

# **BEMIDJI CITY COUNCIL**

## **Work Session Agenda**

**Monday, September 24, 2018**

City Hall  
Conference Room  
5:30 P.M.



1. CALL TO ORDER / ROLL CALL
  
2. JPB DISCUSSION
  
3. ADJOURNMENT

**NOTE:** Please switch all cellphones and pagers to a non-audible function during Council and Committee meetings.



City Manager's Office

**TO:** City Council  
**FROM:** Nate Mathews, City Manager *Nate*  
**DATE:** September 20, 2018  
**RE:** JPB discussion items

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Monday's work session will involve three topics regarding planning and/or the Greater Bemidji Joint Planning Board (GJJPB).

1. Ordinance amendment affecting pavement on new residential construction and new rental units.

The JPB recently reviewed a series of ordinance amendments in an effort to modernize our code and respond to various code issues staff have been addressing. A specific code update requiring pavement on all new residential construction and rental properties was referred to the City Council from the JPB for perspective and direction because the JPB was uncertain if the City itself desired driveway pavement to be required for new residential and rental construction, especially on existing gravel streets.

*Proposed Ordinance Amendment Language*

Off-street vehicular parking and driveways for all new single-family and two-family residential properties shall meet the improved hard surface material requirement stated above. Any existing properties expanding structures or site impervious by greater than 20% shall be required to meet the improved hard surfacing requirements as well. An exception can be made by the Planning Administrator in the R-1 or R-2 zoning districts to allow gravel or other aggregate base materials. In the R-3 district for driveways abutting rural roads on lots exceeding one (1) acre in size when the dwelling is set back greater than fifty (50) feet may also be allowed by the Planning Administrator. All new rental properties within the city limits are subject to meeting the improved hard surface material requirements

At Monday's work session JPB staff will be present at the meeting to discuss this and receive Council direction on how to proceed with this ordinance amendment.

2. South Shore Planned Unit Development (PUD) amendment.

The original PUD of 2009 was slightly modified in 2011; however, it still carries a 20% commercial construction requirement element for all South Shore developments that are residential in nature. In considering the current commercial market in Bemidji and discussing this situation with our South Shore real estate brokers it is becoming clear that the 20% requirement for commercial development is too restrictive for the Bemidji market and contributes a significant handicap in our ability to sell land and develop the South Shore.

I am suggesting the City Council evaluate and discuss submitting a request to the South Shore Design Review Committee and JPB to amend the PUD's 20% commercial requirement restriction

to allow multi-family residential development on the South Shore without commercial or mixed-use requirements. Attached is a page from the PUD with the text highlighted that would be amended as an example of the 20% commercial requirement language. I am not suggesting any other amendments to the PUD and believe the City can maintain its desired vision for commercial development by controlling the sales of property in such a way that we agree to stand-alone commercial developments on the South Shore to complement and serve multi-family residential construction. A case in point for this would be our recent purchase agreement with Grimsley Consulting for a Health and Wellness facility. I would like to discuss your thoughts regarding amending the PUD prior to moving ahead with an application to the JPB.

3. Overall future of the JPB.

The JPB as an entity is set to expire at the end of 2019, and under our agreement with Northern Township (attached), the City needs to inform Northern of its intentions by the end of this year. I would like to discuss your thoughts regarding the City continuing the JPB with Northern, or ending the JPB next year and reverting back to a City Planning and Zoning Department.

As a side note, this week I again spoke with the Grant Valley Township Board Chair about shared planning and zoning. At this time, Grant Valley does not have an interest in planning, zoning, State Building Code oversight/enforcement, or a shared City-Township JPB relationship for this. This topic was discussed by Grant Valley in previous years and may be of interest to their residents in the future. If planning becomes of interest to Grant Valley residents (population estimate of 2,023), it would be brought forward at a March annual meeting.

In preparation for this discussion on the JPB future, please provide some thought and be prepared to speak from your perspective about why historically we formed this entity, what has worked well, what has not worked well, overall what you desire for the City of Bemidji in regards to the JPB, etc.

