



Batch: 00418.08.2020

COUNCIL BILL LIST

Line	Claimant	Voucher No.	Amount
1	AC Analytical & Consulting	000030443	45.00
2	Ace On The Lake	000030444	82.86
3	Acme Tools-Bemidji	000030445	456.44
4	Alerus Retirement and Benefits	000000000	90.00
5	Ameripride	000000000	1,070.36
6	Artisan Beer Company	000030446	469.45
7	Arvig	000030447	119.02
8	Auto Value Bemidji	000030448	281.07
9	Bahr,Charles	000000000	32.00
10	Baycom, Inc.	000030449	1,851.50
11	Beckmann,Vicky	000030450	32.36
12	Beltrami County Auditor/Treasurer	000030451	2,266.34
13	Beltrami County Dare Advisory	000030452	238.60
14	Beltrami County License Center	000030453	3,690.51
15	Beltrami County Recorder	000030454	92.00
16	Beltrami County Solid Waste	000030455	2,110.59
17	Beltrami Electric Coop	000030456	898.07
18	Bemidji Coca-Cola Bottling Co, Inc	000030457	832.81
19	Bemidji Coop Ass'n, Inc.	000030458	240.90
20	Bemidji Downtown Alliance Board	000030459	2,236.00
21	Bemidji Paper Sales, Inc.	000000000	1,938.39
22	Bemidji Welders Supply, Inc.	000030460	413.79
23	Bernick's	000000000	46,348.88
24	Bessler Wiebolt Electric	000030461	6,196.70
25	Bitter,Isaiah	000000000	260.00
26	Bluefin Payment Systems	000000000	2,233.49
27	Bob's Econo Pump	000030462	2,985.00
28	Bolton & Menk, Inc.	000030463	800.00
29	Boom Island Brewing Company. LLC	000030464	270.00
30	Boyer Mechanical Services	000030465	2,140.00
31	BRADLEY,STACEY	000030466	36.09
32	Breakthru Beverage Minnesota Wine & Spirits, LLC	000030467	22,529.77
33	Cass Lake Times	000030468	65.00
34	City of Bemidji	000000000	40.00
35	Clarity Glass	000030469	232.00
36	Complete Concrete Works Inc.	000030470	1,000.00
37	Core & Main	000030471	3,510.00
38	Crazy About Cleaning	000000000	1,280.00
39	CROSBY,LOGAN	000030472	20.80
40	Culligan	000030473	32.60
41	D & D Beverage, LLC	000000000	3,540.98
42	Desjardins,Natalie	000030474	64.72
43	Docu Shred	000030475	37.36
44	D-S Beverages	000030476	50,082.52

Page Total: \$163,193.97

Line	Claimant	Voucher No.	Amount
45	Earl F. Andersen, Inc.	000030477	321.10
46	Electric Pump, Inc	000000000	7,106.72
47	Fed Ex	000030478	338.52
48	Fenner, Kevin	000000000	39.73
49	Ferguson Enterprises #1657	000030479	36.32
50	Ferguson Waterworks #2516	000030480	561.39
51	Flagship Recreation, LLC	000030481	312.00
52	Forum Communications Company	000000000	779.40
53	Further - City of Bemidji	000000000	286.15
54	Gopher State One-Call	000000000	271.95
55	Grainger	000030482	111.03
56	Great River Rescue	000030483	300.00
57	Guardian Fleet Safety	000030484	12,349.12
58	Guardian Pest Control, Inc	000030485	98.61
59	Hach Company	000030486	454.03
60	Hanson, Teresa	000000000	508.75
61	Hawkins, Inc.	000000000	16,802.82
62	HR Green, Inc.	000030487	1,958.50
63	Indian Island Winery	000030488	370.08
64	Ink Spot Press	000030489	37.24
65	Innovative Office Solutions, LLC	000030490	664.19
66	Jim Hirt Trucking, Inc	000030491	1,613.55
67	JOBSHQ	000030492	720.00
68	Johnson Bros., Inc.	000030493	43,489.97
69	Kerkhoff, Amanda	000030494	32.36
70	L & M Supply, Inc.	000030495	694.63
71	Lakes Concrete Plus Inc.	000030496	168.00
72	Lakes Gas	000030497	220.18
73	Larry's Machine Shop	000030498	14.69
74	Larson Environmental Consulting	000030499	400.00
75	League of MN Insurance Trust	000030500	3,345.06
76	Macqueen Emergency Group	000000000	518.25
77	Macqueen Equipment, Inc.	000000000	157.48
78	Maid In Bemidji, Inc.	000000000	860.00
79	Marco Technologies LLC	000030501	166.99
80	Marco, Inc.	000000000	394.15
81	McKinnon Co., Inc.	000030502	27,120.08
82	McMaster-Carr Supply Co.	000000000	14.12
83	Menards-Bemidji	000000000	1,001.51
84	MN Dept of Commerce	000000000	2,241.74
85	MN Dept of Labor & Industry	000030503	100.00
86	MN Dept of Revenue ACH	000000000	115,934.00
87	MN Valley Testing Lab, Inc.	000000000	205.00
88	Moe, Lyndsey	000030504	26.97
89	Municipal Code Corporation	000030505	550.00
90	NAPA Auto Parts	000000000	1,858.95
91	Naylor Heating & Refrigeration, LLC	000000000	2,823.31
92	Nei Bottling, Inc.	000030506	246.68
93	Neopost-ACH	000000000	700.00
94	Ness Sealcoat Service	000030507	1,000.00
95	North Country Electrical Services, Inc.	000030508	403.60
96	Northern Paving Inc.	000030509	1,092.60
97	Northwoods Ice, Inc.	000030510	1,169.40
98	NW Tire, Incorporated	000030511	1,153.82
99	OTIS Elevator Company	000030512	303.42
100	Paul Bunyan Communications	000030513	7,966.41
101	Paustis & Sons	000030514	2,871.97

