

DATA PRACTICES ADVISORY
(Tennessee Warning)

Some or all of the data that you are asked to provide on the attached form is classified by State law as either private or confidential. Private data is data that generally cannot be given to the public but can be given to the subject of the data. Confidential data is data that generally cannot be given to either public or the subject of the data.

Our purpose and intended use of this data is:

You _____ARE _____ARE NOT legally required to provide this data.

If you refuse to supply the data, the following may happen:

Other persons or entities authorized by law to receive this data are:

CITY OF BEMIDJI

TENNESSEN WARNING

It is the City of Bemidji's responsibility to inform potential employees of their privacy rights. Please carefully read the Tennesen Warning provided below. Sign and date the form and return it with your application. Your signature indicates that you have received data regarding your rights as they pertain to the Minnesota Government Data Practices Act.

In accordance with the Minnesota Government Data Practices Act, the City of Bemidji is required to inform you of your rights as they relate to the private data collected from you. Private data is data that is available to you, but not to the public; the personal information we collect about you is private. Minnesota Statutes 13.04 and 13.43 are two sections that govern what affects you as an applicant for employment at the City of Bemidji. All data collected is considered private except for the following:

- Veteran status
- Relevant test scores
- Rank on eligibility list
- Job history
- Education and training
- Work availability

Your name is considered to be private data; however, if you are selected to be interviewed as a finalist, your name becomes public data.

The data supplied by you may be used for such other purposes as may be determined to be necessary in the administration of personnel procedures, rules, and regulations of the City of Bemidji. Furnishing social security numbers is voluntary for applicants to the City of Bemidji, but refusal to supply other requested information would mean that your application for employment might not be considered.

Private data is available only to you, to appropriate City of Bemidji employees, and others as provided by state and federal laws who have a bona fide need for the data. Public data is available to anyone requesting it and consists of all data furnished in the application for employment that is not designated in this notice as private data.

The information you give about yourself is needed to identify you and to assist the City of Bemidji in determining your suitability for the position for which you are applying.

I have read and understand the information given above regarding the Minnesota Data Practices Act.

Applicant Signature

Date