# Lot Descriptions

## Lot 2 - Block 3— Commercial/Mixed-Use

Lot 2 of Block 3 is a mixed-use property of about 1.9 acres. It is located along the proposed Paul Bunyan Trail on the Southeast portion of the proposed public beach just East of a proposed park.

### Primary Uses

Since Lot 2 of Block 3 is located next to a proposed public beach, beach house and Paul Bunyan Trail it would best serve the public as lake orientated commercial development containing uses such as retail, office and/or restaurant. The property may be developed as a single story stand-alone commercial use or as vertical or horizontal mixed-use with multi-family residential above or next to commercial provided at least 20 percent of the gross square footage is for commercial use.

### Accessory Uses

None planned.

### Impervious Surface Area

Maximum impervious surface coverage is 85 percent. Stormwater management for Lot 2 of Block 3 may tie into the proposed stormwater system for the South Shore Development.

### Structures

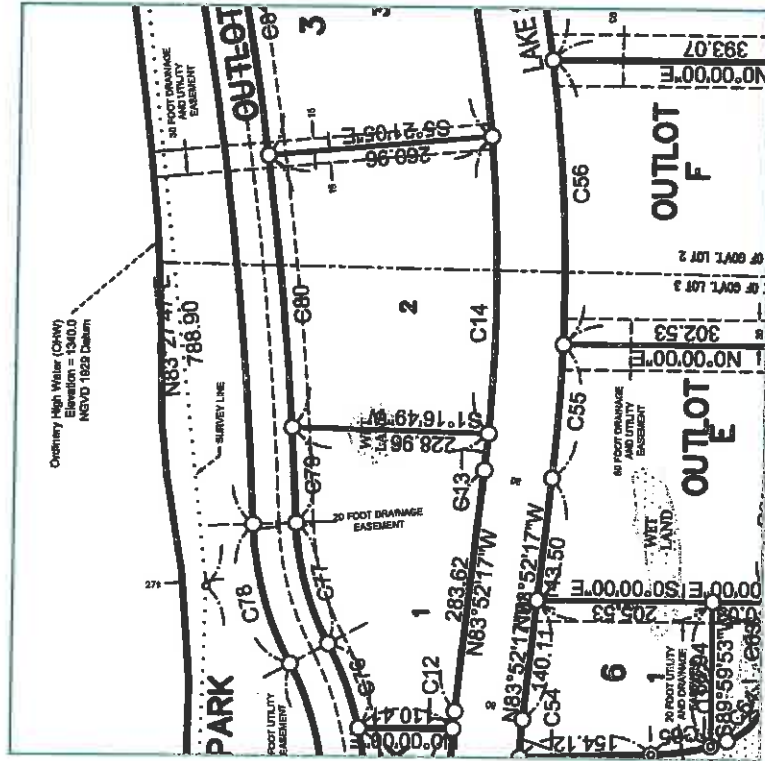
Structures will follow the design guidelines developed for Commercial and if elected Mixed-Use.

### Accessory Structures

Properties in Lot 2 of Block 3 may have accessory structure(s).

### Maintenance

Maintenance of the site will be the responsibility of the property owner.



**JOINT POWERS AGREEMENT FOR THE PROVISION OF  
PLANNING AND ZONING SERVICES BY THE GREATER  
BEMIDJI AREA JOINT PLANNING BOARD**



**THIS JOINT POWERS AGREEMENT** (“Agreement”) is made and entered into as of this 1<sup>st</sup> day of July, 2017 by and between the City of Bemidji (“City”) and Northern Township (“Northern”) for the continued operation of the Greater Bemidji Area Joint Planning Board (“JPB”), pursuant to the authority conferred upon the parties by Minnesota Statutes, Chapters 471, 462, and 414, and by the mutual consideration given by the parties through their earlier Joint Resolution for Orderly Annexation. The City and Northern may hereinafter be referred to individually as a “party” or collectively as the “parties.” This Agreement replaces the revised joint powers agreement, the original joint powers agreement, and any previous agreements, written or otherwise, pertaining to the operation of the JPB.

