

# CITY COUNCIL PROCEEDINGS

## BEMIDJI, MINNESOTA

### Regular Meeting – August 6, 2018

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, August 6, 2018 at 6:00 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Hellquist, Johnson, Lehmann, Erickson, Larson.

Staff Present: Finance Director Ron Eischens, City Attorney Alan Felix, Public Works Director/City Engineer Craig Gray, Parks & Recreation Director Marcia Larson, City Clerk Michelle Miller

#### **AMENDMENTS TO AGENDA**

Mayor Albrecht called for any amendments to the agenda. **Motion by Johnson, seconded by Larson, to approve the agenda as amended. Motion carried by unanimous vote.**

#### **MINUTES**

The following minutes were presented for approval:

Regular Council:	July 16, 2018
Work Session:	July 23, 2018
BEDA Minutes:	July 16, 2018

**Motion by Meehlhause, seconded by Erickson, to approve the minutes as presented. Motion carried by unanimous vote.**

#### **CONSENT AGENDA**

The following Consent Agenda items were presented for approval. The following request was removed from the Consent Agenda by Lehmann: Travel Authorization – MRCTI Conference, September 18-20 (Davenport, IA) – Albrecht. **Motion by Meehlhause, seconded by Johnson, to approve the Consent Agenda items as follows:**

1. Claims Submitted by Finance Officer in the amount of \$2,005,094.90
2. Claims Submitted by VenuWorks for the Sanford Center in the amount of \$70,709.86
3. Miscellaneous Business Licenses for 2018
4. Appointment of Heidi B. Johnson to the City Library Board
5. Award of Quote to Repair Sprinkler Water Lines in the Historic Depot Building to Absolute Fire Protection (\$12,000)
6. Approve Budget Modification #2
7. Purchase of 2018 Toro Groundskeeper 7210 from MTI Distributing (\$47,422.99)

**Motion carried by unanimous vote.**

#### **CITIZENS NOT ON AGENDA**

Linda Kingery spoke about the Citizens Climate Lobby Initiative.

#### **REPORTS**

Beltrami County Veteran's Home Update – Scotty Allison, Beltrami County Veterans Service Officer, spoke about the proposed veteran's home to be built in Bemidji. He summarized the funding, the size of the facility and the services it will provide. The project still needs to raise money from the community which will result in a 65% donation match from the Federal Government. They hope to be open in May of 2021.

Ice Feasibility Study Update – Larson, Parks & Recreation Director; Tom Betti of 292 Design Group and Jeff King of Ballard King provided an update on the ice feasibility market study. They toured ice facilities and met with several user groups today as a part of the market study. The presentation included an overview of the information obtained and shared the market demographic information they have gathered. Going forward, Betti will take this information and provide recommendations to the council.

#### **NEW BUSINESS**

Consider Resolution of the City of Bemidji Initiating Detachment of Certain Land in the City Pursuant to Minnesota Statutes Section 414.06 (Svare)

Felix stated that the city received a petition for detachment from a resident at 1115 Miles Avenue SE, which was part of the annexation litigation with Bemidji Township as well as the mediated settlement agreement.

**RESOLUTION NO. 6169: A Resolution of the City of Bemidji Initiating Detachment of Certain Land in the City Pursuant to Minnesota Statutes Section 414.06 (Svare) was offered by Councilor Hellquist and upon due second by Councilor Larson passed with the following vote: Ayes: Albrecht, Meehlhause, Hellquist, Johnson, Lehmann, Erickson, Larson. Nays: None.**

Consider Engineering & Design Services Contract for Wastewater Treatment Facility Capacity Evaluation Report – City Project #18-12

Gray stated that with the anticipated annexation in 2020 staff would like to obtain a capacity evaluation report in regards to expansion of sanitary sewer services to other parcels within our community. This evaluation involves specific areas of possible expansion.

**Motion by Lehmann, seconded by Johnson to authorize the City to enter into a professional services contract with SEH Engineers in the amount of \$16,500 for a Capacity Evaluation Report on the City’s Wastewater Treatment Facility – City Project #18-12. Motion carried by the following vote: Ayes: Albrecht, Meehlhause, Hellquist, Johnson, Lehmann, Erickson, Larson. Nays: None.**

Consider Resolution Relating to the Municipal Liquor Store; Awarding the Sale of \$3,540,000 Liquor Store Revenue Bonds; Series 2018; and Providing for the Execution and Delivery Thereof

Eischens stated that four bids were received for the liquor store revenue bonds as follows:

Northland Securities:	3.6454%
Dougherty & Company:	3.8763%
Piper Jaffray:	3.9433%
Hutchinson, Shockey, Erley:	4.0332%

Erickson expressed concern of the BBB+ rating. Bond counsel stated the reason for that rating was because of the revenue stream of the liquor store as well as the non-essential service of the service. Bond counsel further stated this is still considered an investment rate and does not see any problem with the rating.