Page Total: \$265,286.54

Line	Claimant	Voucher No.	Amount
102	Per Mar Security Services	000030515	94.11
103	Phillips Wine & Spirits	000030516	15,121.57
104	Port-Able John Rental & Service, Inc.	000000000	880.00
105	Port-O-Wild Security, Inc.	000000000	1,236.75
106	Prairie Restorations, Inc.	000030517	2,145.00
107	Priority Payment Systems	000000000	29.32
108	PS Mow & Snow Co	000030518	260.00
109	Quadient, Inc.	000030519	179.22
110	RMB Environmental Laboratories, Inc.	000030520	836.00
111	Road Runner Delivery	000030521	50.00
112	Roger's Two Way Radio, Inc.	000030522	499.99
113	Sadeks Repair & Welding, Inc.	000030523	843.38
114	Sanford Health Occupational Med.	000030524	48.00
115	Skeeter Stitch	000030525	139.00
116	Skumavc,Kori	000000000	50.46
117	Smith,Tracy	000030526	32.36
118	Southern Glazer's of MN	000030527	17,606.42
119	Southside Tow & Rec, Inc	000030528	92.97
120	Sparky's Construction, Inc.	000030529	201,021.43
121	Spartz,Ron	000030530	15.00
122	Springbrook Software LLC	000000000	1,143.00
123	Staples Advantage	000030531	2,045.65
124	Streicher's	000030532	152.00
125	Superior Outdoors LLC	000030533	1,656.61
126	T & K Outdoors, Inc.	000030534	277.09
127	TDS Metrocom-MN	000000000	1,016.87
128	Thomson Reuters-West	000030535	158.62
129	Tocchio,Lisa	000030536	32.36
130	Tower,Karlee	000030537	32.36
131	Unity Yoga	000030538	139.04
132	US Bank Merchant Billing	000000000	14,784.49
133	USA Bluebook	000030539	92.98
134	Verizon Wireless	000030540	140.04
135	VisitBemidji	000000000	4,657.30
136	Waste Management of WI-MN	000030541	5,480.84
137	Wells Fargo-ACH	000000000	29,218.21
138	Wes Plumbing & Heating	000030542	4,300.90
139	Wine Merchants	000030543	1,723.52
Page Total:			\$308,232.86
Grand Total:			\$736,713.37

Sanford Center Unpaid Bills Detail

	Reference	Invoice Amount
Bemidji Coca-Cola Company		-1,943.03
	F&B Returns	-1,967.03
	Cooler Rental	8.00
	Cooler Rental	8.00
	Cooler Rental	8.00
Paul Bunyan Communications		1,066.16
	Telephone	1,066.16
Manual Checks & Debits		13,182.69
Ottertail Power Company	Electricity	11,382.69
Bemidji Jaycees	Deposit Refund	1,800.00
Total		12,305.82

Reviewed by Sanford Center Finance Subcommittee on 8/12/20

GENERAL BUSINESS LICENSES - 2020

Type of License	Business Name	Business Location	Fee Paid
Transient/Peddlers/Solicitors			
	GERALD GERMAYLE FULLER	WITHIN BEMIDJI CITY LIMITS	\$280.00

RESOLUTION NO.