**WITNESSETH:**

**WHEREAS**, the City, Northern, and Bemidji Township had previously entered into an original joint powers agreement, and then a revised joint powers agreement, to establish and jointly administer a comprehensive planning and zoning authority and corresponding regulatory controls within the geographical boundary comprising the three jurisdictions; and

**WHEREAS**, Bemidji Township has withdrawn from the JPB and this Agreement reflects the desire of the City and Northern to continue the cooperative administration of comprehensive planning and zoning activities as the Greater Bemidji Area Joint Planning Board and through the Greater Bemidji Area Zoning and Subdivision Ordinance as provided in this Agreement; and

**WHEREAS**, the Joint Resolution for Orderly Annexation (“Annexation Agreement”) entered into between the parties, and which is incorporated herein by reference, remains a cornerstone of the relational foundation that is intended to ensure that the two municipalities remain viable and thriving through comprehensive and cooperative planning for growth and development; and

**WHEREAS**, the parties, through the Annexation Agreement, exercised their authority under Minnesota Statutes, Section 414.0325, subdivision 5 to establish the JPB

and to delegate to it the authority to exercise, as a governing body, planning and zoning authority within the jurisdictional boundaries of the City and Northern.

**NOW THEREFORE**, in consideration of the mutual covenants contained herein, the parties agree as follows:

I. Authorization; Effective Date.

The City and Northern each hereby certify that their respective governing bodies have acted to approve and enter into this Agreement effective as of the date first written above. This Agreement shall continue in force until such time as it is terminated or modified as provided herein.

II. General Purpose.

The purpose of this Agreement is to provide for the ongoing cooperative administration and enforcement of planning and zoning activities through one body, the JPB, utilizing a single comprehensive plan and a common set of official controls. The JPB serves as the governing body to carry out planning and zoning activities within the territorial boundaries of the City and Northern and the parties delegate to the JPB all powers necessary to carry out those duties, except for those expressly retained in this Agreement. This cooperative undertaking will allow the continued pursuit of a common vision for the two communities under common regulations.

III. Joint Powers Board.

The JPB shall be composed of five (5) members as follows: three (3) appointed by the City, all of whom shall be members of the City Council; and two (2) appointed by Northern, both of whom shall be members of the Town Board. The duly appointed members of the JPB may hereinafter be referred to individually as a "member" or collectively as the "members."

The City and Northern members shall be named annually by the respective governing bodies. The re-appointment of members, either at the time of the expiration of a term or upon resignation, shall be the responsibility of each governing body. Members shall serve until their successors are appointed and qualified. Each member of the JPB shall have one vote.

Each governing body shall also name two (2) alternate members to serve in the capacity as a substitute for any member of that party in the event a member is unable to attend a scheduled meeting of the JPB or any committee or subcommittee thereof. Such alternate members shall also have the right to vote on any action requiring a vote of the absent member, including all substantive as well as procedural actions. The total vote of a party shall not exceed the number of its regular members on the JPB as established in this Agreement.

Members shall serve without compensation from the JPB. This shall not prevent a party from providing compensation to its own members for serving on the JPB.

A chair and vice chair shall be selected annually by the JPB from among the members. The chair position shall rotate annually such that each party shall have the opportunity to have a member who serves as the chair every other year. The party in line to select a chair may decline the opportunity so that a member of the other party may serve as chair. The chair shall serve as the presiding officer at JPB meetings and shall execute documents on behalf of the JPB. The vice chair shall perform the duties of the chair in the chair's absence. An alternate member shall not perform the duties of the chair.

The JPB shall also select a Treasurer from among its members who are not serving as chair or vice-chair. This position may alternate annually between the City and Northern appointed members of the JPB.

The JPB shall meet monthly at such times and at such places as the JPB shall designate. Special meetings may be held as needed upon the call of the chair, or any two other members. The JPB shall keep minutes of all proceedings. A majority of all the members shall constitute a quorum. A simple majority vote of the members present at a meeting with a valid quorum shall be required for the JPB to take action, unless otherwise provided in this Agreement or by law.

