

Tourist Information Center	\$100.00/2 hours	\$100.00/2 hours
Commercial Permit Fee:		
Annual	\$250.00	\$250.00
Month	\$100.00	\$100.00
Day	\$25.00	\$ 25.00
PLANNING AND ZONING		
See attached City of Bemidji Planning and Zoning Fee Schedule	NEW	NEW
POLICE DEPARTMENT		
Administrative Fines:	SEE ATTACHED LIST OF OFFENSES	SEE ATTACHED LIST OF OFFENSES
False Alarms:		
Fire/Security – First 3 Alarms	\$0	\$0
4 th – 10 th Alarm	\$ 50.00/each	\$ 50.00/each
11 th – 15 th Alarm	\$100.00/each	\$100.00/each
16 th plus each successive alarm	\$150.00/each	\$150.00/each
Dog & Cat License:		
Dog or Cat - Not spayed/Neutered	\$25.00/year	\$25.00/year
Dog or Cat – Spayed/Neutered	\$10.00/year	\$10.00/year
Dog or Cat- Impound	\$40.00/each + daily care	\$40.00/each + daily care
Daily Care	\$10.00 /per day	\$15.00/per day
Replacement Dog/Cat License	\$.50 /each	\$1.00/each
Impound Vehicles – At City Yard	\$10.00/per day	\$10.00/per day
Billable Transaction Fees for Pawnbrokers and Secondhand & Precious Metal Dealers	\$1.00/per billable transaction	\$1.00/per billable transaction
Security	\$85.00 /per hour	\$100.00/per hour
Immobilization Device Removal	\$5,000.00	\$5,000.00
Crime-Free Multi-housing Educational Course	\$40.00/each	\$40.00/each
Parking Tickets – Paid within 72 hours	\$20.00/each	\$20.00/each
Parking Tickets – Paid After 72 hours	\$40.00/each	\$40.00/each
Parking Permits (LAKE BLVD Residents ONLY)	\$15.00/3 years	\$15.00/3 years
PUBLIC WORKS DEPARTMENT		
EROSION & SEDIMENT CONTROL ESCROW *Amount may be higher based on determination by the City Engineer. After completion of project, escrow is refunded.	\$250.00*	\$250.00*
Street Reconstruction Assessment	\$45.00/front foot	\$45.00/front foot
Refuse Rates		
Residential Rates:		
One 65 gallon can per week	\$17.00/month	\$17.00/month
One 95 gallon can per week	\$17.00/month	\$17.00/month
Refuse Bag System (no new customers)	\$2.00/each	\$2.00/each
Job Lot/Recycling Pickup	\$405 /Non-scheduled \$80 /Scheduled	\$110 /Non-scheduled \$85 /Scheduled
Start or Stop Refuse Service	\$25.00/each event (includes tax)	\$25.00/each event (includes tax)
Refuse Pickup After the Fact (customer failed to have refuse can out in time)	\$10.00/each event/can	\$10.00/each event/can
Delinquent Refuse Charge: Applied to the bill if not paid by the 21 st of the month.	10%	10%
Stormwater Utility Charges		
Single Family Household (owner occupied)	1.0 ERU*	1.0 ERU*
Rental Units – Non-homestead	1.0+.5 ERU per unit	1.0+.5 ERU per unit
Business/Industrial	1.0 ERU per 3,700 sq. ft.	1.0 ERU per 3,700 sq. ft.
Medical Office	1.0 ERU per 6,700 sq. ft.	1.0 ERU per 6,700 sq. ft.
University	1.0 ERU per 6,700 sq. ft.	1.0 ERU per 6,700 sq. ft.
Agriculture/Open/Vacant Lot	1.0 ERU per 10 acres	1.0 ERU per 10 acres
Minimum Charge (2.5 acres or less)	\$1.11 per month	\$1.11 per month
Basic System Rate	\$4.50 per month	\$4.50 per month