A RESOLUTION ENCOURAGING MINNESOTA LAWMAKERS TO PASS A BONDING BILL IN THE SEPTEMBER 2020 3RD SPECIAL LEGISLATIVE SESSION

WHEREAS, the people of Minnesota deserve and demand basic public infrastructure such as drinking water, sewage treatment, roads and bridges; and

WHEREAS, in the wake of the ravages of the COVID Crisis, our State (and Nation) is facing one of the worse economic struggles in its history and one of the best and only tools that the State has to stimulate the economy is a bonding bill that will create jobs and inject much needed funding into our State economy; and

WHEREAS, the Minnesota Legislature failed to pass a bonding bill in the 2019 Legislative Session; and

WHEREAS, the Minnesota Legislature to date has failed to pass a bonding bill in the Regular 2020 Legislative Session and two (2) subsequent Special Sessions; and

WHEREAS, current interest rates are at an all-time low; and

WHEREAS, the City of Bemidji has a vested interest in seeing the bonding bill passed with the bonding money requested for the new City of Bemidji Water Treatment Plant that is currently under construction and needed to ensure the citizens of Bemidji have safe drinking water.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Bemidji, Minnesota urges, through this Resolution to its lawmakers, to work in a bipartisan way to pass a bonding bill in the special session to be held in September 2020.

BE IT FURTHER RESOLVED that this resolution be transmitted to Senator Justin Eichorn, Representative John Persell, Speaker of the House Melissa Hortman, Senate Majority Leader Paul Gazelka, House Minority Leader Kurt Daudt, Senate Minority Leader Susan Kent, and Governor Tim Walz.

The foregoing resolution was offered by Councilmember _____, who moved its adoption, and upon due second by Councilmember _____, was passed by the following vote:

Yeas:
Nays:
Absent:

Passed:

ATTEST:

APPROVED:

Michelle R. Miller, City Clerk

Rita C. Albrecht, Mayor

RESOLUTION NO.

TO SUSPEND ENFORCEMENT OF THE CITY FIREARMS, BOWS AND HUNTING ORDINANCE DURING THE 2020 MINNESOTA HUNTING SEASON TO THE EXTENT NECESSARY TO PERMIT RESIDENTS OF THE NEWLY ANNEXED PHASE THREE (3) AREA (FROM NORTHERN TOWNSHIP) TO CONTINUE THE ABILITY TO HUNT AND TRAP WILD GAME ON THEIR PROPERTY IN CONFORMITY WITH THE STATE'S SPECIAL HUNTING REGULATIONS FOR THE BEMIDJI GAME REFUGE

WHEREAS, On February 5, 2020 the City received the Order Approving Annexation from the State of Minnesota Office of Administrative Hearings which finalized the Northern Township Phase Three (3) Annexation into the City of Bemidji; and

WHEREAS, Bemidji City Ordinance 18-103 prohibits the discharge of firearms (defined as any cannon, shotgun, rifle, handgun or other firearm of any description, and any air gun, air rifle or other similar device commonly referred to as a "BB gun.") or shooting an arrow from a bow that would allow it to fly within city limits; and

WHEREAS, Minn. Stat. §6230.0400 Subd. 2, entitled "Bemidji Game Refuge, Beltrami County", allows the hunting of:

- a. Small game, except waterfowl, through the Thursday nearest November 4 and after the close of the 200 Series firearms deer season;
- b. Canada goose hunting during the early goose season, except on Lake Bemidji, the Mississippi River, and Stump Lake;
- c. Trapping for beaver, mink, otter, and muskrat only; and
- d. Deer hunting during the muzzleloader season and deer and bear hunting by archery.