#### IV. Powers of the JPB.

The JPB may exercise on behalf of Northern and City all the planning and zoning powers of each in accordance with statutory or charter requirements applicable to cities and townships, except as qualified, modified or restricted hereinafter. The powers of the JPB include, but are not limited to, the following:

- a. The preparation of plans and ordinances, and amendments and revisions thereto, that address growth and development in the area covered by this Agreement.
- b. Appoint members to the Joint Planning Commission (JPC") as recommended by the governing bodies of each party.
- c. Act as the Board of Appeals and Adjustments, or appoint a separate Board of Appeals and Adjustment with the same division of City and Northern representation as the JPB, that is advisory to the JPB.
- d. Create bylaws that govern the operations and procedures of the JPB, JPC, and Board of Appeals and Adjustment, provided that no bylaw or action of the JPB shall be contrary to the terms of this Agreement.
- e. Prepare and adopt an annual budget by which the JPB proposes to accomplish the administration of joint planning and zoning services.

- f. Conduct an annual audit of the books and accounts of the JPB, which can be combined with and accomplished through the audit of the City's accounts. A copy of all such audits shall be provided to the parties.
- g. To recommend joint efforts for capital improvements in the geographical area subject of this Agreement upon mutual agreement.
- h. Hire or retain employees, professional services and consultants, including independent engineering, legal, and accounting and audit services, and incur expenses and make expenditures that may be necessary to the effectuation of its purposes and powers, in conformance with the statutory requirements applicable to contracting and purchasing practices in the participating jurisdictions.
- i. Contract with the City to have the City provide any or all staff services to the JPB. City employees providing services to the JPB shall remain, in all respects, employees of the City.
- j. Pursuant to Minnesota Statutes, Section 462.353, the JPB may prescribe fees sufficient to defray the costs incurred by it in reviewing, investigating, and administering an application for an ordinance amendment or an application for a permit or other approval required under an official control established pursuant to this Agreement. Such fees or fee schedule must be established by ordinance, and be fair, reasonable, and proportionate and have a nexus to the actual cost of the service for which the fee is imposed.
- k. The JPB may charge applicants for direct costs relating to professional services provided during the processing, inspection, and action on applications, and may require applicants to establish an escrow account or other financial security for the purpose of reimbursing the JPB for those costs.
- l. The JPB, except as otherwise provided under this Agreement, shall serve as the "governing body" for purposes of Minnesota Statutes, Sections 462.357, 462.358, and such other law as may apply.
- m. In the case of parkland dedication fee requirements, the governing body of each party shall retain authority over the amount of the applicable dedication fee and the decision to either accept land dedication or payment in lieu provided the authority is exercised in a way which is consistent with the official controls adopted by the JPB.
- n. In regards to matters involving: 1) acceptance of street, utility and/or easement dedications on plats; 2) acceptance of public improvements constructed by others; 3) vacation of streets and/or easements; or 4) the creation, execution and enforcement of development agreements, road agreements, utility agreements, and such other contracts and agreements necessitating individual review and approval of a "municipality" as a party, for purposes of Minnesota Statutes, Sections 462.357 and/or 462.358, the governing body of each party shall retain authority over such matters within and/or relating to their respective individual jurisdiction; provided, exercise of that authority must not be contrary to the terms of this Agreement or the official controls adopted by the JPB. Moreover, a governing body may request the JPB accept delegation of its authority to enter into, administer, and enforce development agreements



on its behalf under the terms and conditions as agreed to in writing between the party and the JPB.

- o. To administer and enforce airport zoning regulations on behalf of the Airport Authority Commission of the Bemidji Regional Airport (“Commission”) over all lands within the land use safety zones established for the airport. The JPB may enter into such agreements with the Bemidji Regional Airport Authority as may be needed to accomplish the delegation of authority and to otherwise accomplish the transfer of the administration of airport zoning to the JPB. In addition to the powers delegated to it by the Commission, the JPB shall have all powers provided under this Agreement to accomplish the adoption, administration, and enforcement of airport zoning.
- p. Exercise all other lawful powers that are necessary and incidental to the fulfillment of the purposes, powers, and duties of the JPB.

