

CITY COUNCIL PROCEEDINGS

BEMIDJI, MINNESOTA

Work Session – August 24, 2020

Pursuant to due call and notice, a special meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, August 24, 2020 at 5:30 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding via video and telephone conference.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Peterson, Johnson, Rivera, Erickson.

Staff Present: City Manager Nate Mathews, City Attorney Alan Felix, Assistant City Attorney Katie Nolting, City Engineer Craig Gray, Finance Director Ron Eischens, Police Chief Mike Mastin, Fire Chief David Hoefer, Parks and Recreation Director Marcia Larson, City Clerk Michelle Miller

Mayor Albrecht stated the purpose of the meeting was to discuss the 2021 Budget.

2021 Budget (Financial Management Plan)

Eischens presented four main topics for the budget discussion:

- Recap from the July meeting
- LGA Information since July Meeting – received \$97,400 more than anticipated
- COVID funding and proposed spending model
- Sanford Center ice and lease agreement terms with BSU

Revenue Recap – Total Revenue Increase: \$396,000

- Revenue line item increases - \$130,000
 - Refuse Profits/Rural Fire Contributions
- Levy Reallocation - \$266,000
 - Reduced Sanford Center Capital
 - Street Levy – will be replaced with fee increase
 - PW Bond Refinance – interest rate savings

Expense Recap – Total Expense Increase: \$793,200

- Personnel - \$448,200
 - Police Evidence Tech, Asst Attorney
 - Deputy Fire Chief, Street Department
- Other - \$345,000
 - Revenue Sharing Northern Township
 - North Fire Station Lease
 - Reduced Grant Funding
 - Bldg Maintenance, PW Bldg Operations
 - Technology and Licensing
 - Council Dues and Travel

Recap Summary

Revenue Increases - \$396,000

Expense Increases - \$793,200

- | | |
|------------------------------|----------------------------|
| • Levy Increase - \$397,000 | <u>Levy Change</u>
6.5% |
| • Phase III Annexation Value | (5.5%) |
| • New Construction Value | <u>(1.0%)</u> |

Tax Rate Impact

Zero

Eischens presented recommendations regarding proposed allocations of the additional LGA funds, how the city can spend the \$1,164,911 for the COVID 19 Cares Act Relief Fund as well as discussions with BSU to enter into a Memorandum of Understanding regarding ice at the Sanford Center. Council addressed concerns and questions regarding the presentation and provided general consensus on the proposed recommendations. Staff will bring the resolution approving the preliminary levy at the next council meeting based on the discussions.

ADJOURN

There being no further business, motion by Peterson, seconded by Meehlhause, to adjourn the meeting. Motion carried. Meeting adjourned at 8:04 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Michelle R. Miller". The signature is written in a cursive style with a large initial "M".

Michelle R. Miller
City Clerk