WHEREAS, Prior to the Northern Township Phase Three (3) Annexation, citizens of the newly annex area was able to hunt on their own property, while following the Bemidji Game Refuge restrictions that are found in Minn. Stat. § 6230.0400 Subd. 2; and

WHEREAS, The newly annexed Phase Three (3) residents have requested to be allowed to continue to hunt on their own property during the 2020 hunting season, with the restrictions under Minn. Stat. § 6230.0400; and

WHEREAS, the Council would like to honor that request for the 2020 hunting season, while the Council contemplates making a permanent revisions to the firearms ordinance concerning future ability to hunt in accordance with State Game Refuge regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEMIDJI, MINNESOTA, as follows:

1. Enforcement of City of Bemidji Ordinance Section 18-103 "Firearms, bows and hunting", with the exception of discharge of rifles, shall be suspended for the 2020 hunting and trapping season within the Northern Township Phase Three (3) Annexation Area, to permit Phase Three (3) residents to hunt on their property as allowed and in accordance with in the Bemidji Game Refuge per Minn. Stat. §6230.0400 Subd. 2.

The foregoing resolution was offered by Councilmember _____, who moved its adoption, and upon due second by Councilmember _____, was passed by the following vote:

Yeas:
Nays:
Absent:

Passed:

ATTEST:

APPROVED:

Michelle R. Miller, City Clerk

Rita C. Albrecht, Mayor

COUNCIL AGENDA ITEM



Meeting Date: August 17th, 2020

Action Requested: Consider Award of Quote for the 22nd Street NW Sanitary Sewer Extension Project – City Project 20-09

Prepared By: Samuel C. Anderson, P.E. *sa*
Assistant City Engineer

Reviewed By: Craig J. Gray, P.E., DPW/City Engineer *CG*
Nate Mathews, City Manager

Background:

There are two parcels located between 22nd and 23rd Street that have submitted new development plans. The proposed buildings from these development plans are shown in blue on the attached aerial photo. Currently the city has an 8" clay sanitary sewer main (shown in green) running north and south between the two blue buildings. We can eliminate this existing main by extending the existing sewer main that is in the alley south of 22nd Street. The proposed main extension is shown in red. This new main extension would then be able to serve the proposed development and the city could abandon the main that runs between the buildings. This would eliminate a maintenance problem and be in the best long-term interest of the city.

On July 20th 2020, Council authorized staff to proceed with design and receipt of quotes for the project. If approved, the project would be completed in September 2020.

Quotes:

The quote submittal deadline for the project was on Monday, August 10th, 2020 and the following quotes were received:

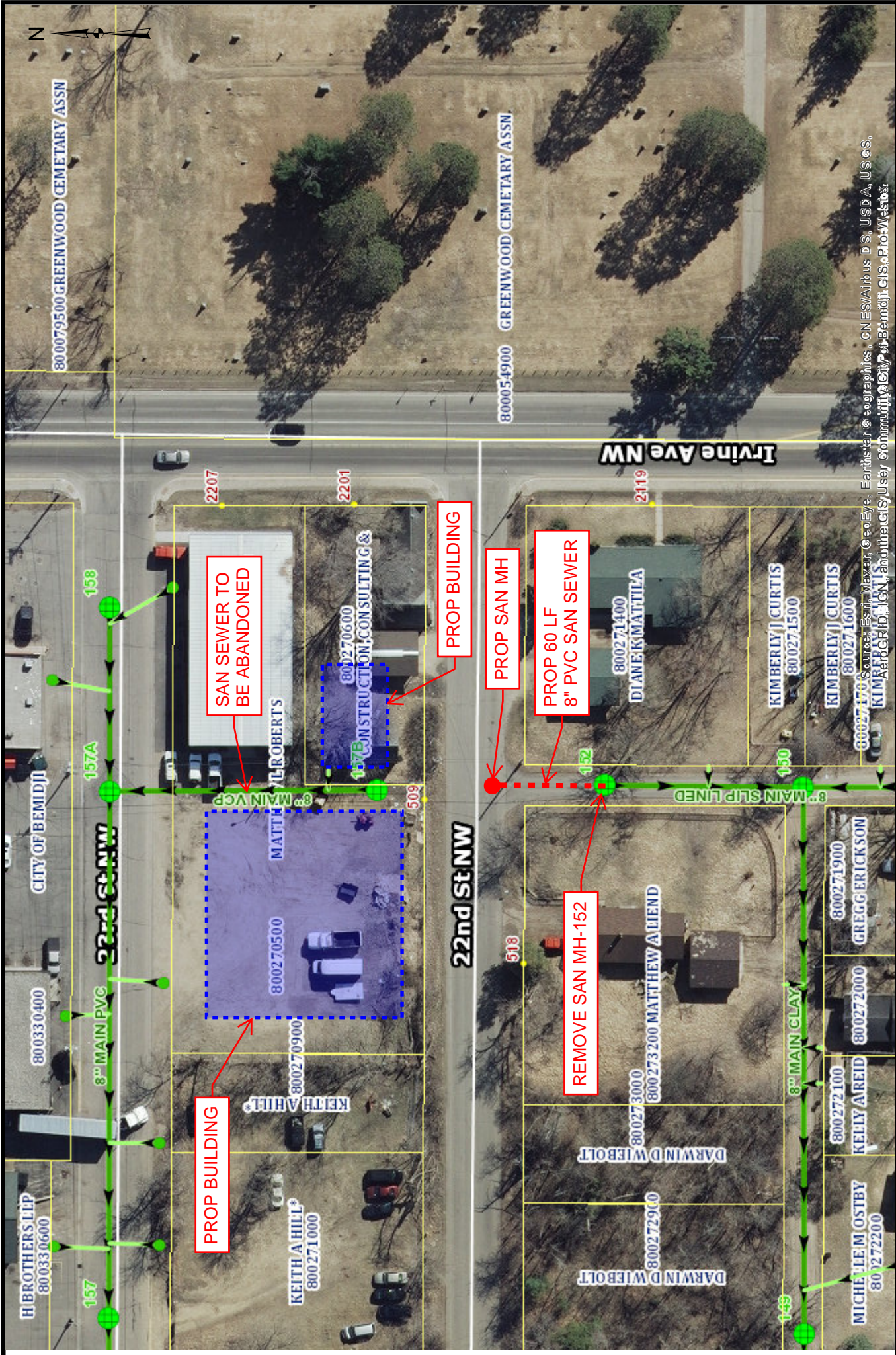
<u>Bidder</u>	<u>Quote Amount</u>
Sparky's Construction, Inc.	\$ 31,490.00
Reierson Construction Inc.	\$ 38,886.49
City Engineer's Estimate:	\$ 35,000.00