#### V. JPB Planning Director and Administrative Staff

The JPB may appoint and hire a Planning Director or it may contract with the City to have a City employee provide services as the Planning Director for the JPB. The Planning Director shall have such duties and responsibilities as set out in this Agreement, the JPB ordinance, and as may otherwise be assigned by the JPB. The Planning Director shall be an ex-officio member of the JPB, shall serve as the Secretary to the JPB, and is authorized to execute documents and issue enforcement letters and corrective orders on behalf of the JPB.

The JPB may contract with the City for additional staff services or it may hire additional staff. Staff directly hired by the JPB shall serve at the will of the JPB, may be removed from office at any time with or without cause, and such positions must be in conformance with statutory requirements applicable to employee benefit practices for political subdivisions, including enrollment in the Public Employees Retirement Association (PERA). The amounts paid to those providing services to the JPB, either by contract or as JPB employees, shall be part of the shared contribution of the City and Northern.

#### VI. Joint Planning Commission.

The Joint Planning Commission (“JPC”) is established and shall be composed of nine (9) members appointed by the JPB as follows: six (6) members appointed upon recommendation of the City Council; and three (3) members appointed upon recommendation of the Town Board. JPC members shall serve three (3) year terms. No member of the JPC shall be an employee of any party to this Agreement. The JPB shall re-appoint JPC members, either at the time of the expiration of a term or upon resignation, upon seeking a recommendation from the party with the position being filled. JPC members shall serve until their successors are appointed and qualified. Each member of the JPC shall have one vote. The JPC shall select a chair and vice chair from among its members. The chair shall serve as the presiding officer at JPC meetings and shall execute

documents on behalf of the JPC. The vice chair shall perform the duties of the chair in the chair's absence. JPC members shall serve without compensation from the JPB. This shall not prevent a party from providing compensation to its own members for serving on the JPC. The JPC shall meet monthly, provided there is business to conduct, at such times and at such places as the JPB shall designate. The JPC shall keep minutes of all proceedings. A majority of all the members shall constitute a quorum. A simple majority vote of the members present at a meeting with a valid quorum shall be required for the JPC to take action, unless otherwise provided in this Agreement or by law.

VII. On-going Charge to the JPB.

The JPB shall:

- a. Periodically review and update the comprehensive land use and transportation plans initially developed for the parties.
- b. Periodically review and update the zoning regulations, including shoreland and floodplain regulations, developed for the parties.
- c. Periodically review and update the subdivision regulations, including parkland dedication and tree preservation regulations, developed for the parties.
- d. Update and identify in the land use plan priority areas for sewer and water extensions.
- e. Include mechanisms for public involvement in any planning process.
- f. Take into consideration the concerns, issues and desires of the governing body of each party in on-going planning initiatives, discussions, and processes.

VIII. Plan and Regulatory Control Approvals.

Plan amendments may not be adopted by the JPB until the governing body of each party approves the amendment. Prior approval by the parties shall not be required for the JPB to act on rezoning requests. The JPB may act on amendments to its zoning, subdivision, and other regulations on its own without prior approval of the parties.

IX. Contribution to Costs, Budget and Financing.

The City and Northern, subject to qualifications hereinafter set forth, shall contribute the costs of operation of the JPB not covered by fees and revenues from operations, in such sums or proportion as subsequently agreed and approved by the two (2) governing bodies in the annual budget recommendation review and approval process hereinafter described. In determining such proportion, the JPB and the parties may take into consideration, but are not limited to, the following:

1. The relative geographic area occupied by each party;
2. The comparative tax capacity of each party;
3. The population of each party as reported in the annual State Demographer's population estimate; and

4. The current makeup of the JPB membership.
5. Northern's contribution proportion will not exceed \$50,542.00 (annually) through December 31, 2019.

The contribution proportion and the formula utilized by the JPB to achieve its annual budget recommendation shall be reviewed annually by the JPB as part of its annual budget preparation. The JPB may amend the contribution proportion or allocation by way of inclusion in the annual budget proposal submitted to the parties.