**CITY OF BEMIDJI PLANNING AND ZONING
2024 FEE SCHEDULE**

ENVIRONMENTAL	FEE	ESCROW
Alternative Urban Areawide Review/ Environmental Impact Statement (AUAR/EIS)	\$2,500	\$5000 minimum
Environmental Assessment Worksheet (EAW)	\$1,200	\$2500 minimum
Shoreland Alteration	\$150 minimum	\$500 minimum
Tree Removal	\$ 50< 1ac \$ 100 >1ac	\$500 minimum
Parkland Dedication - Com - City only	\$50,000 per acre	
Parkland Dedication - Res - City only	\$20,000 per acre	
Parkland Dedication - Single Family Residential Lot Simple Subdivision - City Only	\$800 per lot (creation of up to 3 lots)	
Plat (Subdivision) - Lot Change	FEE	ESCROW
Combination	\$50	
Division / Realignment	\$100 + \$25/lot	
Preliminary Plat Subdivision <20 acres	\$1200 + \$25/lot	\$1500 minimum
Preliminary Plat Subdivision >20 acres	\$1800 + \$25/lot	\$3000 minimum
Minor Subdivision	\$400 + \$25/lot	\$500 minimum
	"Lot" refers to the creation of a new tax parcel.	
USE PERMITS	FEE	ESCROW
CUP (Conditional Use Permit)	\$500 *	\$500 minimum
IUP (Interim Use Permit)	\$500	\$500 minimum
Variance	\$500 *	\$500 minimum
Zoning Amendment	\$550	\$500 minimum
PUD/CIC Concept Approval (Fee is for each review.)	\$250	\$500 minimum***
PUD / CIC	\$1500 + \$25/lot or unit	\$2500 minimum
PUD / CIC (no public improvements)	\$800 + \$25/lot or unit	\$1500 minimum
Home Occupation (Type II)	\$125	
Animal License Initial	\$50	
Animal License Renewal	\$25	
Short Term Rental License Initial	\$1,000	
Short Term Rental License Annual Renewal	\$500	
CONSTRUCTION USE PERMITS	CITY & NORTHERN TS	ESCROW
Temporary Moveable Storage Container / Semi-Trailer Annual License (see Ordinance for allowed zoning districts)	\$150 per container/trailer	See Below
Parking Lot / Redevelopment (Determined by Planning Director)	\$500 minimum	
Fence Permit	\$25	
SIGN PERMITS	FEE	ESCROW
Permanent dynamic	\$300	
Permanent static	\$200	
Permanent static < 12 s.f.	\$60	
Master Sign Plan	\$600	
SEPTIC PERMITS	FEE	ESCROW
Commercial	\$550	\$500 minimum
Residential	\$400	

Holding Tanks	\$400	\$500 minimum
ADMINISTRATIVE	FEE	ESCROW
Map of zoning, large	\$25	
Formal Appeal of Decision	\$500 *	\$500 minimum
After the Fact Applications **	FEES X 3 & ESCROWS X 3	
Special Meeting of Planning Commission and Planning Board/City Council	\$1,000	
DEVELOPMENT ESCROWS	FEE	ESCROW
COMMERCIAL/MULTI-FAMILY (Performance Standard)	-	\$1,000 each ****
COMMERCIAL/MULTI-FAMILY (Landscaping / Trees/Temporary Containers/Trailers)	-	\$1000 + \$200/each tree > 5***** Max \$10,000 for Landscaping
DEVELOPMENT/STIPULATIONS/OTHER/RESIDENTIAL (Applies to all types of Land Use)	Fee determined by Planning Director.	
SITE PLAN REVIEW /FIELD VERIFICATION	FEE	ESCROW
Site Analysis - Performance Standards Review / Setback (Exclude SF Home)	\$750 minimum	
Residential Structure Plan Review / Condition Verification / Rental Review	\$50 minimum	
Zoning Verification Letter	\$75	
Other site visit verification.	Fee determined by Planning Director.	
OHW or Bluff (Engineer/Surveyor Required)	\$500	

Note: An escrow account shall be established as indicated above to cover all expenses incurred by the City of Bemidji as part of the plan review. In the case of applications, including multiple requests, the highest escrow deposit amount will be the only one initially required. The applicant is responsible for all costs incurred by the City of Bemidji during plan review. If the escrow amount drops below 10% of the original deposit amount the City of Bemidji will require the submittal of an additional escrow deposit sufficient to cover any anticipated expenses. Upon determination by the City of Bemidji that the project is complete or expired, the City of Bemidji will return the remaining escrow deposit to the applicant. In some cases the administrator may determine that escrow monies are not required or may be increased at the time of a new or subsequent project application.