Finances:

The low quote of \$31,490.00 will result in a total project cost of approximately \$36,000.00 after design engineering and construction inspection costs are included. Funding for the project would be paid out of our Sanitary Sewer Utility Fund.

Recommendation:

It is recommended that the city council consider a motion awarding the low quote to Sparky's Construction, Inc. in the amount of \$31,490.00 for the 22nd Street NW Sanitary Sewer Extension Project – City Project 20-09.



22nd Sanitary Sewer Extension

Date: 7/14/2020

These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

1:1,128

This map is not a substitute for accurate field surveys or for locating actual property lines and any adjacent features.

COUNCIL AGENDA ITEM



Meeting Date: August 17th, 2020

Action Requested: Consider Award of Quote for the Arch Lane Sanitary Sewer Replacement Project – City Project 20-08

Prepared By: Samuel C. Anderson, P.E.
Assistant City Engineer *sa*

Reviewed By: Craig J. Gray, P.E., DPW/City Engineer *CJG*
Nate Mathews, City Manager

Background:

During our summertime sanitary sewer maintenance activities, we found a sag in about 160 feet of existing 8" PVC sanitary sewer main. This causes water and solids to settle in the main and this can ultimately cause sewer back-ups into private homes. The sanitary sewer main needs to be dug up and replaced. This is also the same area where we have had some localized storm water flooding and we should install a centerline culvert under the road. This can be done at the same time as the sanitary sewer work.

On July 20th 2020, Council authorized staff to proceed with design and receipt of quotes for the project. If approved, the project would be completed in September 2020.

Quotes:

The quote submittal deadline for the project was on Tuesday, August 11th, 2020 and the following quotes were received:

<u>Bidder</u>	<u>Quote Amount</u>
Reierson Construction Inc.	\$ 53,580.80
Sparky's Construction, Inc.	\$ 76,744.00
City Engineer's Estimate:	\$ 45,000.00

Finances:

The low quote of \$53,580.80 will result in a total project cost of approximately \$59,000.00 after design engineering and construction inspection costs are included. Funding for the project would be paid out by the following breakdown.

Sanitary Sewer Utility Fund	\$25,000.00
<u>Storm Water Utility Fund</u>	<u>\$34,000.00</u>
Total	\$59,000.00

Recommendation:

It is recommended that the city council consider a motion awarding the low quote to Reiersen Construction, Inc. in the amount of \$53,580.80 for the Arch Lane Sanitary Sewer Replacement Project – City Project 20-08.