X. Annual Budget.

The JPB shall each year prior to August 1, and in coordination with the governing bodies of the parties, prepare an annual budget that estimates funding required by the JPB to conduct its business over the next fiscal year. Because Northern's annual budget planning and levy is on a March to March cycle, the Planning Director shall endeavor to provide the Town Board with an annual budget forecast by March 1<sup>st</sup> of each year as well. Also, prior to September 1 of each year, the JPB shall submit a proposed annual budget to the City Council and the Town Board, respectively. The budget shall be substantially balanced. The budget shall follow the format as established by the JPB after consultation with the City Finance Director and Northern's Clerk, and at a minimum provide the following information:

- (1) Estimated Revenues, divided as follows:
  - a. Grant monies, private, State or Federal
  - b. Revenues from Application fees
  - c. Revenues from Permit fees
  - d. Contribution from City
  - e. Contribution from Northern Township
  - f. Reserves
  - g. Miscellaneous revenues
- (2) Estimated Expenditures, divided as follows:
  - a. Personnel services
  - b. Contract Consultant Services
    - i. Legal
    - ii. Engineering
    - iii. Fiscal/Audit
  - c. Services other than personnel or consultants
  - d. Supplies and materials
  - e. Capital Outlay (incl. Office and Building rental/lease)
  - f. Miscellaneous expenditures

The parties shall review the proposed annual JPB budget and report back to the JPB by October 1<sup>st</sup> (preceding the ensuing fiscal year) with any questions,

concerns, or proposed amendments to the annual budget. The JPB shall review the reports from the parties, make such changes as it determines are needed, and shall act in November to adopt the annual budget. The City and Northern shall pay their respective portions, as determined in accordance with this Agreement, of the annual budget adopted by the JPB. Each party may elect to pay their respective percentage of the approved annual budget by tax levy and/or appropriation in the same manner as though each were acting separately with the authority granted under Minnesota Statutes. Contribution payments shall be distributed no less than quarterly.

The JPB itself shall not levy taxes, issue bonds, or independently borrow money. The JPB shall not approve any claims or incur any obligations for expenditures unless there is unencumbered cash in the appropriate JPB accounts described in Subd. XI hereinafter, to the credit of the JPB with which to pay the same. Any surplus in revenues over the cost of operating expenses of the JPB and associated activities described under this Agreement may be transferred by the JPB to the City and Northern in the same proportion as they are required to be contributed by the respective bodies. However, surplus revenues may remain in the control of the JPB and deposited in JPB accounts and reported annually in the subsequent year's budget submission.

Notwithstanding the prohibition against independent borrowing, the JPB may borrow money from the City and Northern in the form of interfund loans to the extent that such loans are not made from dedicated funds or from funds or monies otherwise encumbered, subject to the mutual consent and approval of the City and Northern, and subject to the terms and conditions of repayment agreed to by the City and Northern.

#### XI. Finances.

The City will act as the fiscal agent for the JPB and handle financial, payroll and annual audit functions as part of the City's financial system and processes. The JPB's finances shall be segregated as a special revenue fund on the City's financial system. No disbursements shall be made from such fund except by check or Electronic Funds Transfer ("EFT"), and not until a verified claim for services and/or commodities actually rendered or delivered has been submitted to and approved for payment by the JPB. Further, no disbursements may be made from such accounts for non-JPB expenses and purposes. The City shall report the JPB activities and account balance(s) to the JPB monthly. The fiscal year of the JPB and the JPB accounts shall be January 1<sup>st</sup> through December 31<sup>st</sup> of each year (calendar year).

The Planning Director shall have authority to approve budgeted expenditures up to \$5,000. Expenditures in excess of \$5,000 must be approved by the JPB and/or the City Manager. The amount of the Planning Director's authority may be subsequently amended by resolution of the JPB.

An annual audit, as defined by generally accepted accounting principles, of the JPB accounts shall be made by a qualified accounting firm and may be performed independently or in conjunction with the annual audit of the City

**XII. Reports.**

The JPB as soon as possible after the end of each fiscal year, but no later than February 28<sup>th</sup> of each year, shall prepare and present to the City Council and Town Board an annual report of its activities and finances.

