

Charter Commission

September 9, 2014 - 5:30 p.m.

Members Present: Casey McCarthy, Chuck Stombaugh, Jaclyn Ryder, Pamela Jorstad, Caleb Newman

Members Absent: Ben Stowe, Michael Meuers

Staff Present: City Clerk Kay Murphy

Chair Jorstad noted a quorum and called the meeting to order at 5:30 p.m.

Approval of Minutes

The minutes from the June 17, 2014 meeting were presented for approval. Motion by Ryder seconded by Stombaugh, to approve the minutes as presented. Motion carried.

Charter Commission By-Laws

The Commission reviewed the Charter Commission By-Laws. Murphy noted that the position of secretary is a role she fills and asked the Commission for their thoughts. Stombaugh stated that the City Clerk fills that role and did not feel it was necessary in the by-laws.

Motion by Stombaugh, seconded by Ryder, to remove all references to “secretary” in the by-laws. Motion carried unanimously.

Motion by McCarthy, seconded by Stombaugh, to adopt the following changes to the by-laws:

Article III - Membership – Section 2.

Members shall attend all meetings. Members who miss a meeting must notify the Chairperson ~~or Secretary~~ and/or City Clerk.

Article V – Meetings - Section 2.

Special meetings...The Chairperson shall call the meeting and the City Clerk shall notify all members at least 10 days prior to the meeting.

Motion carried unanimously.

The City Clerk will make the changes to the by-laws for consideration/adoption at their December meeting.

Recruitment of Charter Commission Member

Charter Commission discussed recruitment of another Charter Commission member to fill the recent vacancy.

Next Meeting: December 9, 2014 at 5:30 p.m.

Adjourn

With no further business, a motion was made by McCarthy, seconded by Stombaugh, to adjourn. Motion carried unanimously. The meeting adjourned at 5:50 p.m.

Respectfully submitted,

Kay M. Murphy
City Clerk