

CITY COUNCIL PROCEEDINGS

BEMIDJI, MINNESOTA

Regular Meeting – Monday, September 16, 2013

Pursuant to due call and notice, a regular meeting of the City Council of the City of Bemidji, Beltrami County, Minnesota, was held on Monday, September 16, 2013 at 7:00 p.m. in the Council Chambers of City Hall, Mayor Albrecht presiding.

Upon roll call, the following Councilmembers were declared present: Albrecht, Meehlhause, Johnson, Hellquist, Olson, Erickson, Thompson

Staff Present: City Manager John Chattin, City Attorney Alan Felix, Public Works Director/City Engineer Craig Gray, Finance Director Ron Eischens, City Clerk Kay Murphy

AMENDMENTS TO AGENDA

Mayor Albrecht called for any amendments to the agenda. City Attorney Alan Felix requested that the item under new business regarding Otter Tail Power be pulled from the agenda. **Motion by Johnson, seconded by Olson, to approve the agenda as amended. Motion carried by unanimous vote.**

MINUTES

The following minutes were presented for approval:

Council Meeting September 3, 2013

Motion by Erickson, seconded by Thompson, to approve the minutes as prepared. Motion carried by unanimous vote.

CONSENT AGENDA

The following Consent Agenda items were presented for approval. **Motion by Olson, seconded by Johnson, to approve the Consent Agenda items as follows:**

- 1) Claims Submitted by Finance Officer in the amount of **\$893,150.19**
- 2) Claims Submitted by VenuWorks for the Sanford Center in the amount of **\$26,603.80**
- 3) 1 Day Temporary Consumption & Display Permit for the Art Center on 10/17/13
- 4) **RESOLUTION NO. 5851:** Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessment Rolls, and Establishing October 21, 2013 as the Date for Public Hearing for City Project #13-01 (2013 Street Renewal Project)
- 5) Travel Authorization – MN DOT Project Stakeholders Group in St. Paul on September 25 - Mayor Albrecht

Motion carried by unanimous vote.

CITIZENS NOT ON AGENDA

No one appeared.

COMMITTEE REPORT

Bemidji Youth Advisory Commission – Kali Wilson, BYA representative, stated that the Commission has distributed contact information to liaisons. She stated that they are working on Holiday Mail for Heroes and developing a new business plan to market the June 7 youth day event.

OLD BUSINESS

Lakeland Public TV

City Attorney Felix stated that Lakeland Public TV through Northern Minnesota Public Television partnered with the City for bonding money for construction of a new building. Drafts of the ground lease and building lease are at the State for their review and approval along with the associated checklists. Northern Minnesota Public Television would like to start the project this fall and have been working with Wiseth Smith Nolting (WSN) on the building design and bid documents. Because the City will be the owner of the building, the City has to be the responsible party regarding the construction and bid documents similar to the event center project. Felix stated that the cost for the construction will be borne by Northern Minnesota TV with the cost to the City in staff time. He asked the Council to consider two motions. First, a motion authorizing city staff to negotiate an agreement with WSN for bid services and

construction management and a second motion authorizing advertisement for construction bids.

Discussion continued regarding the ownership of the building and the bonding money. It was noted that once the building is completed, Northern Minnesota Public TV will maintain the building.

Mayor Albrecht requested that Councilor Johnson recuse himself from the vote as he is employed by Lakeland TV.

Motion by Hellquist, seconded by Meehlhause, for bid services and construction management services with Widseth Smith Nolting (WSN) on the Northern Minnesota Public TV project. Motion carried with Johnson abstaining.

Motion by Meehlhause, seconded by Olson, authorizing staff to advertise for bids for construction of the Bemidji Regional Public Television Station. Motion carried with Johnson abstaining.

ORDINANCE

AN ORDINANCE Vacating/Revoking Ordinance No. 90, 3rd Series, and Amending an Uncoded Section of Bemidji City Code Pertaining to Alley Vacation was given a first reading.

UPCOMING COUNCIL MEETINGS

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|------------------------|-----------|---|
| • Monday, September 23 | | No Meeting |
| • Monday, September 30 | 5:30 p.m. | Work Session – Bemidji Area
Fire/Rescue District @ Fire Station #1 |
| • Monday, October 7 | 7:00 p.m. | Regular Council Meeting |

COUNCIL/STAFF REPORT

- Council members provided updates on current events and meetings.
- It was noted that the State House Bonding Committee will be touring the Carnegie Library on September 18, 2013. Members of the Council were encouraged to attend.

ADJOURN

There being no further business, motion by Meehlhause, seconded by Olson, to adjourn the meeting. Motion carried. Meeting adjourned at 7:59 p.m.

Respectfully submitted,



Kay M. Murphy
City Clerk