**XIII. Duration, Amendment & Termination**

The term of this Agreement shall extend until December 31, 2019, unless terminated earlier by mutual written agreement of the parties.

This Agreement shall automatically renew and be extended for an additional fifteen (15) year term unless, at least one (1) year prior to January 1, 2020, a party provides the other party a written notice of termination or extension for a lesser definite term. During the renewal or extended term, all the same terms and conditions of this Agreement shall remain in effect unless modified by supplemental written agreement of the parties as provided herein.

This Agreement also may be amended or changed at any time in writing adopted by the parties. The parties may mutually agree to allow other townships to join this Agreement and participate in the JPB upon such terms and conditions agreed to by the parties. Before any amendment is adopted, the JPB shall hold a public hearing for the purpose of public comment on the proposed amendment. After this hearing, and upon agreement by the JPB, the proposed amendment will be submitted to the City Council and Town Boards for action.

Notwithstanding termination, powers of the JPB under this Agreement shall continue to the extent necessary to:

- A. Continue operation of the JPB until alternative planning/zoning responsibilities can be arranged;
- B. The JPB can settle and wrap up its affairs, including discharge of any debt or liability associated with the operations pursuant to this Agreement; and
- C. The disposition and distribution of assets, records, and of all property contributed to or otherwise acquired for activities pursuant to this Agreement.

Upon termination, no property shall be disposed of until payment or performance of all obligations arising out of this Agreement is complete. All property, real and personal, held by the JPB at the time of termination shall be distributed in

proportion to the total contributions by the City and Northern over the entire duration of this Agreement, or as the parties may otherwise agree.

**XIV. Insurance and Indemnification.**

The parties shall cause the JPB and JPC to obtain such insurance or equivalent coverage through a governmental self-insurance pool as the entities jointly deem necessary for the protection of the JPB, the JPC, the City, and Northern. The JPB and the planning and zoning activities carried out pursuant to this Agreement and the official controls adopted by the JPB shall constitute a joint venture of the City, Northern, and the JPB, and any liability arising or related to this joint venture shall be considered as against a single entity and shall not exceed the limit for a single entity as provided in Minnesota Statutes, Section 471.59, Subdivision 1a. Nothing herein shall constitute a waiver by the parties of limitations on Tort Liability provided by Minnesota Law (Chapter 466).

**XV. Enforcement.**

Specific performance of the provisions of this Agreement may be enforced against any party to the agreement by the other party(s).

**XVI. Prior Agreements.**

This Agreement provides for the ongoing operation of the JPB, it supersedes and replaces the prior joint powers agreements between the parties providing for the operation of the JPB, and all such prior agreements are hereby repealed. This Agreement does not modify the Annexation Agreement and does not effect the plans, regulations, policies, procedures, or bylaws adopted by the JPB or the JPC, except to the extent the changes made in this Agreement necessitate amendments to such documents.

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed by authority of the respective governing bodies.

[signature pages follow]

**CITY OF BEMIDJI, MINNESOTA**

**ADOPTED** by the City Council of the City of Bemidji, Minnesota this 17<sup>th</sup> day of July, 2017.

**FOR THE CITY OF BEMIDJI**



Rita Albrecht, Mayor



Nate Mathews, City Manager

**ATTEST:**



Kay M. Murphy, City Clerk

NORTHERN TOWNSHIP, MINNESOTA

ADOPTED by the Town Board of Northern of Northern, Minnesota this 24<sup>th</sup> day of July, 2017.

**FOR TOWNSHIP OF NORTHERN**

*Michael Kelly*  
Micheal Kelly, Town Chairperson

*Clark Chambers*  
Clark Chambers, Town Vice Chair

*Paul Wiese*  
Paul Wiese, Town Supervisor

*Curt Blumhagen*  
Curt Blumhagen, Town Supervisor

*Jess Frenzel*  
Jess Frenzel, Town Supervisor

**ATTEST:**

*Mary Israelson*  
Mary Israelson, Town Clerk