- * Includes Beltrami County Recording Fee
- ** Triple the usual permit fee shall apply for any permit applied for or obtained after the work or use has been initiated.
- *** Remaining balance shall count towards application or be returned.
- **** Used to determine escrow amount for total project, entire escrow held until all items are complete.
- ***** Held for a period of one year after trees are planted.

POSSIBLE AMENDMENT TO ADDRESS THE JAIL ISSUE

Section 1: Definitions. Amend Sec. 28-9, Definitions, of the proposed City of Bemidji Development Code by adding the underlined material and deleting the ~~stricken~~ material as follows:

Correctional or Rehabilitation Center: A publicly or privately owned facility where people are lawfully confined while awaiting trial on criminal charges or that have been convicted of a crime and are serving a sentence imposed by a court, or where people are provided housing, meals, and care while undergoing treatment for alcohol or drug abuse. The term includes facilities such as detention centers, jails, and chemical dependency treatment facilities. The term does not include temporary detention facilities where people are lawfully held for no more than 48 hours, state-licensed group homes, hospitals, day treatment centers, homeless shelters, transitional housing, or warming centers.

Government Building or Public Safety Facility: A building or facility housing the offices or operations of a department or agency of the city, county, state, or federal government, or a governmental entity, including but not limited to a building or facility that provides fire protection, police protection, or emergency medical services (not including a hospital or medical or dental clinic), together with incidental storage and maintenance of necessary vehicles. The term does not include hospitals, medical or dental clinics, or a correctional or rehabilitation center.

Section 2: Use Matrix. Amend Sec. 28-82, Land Use Regulation Matrix, of the proposed City of Bemidji Development Code by adding the underlined material and deleting the ~~stricken~~ material as follows:

<u>Land Uses</u>	C	R-1	R-2	R-3	R-4	R-5	R-6	MH	B-1	B-2	LC	LD	UR	OM	U	I-1	I-2	Standards
<u>Correctional or Rehabilitation Center</u>									<u>P</u>	<u>P</u>			<u>P</u>	<u>P</u>		<u>P</u>	<u>P</u>	

COUNCIL AGENDA ITEM



Meeting Date: October 16th, 2023

Action Requested: Authorize a special revenue account for the Bemidji Police Department Canine (K9) program.

Prepared By: Michael L. Mastin, Police Chief

Background:

In the late 1990's the Bemidji Police Department retired its only K9 after a long career. That retirement ceased the canine program. Since that time, the Bemidji Police Department has relied on assistance from the Beltrami County Sheriff's Office and the Hubbard County Sheriff's Office when the need for a K9 arose. However, as you are well aware, our community has seen a significant increase in illegal drugs. This increase has led to nearly 300 fentanyl related overdoses in the last several years. These increases have placed an increased burden on our law enforcement partners and solidified that the Bemidji Police Department needs to maintain its own canine.

Discussion:

Recognizing the need for drug interdiction and the many other uses of a canine partner, Officer Rachel Kniss has spent the last year researching programs and drafting a policy for a canine program. After developing a budget, we applied for the Rural Violent Crime Initiative Grant in April 2023. We were not successful in that attempt but, we were successful in an Edward Byrne Grant in the amount of \$10,500.00 through the Department of Justice. (Currently completing the acceptance process). Officer Kniss has also been in communication with Performance Kennels Inc. which has a K9 partner ready to be matched with an officer in the Spring of 2024.

Finance:

The Bemidji Police Department mentioned the need for a canine during 2024 Budget discussion. Although the initiative did not make it to the final budget discussions in September, our department is still seeking ways to fund this initiative. The total startup cost for the K9 program is approximately \$130,000.00. The annual cost thereafter will be approximately \$10,000. The department now seeks to acquire funding through grants, gifts and public donations.

Recommendation:

Authorize the Bemidji City Finance Department to create a special revenue account which can accept grants, gifts and public donations which will be used to fund the Bemidji Police Department Canine (K9) program.