**RESOLUTION NO. 6170: A Resolution Relating to the Municipal Liquor Store; Awarding the Sale of \$3,540,000 Liquor Store Revenue Bonds; Series 2018 to Northland Securities, Inc.; and Providing for the Execution and Delivery Thereof was offered by Councilor Erickson and upon due second by Councilor Meehlhause passed with the following vote: Ayes: Meehlhause, Johnson, Lehmann, Erickson, Larson, Albrecht. Nays: Hellquist**

Consider Professional Services Contract with WSN for Carnegie Library Restoration – City Project #18-07

Gray stated that this is to formalize the agreement with WSN for construction consulting during the Carnegie Library Renovation project awarded on July 16, 2018. The contract amount of \$151,000 was included in the overall project budget. Like all consulting contracts, the amount is not a fixed rate; it could change depending on the timeline of the project. Erickson expressed concern that if the amount exceeds \$151,000 that should come to council for consideration.

**Motion by Meehlhause, seconded by Erickson to Enter into a Professional Services Contract with Widseth Smith Nolting (WSN) in an amount not to exceed \$151,000 without further council consideration for Construction Consulting Services for the Carnegie Library Restoration Project – City Project #18-07. Motion carried with the following vote: Ayes: Larson, Erickson, Albrecht, Johnson, Lehmann, Meehlhause. Nays: Hellquist**

Consider South Shore Boulevard Trees and Electrical Receptacles Project

Mathews stated that over time and due to storms, snowmobile traffic, vandalism and other factors, various trees and electrical boxes along Lake Shore Drive have been damaged on the South Shore Boulevards and need replacement. Requests have been made by the Bemidji Jaycees and the Hockey Day Minnesota Committee to light trees in the South Shore for both community events. Marcia Larson researched the cost of burying the outlets but found that option to be very expensive. Larson stated that over the years the trees have died due to the conditions of the area. Larson recommends that a total of 75 trees need to be replaced at a cost of \$30,000 and 44 electrical receptacles be repaired or capped at a cost of \$10,650. Half of the trees will be replaced in 2018 and half in 2019. The finance director has recommended funding this project out of the construction reserve fund at a total cost of \$40,650.

**Motion by Hellquist, seconded by Lehmann to replace 75 trees (half in 2018 and half in 2019) and 44 electrical receptacles for a total cost of \$40,650 to be paid out of construction reserve funds. Motion carried by unanimous vote.**

Travel Authorization – MRCTI Conference, September 18-20 (Davenport, IA) – Albrecht

Lehmann pulled this request to obtain clarification of the cost of attending this event and whether this cost benefits the citizens of Bemidji. Albrecht stated that this will be the third annual conference she has attended and is asking for the cost of the hotel to be paid by the City. Albrecht stated that this gives Bemidji a national platform and attention to the City and provides input and advocacy on behalf of the Mississippi River.

**Motion by Erickson, seconded by Johnson to approve the travel authorization request for Albrecht from September 18-20, 2018 for the Quad Cities Mississippi River Cities and Towns Initiative Annual Conference in Davenport, IA. Motion carried by unanimous vote.**

**ORDINANCE**

**ORDINANCE NO. 150, 3<sup>RD</sup> SERIES**, Annexing Property Contiguous to Jefferson Ave SW, Mikrantip Rd SW and Mag Seven Ct SW to the Corporate Limits of the City of Bemidji (Headwaters Unitarian Universalist Fellowship, Inc.) was given a final reading and passed by unanimous vote.

**Motion by Lehmann, seconded by Meehlhause, approving publication of a summary of Ordinance No. 150, 3<sup>rd</sup> Series. Motion carried unanimously.**

**ORDINANCE NO. 151, 3<sup>RD</sup> SERIES**, Annexing Property Contiguous to Division St W or CSAH 7 to the Corporate Limits of the City of Bemidji (Loonesota, Inc.) was given a final reading and passed by unanimous vote.

**Motion by Meehlhause, seconded by Erickson, approving publication of a summary of Ordinance No. 151, 3<sup>rd</sup> Series. Motion carried unanimously.**

**UPCOMING COUNCIL MEETINGS**

- |                       |           |   |
|-----------------------|-----------|---|
| • Tuesday, August 7   | 5:30 p.m. | <b>Special Work Session (Job Study)</b>       |
| • Monday, August 13   | 5:30 p.m. | Work Session (County Attorney Legal Services) |
| • Tuesday, August 14  |           | <b>PRIMARY ELECTION</b>                       |
| • Thursday, August 16 | 5:30 p.m. | <b>Canvassing Board</b>                       |
| • Monday, August 20   | 5:00 p.m. | Public Works Committee (Sanford Center CIP)   |
| • Monday, August 20   | 6:00 p.m. | Council Meeting                               |

**COUNCIL/STAFF REPORT**

- Council members provided updates on current events and meetings.

**ADJOURN**

There being no further business, motion by Lehmann, seconded by Hellquist, to adjourn the meeting. Motion carried. Meeting adjourned at 8:20 p.m.

Respectfully submitted,



Michelle R. Miller  
City Clerk