CITY OF BEMIDJI

ORDINANCE NO. , 3RD SERIES

AN ORDINANCE AMENDING THE CITY OF BEMIDJI COUNCIL-MANAGER CHARTER AMENDING CHAPTER 4 (NOMINATIONS AND ELECTIONS)

THE CITY OF BEMIDJI DOES ORDAIN:

SECTION 1. The City of Bemidji Council-Manager Charter, Chapter 4 entitled “Nominations and Elections”, is hereby amended to read as follows:

CHAPTER 4

NOMINATIONS AND ELECTIONS

Section 4.01 THE REGULAR MUNICIPAL ELECTION. A regular municipal election shall be held on the first Tuesday after the first Monday in November of each even numbered year commencing in 1984 at such place or places as the city council may designate. The city clerk shall give at least two weeks published notice pursuant to Minn. Stat. § 205.16, as the same may be revised, amended or re-codified, of the time and place of holding such election and of the officers to be elected. Failure to give such notice shall not invalidate the election.

Section 4.02 PRIMARY ELECTION. In accordance with Minnesota Statutes Section 204D.03 Stat. § 205.065, as the same may be revised, amended or re-codified from time to time, on the day and month set therein for holding a state primary election, there shall be a primary election for the selection of two nominees for elective office at the regular municipal election, unless only two nominees file for each elective office.

Section 4.03 SPECIAL ELECTIONS. The council may, by resolution, order a special election and provide all means for holding it in accordance with Minn. Stat. §205.10, as the same may be revised, amended or re-codified. The city clerk shall give at least two weeks published notice of a special election. The procedure at such election shall conform as nearly as possible to that prescribed for other city elections.

When a special election is required to fill a vacant office, the special election shall occur on a date established by the City Council per Minn. Stat. §205.10, as the same may be revised, amended or re-codified. ~~The time allowed for the filing of candidates for such office shall be not less than 14 calendar days after the Council declares the vacancy. The special election, or a special primary election if needed, shall be held within 70 days of the deadline for filing.~~ A special primary election shall be held if more than two candidates file for such office, with the two candidates receiving the most votes proceeding to the special election, except that if one candidate receives greater than 50 percent of all votes cast at the special primary election, that candidate shall be declared the winner and no special election shall be held. When a special primary election is held and no candidate receives greater than 50 percent of all votes cast, the special election shall be held ~~not more than 56 days thereafter~~ pursuant to Minn. Stat. §205.10, as the same may be revised, amended, or recodified.

Section 4.04 FILING FOR OFFICE. ~~Not earlier than 70 days and not less than 56 days before the first Tuesday after the second Monday in August preceding the municipal general election, or such month and/or day set forth or otherwise established in accordance with Minnesota Statutes Section 204D.03~~ **The City Clerk shall follow Minn. Stat. §205.13,** as the same may be revised, amended or re-codified from time to time.

Section 4.05 PROCEDURE AT ELECTIONS. Subject to this Charter and applicable state laws, the council may by ordinance further regulate the conduct of municipal elections. Except as otherwise provided by this Charter and supplementary ordinances, general state laws on elections shall apply to municipal elections.

SECTION 2. This ordinance shall become effective ninety (90) days after its passage and publication according to law.

Ayes:
Nays:
Absent:

First Reading: July 20, 2020
Second Reading: August 7, 2020
Final Reading:

ATTEST:

APPROVED:

Michelle R. Miller, City Clerk

Rita C. Albrecht, Mayor

COUNCIL AGENDA ITEM



Meeting Date: August 17, 2020

Action Requested: Authorization to Publish a Summary of an Ordinance

Prepared By: Michelle R. Miller, City Clerk

Reviewed By: Nate Mathews, City Manager

I am respectfully requesting to publish the following summary of an ordinance as allowed by City Charter Section 3.09:

LEGAL ADVERTISEMENT

ORDINANCE NO. 1708, 3rd SERIES: "An Ordinance Amending the City of Bemidji Council-Manager Charter Amending Chapter 4 (Nominations and Elections). This Ordinance was approved by the City Council on Monday, August 17, 2020. This Ordinance shall become effective 90 days after publication. A complete copy of the Ordinance is available by contacting the City Clerk, 317 4th Street NW, Bemidji, MN 56601 (218-759-3570).

Recommendation:

Authorize publication of Ordinance summary.