

Complete this application if you plan on placing any obstruction on the sidewalk.



**APPLICATION FOR PORTABLE SANDWICH SIGNS
AND OTHER TEMPORARY COMMERCIAL
SIDEWALK OBSTRUCTIONS (City Code 20-7)**

PLEASE PRINT

NAME OF BUSINESS _____

CONTACT NAME _____ PHONE _____

ADDRESS _____ E-MAIL _____

TYPE OF TEMPORARY STRUCTURE _____

DESCRIPTION AND MATERIALS USED _____

DATE(S) STRUCTURE WILL BE DISPLAYED _____

Identify the obstruction on the site plan on the back of this form showing sign placement, benches, fixtures and, anything else to be placed on the City sidewalk (definitions below). **A minimum of five feet of sidewalk width must remain for pedestrian traffic.**

- A "sandwich" type sign shall mean a portable sign not exceeding 20 square feet in area and must be constructed of wood, metal or other similar durable material. No cardboard or paper construction nor deteriorating paint or other parts shall be permitted. Only one portable sandwich sign shall be permitted per business.
- Other temporary commercial obstructions. Other obstructions include merchandise and goods, displays thereof, and benches placed in the sidewalk right-of-way immediately adjoining the business premises.

A Certificate of General Liability Insurance naming the City as an additional insured for temporary sidewalk obstruction must be provided to the City Clerk. The policy should provide that it cannot be cancelled except upon ten (10) days written notice filed with the City Clerk. Questions: Call 759-3570

Complete and submit application, site plan and certificate of insurance with a check for \$15 made payable to the City of Bemidji, 317 4th St NW. (Certificate may be submitted by fax: 759-3590)

Upon permit being granted, the undersigned agrees to comply with all ordinances, rules and regulations of the City of Bemidji.

Signature

Date

Fee Paid: \$15.00	Cash _____	Credit _____	Check _____	Insurance Cert. Rec'd _____
Approved / Denied _____	Bemidji City Clerk			Date: _____
CONDITIONS: _____				

SITE PLAN

Address: _____

